

Sprowston Town Council

Payments

Meeting Date: 06th October 2021

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
17/09/2021	INV-0067	Community Action Norfolk Play area inspection training for Emily Ling	40.00	-	40.00	108
09/09/2021	8071308056	Copy IT - Sharp Photo copies	84.40	16.88	101.28	109
14/09/2021	INV-6056	Cozens Monthly street light maintenance for August	600.00	120.00	720.00	110
15/09/2021	INV-6075	Replace faulty timeclock for carpark lighting	125.00	25.00	150.00	
			725.00	145.00	870.00	
09/09/2021	J76072	Ernest Doe Fix diesel leak on Iseki. Parts and Labour	147.68	29.54	177.22	111
09/09/2021	J76071	Replace faulty battery on 360 digger	216.77	43.35	260.12	
			364.45	72.89	437.34	
20/09/2021	6196119	Espo Flipchart, paper towels and popper wallets	35.75	7.15	42.90	112
27/09/2021	13764	Forethought Delivery of Sprowston matters	296.87	59.37	356.24	
21/09/2021	16230	Greenbarnes Ltd New Sprowston Noticeboard for Recreation ground field	1,629.94	325.99	1955.93	
31/08/2021	926710	Heritage Hand wash and toilet roll	101.30	20.26	121.56	
06/09/2021	926690	Additional litter picking 05/08 - 03/09	263.10	52.62	315.72	
			364.40	72.88	437.28	
21/09/2021	INV-5742	HH Tankering Emptying septic tank at Sprowston cemetery	107.00	21.40	128.40	
09/09/2021	719228	Intouch Call charges Aug 21 and service charges Sep 21	30.09	6.02	36.11	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
		K Lockwood & R Slater Ltd				

15/09/2021	INV- 30736	Printing of Sprowston Matters Issue 57	511.00	-	511.00	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
16/09/2021	5196	Norfolk Association of Local Councils E-learning course - Health & Safety Essentials	14.00	2.80	16.80	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
02/09/2021	5	Richard Powell Design of Sprowston matters no 57	60.00	-	60.00	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
17/09/2021	202101	Switched On AV Supply and replace faceplate and cabling for projector	170.00	-	170.00	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
31/08/2021	12746	Westcotec Glass replacement for bus shelter on Constitution Hill	95.00	19.00	114.00	
			<u>Net</u>	<u>VAT</u>	<u>Amount</u>	
SYEP Grant	2 of 2	Grant	2,500.00	-	2500.00	
SYEP Grant	3 of 4	Outreach Worker grant	2,500.00	-	2500.00	
			5,000.00	-	5000.00	
		TOTAL OF INVOICES	9,527.90	749.38	10,277.28	Trf 22
Transfer:		STC Drawings a/c to Petty Cash	-	-	0.00	
			9,527.90	749.38	10,277.28	
Transfer:		STC Active to STC Drawings a/c			10,277.28	Trf 23
Transfer:		STC Active a/c to Salaries a/c	24,000.00	-	24000.00	Trf 24
		Hays Recruitment - Temp Groundsman w/e 27/08/2021	265.06	53.01	318.07	Paid
		Hays Recruitment - Temp Groundsman w/e 03/09/2021	313.89	62.78	376.67	Paid
		Hays Recruitment - Temp Groundsman w/e 10/09/2021	167.41	33.48	200.89	Paid

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Councillor

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Councillor

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Town Clerk

Sprowston Town Council

Direct Debit Payments

Meeting

Date: 06th October 2021

	<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
			The AF Group				
CREDIT	31/08/2021	84546	Vodafone credit for admin phones. Mortice latch	- 12.22	- 2.45	-14.67	
	31/08/2021	835401	Groundsman mobiles, cable ties, bungee cord	49.52	9.90	59.42	
			Cemetery Electricity	46.92	2.35	49.27	
			Sparhawk Electricity	79.43	3.98	83.41	
			Pavilion Electricity 27/05/2021 - 26/08/2021	412.19	20.61	432.80	
				575.84	34.39	610.23	
			Barclaycard				
	<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
	31/08/2021	14844360821	PDQ Machine, monthly charges	49.80	5.96	55.76	
			Broadland district council				
	<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
	14/09/2021	36535724	Council tax for Viking Hub "flat"	1,345.01	-	1345.01	
			PHS Group				
	<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
	14/09/2021	68548291	Sanitary disposal STC Playing fields toilet	3.95	0.79	4.74	
			Total Energies				
	<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
	14/09/2021	247304414/21	Streetlight electricity 01/08/21 - 31/08/21	2,378.70	475.75	2854.45	
	14/09/2021	247294162/21	Floodlight electricity 01/08/2021 - 31/08/2021	12.92	0.64	13.56	
	14/09/2021	247294173/21	Diamond Centre Electricity 01/08/2021 - 31/08/2021	231.96	46.40	278.36	
				2,623.58	522.79	3146.37	
			Veolia				
	<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
	31/08/2021	SIO1215969	Rubbish disposal for August	235.60	47.12	282.72	
			Wave Anglian Water				
	<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
	15/09/2021	9486156	Water charges Allotments 15/06 - 14/09	401.53	-	401.53	
			Total Direct Debits	5,235.31	611.05	5,846.36	