

NOTICE OF MEETING **AND SUMMONS TO ATTEND**

**The meeting of Sprowston Town Council
will be held in the School Room at Sprowston Diamond Centre, School Lane, Sprowston
NR7 8TR on Wednesday 14 July 2021 at 7.30pm**

AGENDA

Item No.

- | | |
|---|---------------|
| 1. To receive declarations of interest. | |
| 2. To receive apologies for absence. | |
| 3. To confirm the minutes of the Council meeting held 23 June 2021. | Pages 1 - 10 |
| 4. To agree action/response arising from the minutes. | |
| (1) 21/006 (1) - Broadland District Council Overview and Scrutiny Committee. | Page 11 |
| (2) 21/041 (1) - Growth Triangle Link Road. | Pages 12 - 13 |
| (3) 21/158 1.3 - SYEP funding bid to extend Outreach Programme. | Pages 14 - 15 |
| (4) 21/161 - proposal for verges and green spaces (Ms D Coleman). | Pages 16 - 22 |
| 5. To receive any Police Liaison Officer's report: | |
| (1) Community Message - Chief Constable Paul Stanford | Page 23 |
| 6. To receive correspondence: | |
| (1) Community Safety Partnership Consultation. | Page 24 |
| (2) Norwich Western Link Update. | Pages 25 - 26 |
| (3) South Norfolk Village Clusters Consultation. | Page 27 |
| (4) Thorpe St. Andrew Neighbourhood Plan Consultation. | Page 28 |
| (5) Tiny forests - tree planting funding opportunity. | Page 29 - 30 |
| 7. To receive any written/verbal reports from Sprowston County and District Councillors. | Page 31 |
| 8. To adjourn the meeting to allow members of the public and Councillors with prejudicial interests to speak. | |
| 9. To receive the report of the Town Clerk and make decisions on:
5.1 Road Safety Around Sprowston Schools. | Pages 32 - 38 |
| 10. Adjourn the meeting for a short break. | |
| 11. To consider planning applications to 14 July 2021. | Page 39 |
| 12. To receive planning decisions week commencing 07 June 2021 - week commencing 28 June 2021. | Pages 40 - 43 |
| 13. To receive any written/verbal reports from the Council's Committees and Working Groups. | |
| 14. To receive any written and verbal reports from Councillors representing the Council on or at outside organisations (Mrs J Leggett). | Page 44 |
| 15. Name that Tractor! - to select a winning name from Facebook poll. | Page 45 |
| 16. Quarterly report - Summary of Income and Expenditure to 30 June 2021. | Pages 46 - 57 |
| 17. To confirm the payment of accounts to 14 July 2021. | Pages 58 - 60 |

18. To receive the schedule of direct debits.
19. To receive the schedule of credit card payments.

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Page 62



Guy Ranaweera
Town Clerk

9 July 2021

Council Office. Sprowston Recreation Ground . Recreation Ground Road Sprowston .
Norwich.NR7 8EW
Tel: 01603 408063 Email: townclerk@sprowston-tc.gov.uk

Footnote:

¹ Councillors have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

It should be noted that Councillors Mr J F Fisher and Mr J M Ward (Town Mayor) will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as both Councillors are on the Planning Committee of Broadland District Council, they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

MEETING OF SPROWSTON TOWN COUNCILLORS – 23 JUNE 2021

At the meeting of the Sprowston Town Council held at the School Room, Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 23 June 2021, the following Councillors were present: -

Mr J M Ward – Town Mayor

Mr M G Callam - Mr R J Knowles
Ms D Coleman - Mrs B J Lashley
Mr J F Fisher - Mrs J Leggett
Ms C T Rumsby

In attendance

Mr G Ranaweera - Town Clerk and Responsible
Financial Officer
Mrs E Elliot - Committee Officer

1 member of the public was present

21/150. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Councillor	Minute No. and Heading	Nature of Interest
Mrs J Leggett	21/159 1.3	SYEP Trustee
Ms C T Rumsby	21/159 1.3	SYEP Trustee

21/151. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr A J Barton, Mrs B Cook Mr W F Couzens Mr I J Mackie, Mr J H Mallen, and Mr S C Walker and verbal apologies were received from Mr N Shaw.

21/152. MINUTES

The Minutes of the Council's Annual meeting held on 26 May 2021, having previously been circulated to all Councillors were confirmed and signed by the Chairman / Town Mayor of the Council.

21/153. ACTION FROM MINUTES

(1) Planning Application 2021/0652 - to change existing hip roof to gable end. Extension to existing first floor bedroom and new dormers at 113, Moore Avenue

Further to Minute 21/141, the Town Clerk reported that permission had been granted by the Planning Authority for planning application 2021/0652 prior to receiving Councils comments due to the timing of Council meetings not coinciding with the closing date of the application for comment.

21/153. ACTION FROM MINUTES (CONTINUED)

(2) Sprowston Youth Engagement Project (SYEP) Urban Garden

Further to Minute 21/142, the Town Clerk reported that SYEP had confirmed sufficient funding had been secured to make their urban garden viable, and a £1,000 grant had been included in the Council's payment sheet as previously agreed.

(3) Land North of Salhouse Road

Further to Minute 21/142, the Town Clerk reported Cambridge University's Management Agent had advised him that land north of Salhouse Road was not available for lease or sale at the moment. He would contact the agent in three months-time for an update.

(4) Minute 21/070 (c) - Sprowston high School, Cannerby Lane, NR7 8NE: Planning Application FUL/2021/0006 - Approved

Councillors noted that planning application FUL/2021/0006 - removal of existing modular classbase and shipping containers; erection of a new 2 storey 14 classbase and library building with associated group rooms, staff room and ancillary accommodation; provision of additional 30 new car park spaces through conversion of existing hard standing; creation of 2nr new multi-use games areas on existing playing field; creation of temporary 41 space car park for duration of proposed works at Sprowston High School, Cannerby Lane had been approved.

21/154. POLICE LIAISON OFFICER'S REPORT

Council noted:

- (1) the Old Catton and Sprowston West Ward crime updates for May 2021.
- (2) Sprowston Central and East Ward crime updates for May 2021
- (3) the Sprowston and Old Catton Safer Neighbourhood Team virtual priority setting meeting to be held Friday, 25 June 2021 at 7.00pm.

Mrs J Leggett advised she had previously circulated details of the incidences of public fear, alarm and distress.

She asked if and where SAM2 was being deployed to which the Town Clerk confirmed one of the SAM2's was currently on Pioneer Road.

It was agreed Mrs J Leggett to raise Councillors concerns at the Sprowston and Old Catton Safer Neighbourhood Team meeting regarding:

- the timing of crime updates to Council
- policing of parking at the parade of shops on Wroxham Road particularly around 3.00pm - 3.30pm.
- recent raids at Wilks Farm Drive

21/155. CORRESPONDENCE

(1) Norwich Western Link project update (Norfolk County Council)

Council noted the Norwich Western Link Update from Norfolk County Council.

21/156. QUEENS PLATINUM JUBILEE BEACONS 02.06.22

Mr J M Ward verbally reported Mr I J Mackie's suggestions for celebrating the Queens Platinum Jubilee 2022 as follows:

1. Sprowston Pageant/Parade down Wroxham Road. Theme could be 1950s (coronation decade), 1970s (silver jubilee decade) and the "Future?"
2. Tea Party at Sprowston Recreation Ground. 70-year-olds or under 10s children's jubilee street party at Sprowston Diamond Centre?
3. Civic Service at Church
4. Engage the schools to make something, perhaps a tapestry or painting (each school paints a panel?)
5. Grants for Trees - a theme for the jubilee
6. As the Council has the Diamond Centre, could the Viking PH be "Platinum Place"?
7. The Mayor has suggested a beacon or bonfire
8. A Sprowston commemorative item, such as a mug?
9. A new Jubilee Rose Garden
10. Street sign?

Mrs B J Lashley enquired if there was a Beacon holder in St. Mary and St. Margarets Churchyard.

She also commented that other groups might consider holding events and suggested the Council contact them to avoid duplication.

Mrs J Leggett said she would like the Council to have a Beacon to celebrate the Platinum Jubilee.

A number of Councillors thought a Beacon could provide a central focus for holding various community events throughout the year.

Ms D Colman said she did not want £500.00 spent on a Beacon as it could be better used elsewhere.

RESOLVED

(1) the Town Clerk

(1.1) to contact other groups to ascertain if they were considering organising an event to celebrate the Platinum Jubilee;

(1.2) enquire into the purchase price and or loan of a Beacon.

(2) form a working group if other organisations were interested in collaborating to arrange an event.

21/157. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr J M Ward also verbally reported:

Norfolk County Council

- (1) I visited our Castle Museum on 15 June 2021. It is well worth a visit to see the new exhibitions. There was a large school visit taking place whilst I was there and I heard that the previous week Sprowston Junior School had 60 pupils visiting and taking part in “a day with the romans and Iceni” event;
- (2) the County Council has been awarded £250,000 from the Department of Transport to promote the use of E-Bikes across Norfolk. There will be trial free loan period, with the bikes available from bicycle shops;
- (3) on Monday 21 June 2021 I raised the flag for the start of Armed Forces week at Sprowston and later joined others at a flag raising and short service at Thorpe St. Andrew Parish Church;
- (4) I would like to report that Councillor Mackie’s family trust, The Ivy Child Charitable Trust has made a grant of £3,000 to the SYEP in support of their urban garden project. We are very grateful to Cllr. Mackie and his family for this generous act;
- (5) food vouchers for children eligible for free school meals will continue in the summer holidays after Norfolk County Council received additional Covid support funding from the Government;

Mrs J Leggett verbally reported that Broadland District Council Cabinet had agreed:

- (1) to implement an empty houses policy targeting properties that had been empty for a long period of time;
- (2) multi occupancy properties will have to be licenced where appropriate;
- (3) £0.75m would be available for green projects.

Mr J F Fisher verbally reported:

- (1) Sprowston High School would not be located at the Sprowston Park and Ride site as negotiations were taking place with developers in Rackheath.

Mrs B J Lashley asked for clarification of multi-occupancy and was advised it was properties where more than 5 unrelated people lived.

21/158. RESIDENTS QUESTIONS

On the motion of Mr J M Ward, seconded by Mr R J Knowles it was **RESOLVED**, that the meeting be adjourned to receive residents’ questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

21/158. RESIDENTS QUESTIONS (CONTINUED)

Mr M Moore raised the following issues:

- (1) dog fouling on School Lane and Neville Road, suggesting signage to the nearest dog waste bin:
- (2) is the Town Council doing anything to celebrate Norfolk Day?
- (3) overgrown trees on North Walsham Road.

Mr Moore was advised that the Town Council was not proposing to celebrate Norfolk Day this year and the Town Clerk would again raise the issue of overgrown trees on North Walsham with Norfolk County Council Highways.

21/159. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Room Hire Fees for Police Drop-in Sessions

During a debate regarding a request from the local Police Beat Manager to host community engagement drop-in sessions at Sprowston Diamond Centre free of charge the following issues were raised:

- Police should not be offered free room hire as they are a public funded body and have a building on Wroxham Road which could be utilised;
- if there are concerns with the police offer them free room hire for this activity and request, they attend Council meetings;
- room hire should be given free temporarily while Covid restrictions are in place;
- it is good opportunity to develop Council's relationship with local police

Mrs J Leggett proposed, seconded by Mr J F Fisher to offer a room free of hire fees for community engagement drop-in sessions for six months. On being put to the vote the motion was CARRIED.

1.2 Dog Waste Bins

Council noted the increase in frequency of dog bin emptying at Barkers Lane during the summer months to twice weekly due to heavy usage, at an additional cost of £194.40 for 18 weeks.

1.3 Anti-Social Behaviour on the Recreation Ground and Public Open Spaces

Further to his report and referring to increased incidences of anti-social behaviour in public open spaces during school holidays and summer months in general, the Town Clerk acknowledged that anti-social behaviour reduced at Sprowston Recreation Ground when SYEP were in attendance. Whilst there were several options available to Council, SYEP had indicated they were able to increase their

21/159. REPORT OF THE TOWN CLERK (CONTINUED)

presence to six evenings a week until September and six days a week during the summer holidays, subject to additional funding of £6,500 to cover staffing costs.

Council agreed engagement was preferable to policing and in principle supported the funding of SYEP for extra sessions however, were aware there was no allocated budget for this additional activity.

RESOLVED Town Clerk to investigate financial assistance to extend SYEP's outreach programme during the summer months.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Temporary Grounds Staff

Council noted that two part-time temporary groundsman had been sourced to cover the vacancy for a fifth Groundsman within the Grounds Team. To be employed for the duration of the team's busiest period over the summer.

PLANNING AND TRANSPORTATION

5.1 Update on White House Farm Play Areas and Skatepark

The Town Clerk reported that staff changes at Persimmon continued to delay provision of the public open space behind Whitehouse Farm School and the skatepark, and they had now hired a consultant to progress these facilities.

5.2 Update on Skate Park

Council noted a recent Facebook post asking for suggestions on Skate Park equipment and recommendations had received 85 comments, 31 shares and several offers of detailed assistance. The process of reviewing comments and speaking to those residents and other knowledgeable contacts who offered assistance would begin shortly. A draft report to be presented to the Recreational Facilities Working Group before a final version is brought before Council.

ATTACHMENTS

6.1 None

21/160. MEETING ADJOURNMENT

Due to the early hour, it was **RESOLVED** not to adjourn the meeting and move to the next item of business.

21/161. TO REVIEW THE RESULTS OF THE RECREATIONAL FACILITIES SURVEY

The Town Clerk presented the results of the Recreational Facilities Survey commenting:

- results were very different depending on the age of respondents;
- a majority of respondents had no children or dependents in their household;
- a majority of responses were from an older age group;
- is the desire for more outside space due to Covid or a permanent change?
- all age groups showed a strong preference for a swimming pool. There are already two pools in Sprowston but there are clearly access issues with current provision.

Mrs J Leggett presented the comments of the Recreational Facilities Working Group suggesting some of the facilities could be implemented within the year.

RESOLVED the Recreational Facilities Working Group identify which facilities could be delivered within the year and present them to full Council.

Ms D Coleman commented on rewilding of verges and suggested signage to prevent regular mowing by the Council.

RESOLVED Ms D Coleman to bring a report to the next meeting of the Council.

21/162. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2021/0764 - erection of two storey side extension and a single storey rear extension at 183, Wroxham Road.

2021/0790 - demolition of existing garage and rear section of property. New extension, replacement windows and render of existing dwelling at 41, Colindeep Lane.

2021/0794 - remove current kitchen door and replace with a sash window to match existing, remove larger of two windows and extend area to floor to allow replacement with a French door to kitchen at 88, Wroxham Road.

2021/0811 - erection of first floor extension to side at 1, Cuthbert Close.

21/162. PLANNING (CONTINUED)

2021/0823 - garage conversion at 4, Allens Avenue.

2021/0924 - two storey pitched roof and single storey flat roof extensions to the rear elevation at 35, Mountbatten Drive.

2021/0927 - porch extension to new entrance and side extension to form wheelchair accessible wet room at 28, St. Marys Grove.

2021/0959 - demolition of existing utility to side conservatory to rear. Rear single storey extension. Attic conversion to bedroom. Removal of flat roof over existing kitchen and replacement with pitched roof at 55, Alford Grove.

Norfolk County Council DPS 70576 - footway conversion to cycleway / footway and toucan pedestrian and cyclist crossing at Blue Boar Lane / Salhouse Road.

Norfolk County Council PHA008-TS-003 - traffic signal and pedestrian improvements at Sprowston, Constitution Hill / School Lane. *Note: Scheme has been pushed back to 25th of October 2021 due to issues with contractor's programmes.*

Norwich City Council 21/00745/EIA2 - Environmental Impact Assessment (EIA) Scoping Request for a total of 120,000sqm of aviation and non-aviation related employment floorspace at Norwich Airport, Amsterdam Way.

- (b) to oppose the granting of planning application 2021/0813 - extensions and alterations to dwelling, proposed car port, conversion of store into annexe and associate works at 54C, School Lane on the grounds that it is an over development of the site, out of keeping with the surrounding area and unneighbourly given the proximity of the dwelling in the rear garden to Clover Court,

21/163. BLUE BOAR LANE TO MALLARD WAY SHARED CYCLEWAY: STREET LIGHTING

RESOLVED to adopt the footway lighting on the shared use cycle way linking Blue Boar Lane to Mallard Way and request the lamps are timed for all night lighting.

21/164. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

Mrs J Leggett verbally reported on the meeting of the Recreational Facilities Working Group held 11 June 2021 and:

- advised they had agreed the core principles on what they would like to achieve from the re-development of former-Viking Public House project, acknowledging it would be significantly different from Sprowston Diamond Centre;
- presented their comments on feedback from the Recreational Facilities Survey;
- confirmed they were monitoring and updating the Sprowston Neighbourhood Plan.

21/165. REPORTS FROM COUNCILLORS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Mrs B J Lashley verbally reported on her remote attendance at the Annual General meeting of the Norfolk Association of Local Councils commenting on the presentations by Giles Orpen-Smellie, Police and Crime Commissioner and Jackie Weaver.

21/166. PAYMENT OF ACCOUNTS 23 JUNE 2021

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 23 June 2021 totalling £13,864.28.

On the motion of Mr R J Knowles, seconded by Mr M G Callam it was **RESOLVED** that payment of the accounts to 23 June 2021 totalling £13,864.28 be approved and the schedule authorising payment signed by the appropriate signatories at the first opportunity.

21/167. SCHEDULE OF DIRECT DEBIT PAYMENTS

In response to Councillors questions the Town Clerk advised that:

Invoice nos. 234902431/21CR and 236659846/21CR were credits following revised estimated electricity bills.

The schedule of direct debit payments to 23 June 2021 totalling £6,346.51 was approved and noted.

21/168. SCHEDULE OF CREDIT CARD PAYMENTS & BARCLAY VISA DEBIT TO 23 JUNE 2021

The schedule of credit card and Barclay Visa Debit payments to 23 June 2021 totalling £187.81 was approved and noted.

21/169. EXCLUSION OF PRESS AND PUBLIC

Mr J M Ward proposed, seconded by Mrs J Leggett to exclude the Press and Public from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 would be disclosed to them and on being put to the vote the motion was **CARRIED**.

21/170. PERSONAL INJURY CLAIM

The Town Clerk reported that a court date to consider a personal injury claim against the Council had been set for 7 July 2021. He would be attending remotely.

21/171. FORMER VIKING PUBLIC HOUSE - CONSIDER VAT ADVICE

- (1) **RESOLVED** to authorise the Town Clerk to accept the quotation from DCK Accounting Solutions for VAT Consultancy at a total cost of £1,368.80 plus VAT.
- (2) The Town Clerk reported that if a public works loan was to be considered by Council for the redevelopment of the former Viking Public House a community consultation was mandatory. This could be included in the July issue of Sprowston Matters, subject to a delay in publication to enable the Architect to produce designs, proposed layout and pictures depicting possible applications.

RESOLVED to delay the publication of Sprowston Matters by two weeks to incorporate the consultation on the former Viking Public House.

21/172. CONSIDER BUSINESS CASE FOR A NEW POST OF COMPLIANCE AND ADMINISTRATIVE OFFICER

Having reviewed the business case, job description and person specification for a Compliance and Administration Officer Council **RESOLVED** to authorise the Town Clerk to advertise, interview and engage a suitable candidate.

There being no other necessary business the Town Mayor of the Council thanked Councillors for their participation and declared the meeting closed at 8.30pm.

14 July 2021

Town Mayor

Guy Ranaweera

From: Sue White <swhite@s-norfolk.gov.uk>
Sent: 25 June 2021 15:08
To: Guy Ranaweera
Subject: RE: A request from Cllr Steve Riley, O&S Chairman

Dear Guy

Further to my email below, I can confirm that the item you suggested for the Overview and Scrutiny Committee will be considered on 24 August 2021 in person at the Council's offices at Thorpe Lodge, Norwich. The meeting will start at 10am.

Please could you confirm that you will be able to attend and, if so, whether you will be bringing anyone with you, as we have to ensure we do not exceed our social distancing limits in the Council Chamber? In addition, if you have any additional, specific requests for what you would like covered within this item, please do let me know at your earliest convenience.

Kind regards
Sue

Sue White
Senior Governance and Deputy Monitoring Officer
t 01508 533800 e swhite@s-norfolk.gov.uk



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From: Sue White
Sent: 16 March 2021 16:07
To: Guy Ranaweera <GuyRanaweera@sprowston-tc.gov.uk>; Cllr Steve Riley <cllr.Steve.Riley@broadland.gov.uk>
Cc: 'james.overy@broadland.gov.uk' <james.overy@broadland.gov.uk>
Subject: RE: A request from Cllr Steve Riley, O&S Chairman

Dear Guy

I am pleased to advise you that your item has been scheduled for consideration at the meeting of Broadland District Council's Overview and Scrutiny Committee to be held at 10am on Tuesday 24 August 2021. I apologise that it cannot be considered any sooner but our current workload is heavy and we would like to give officers time to prepare a comprehensive report.

We hope that the meeting will be held at the Council's offices and I will make sure an agenda is sent to you closer to the date so you and/or others from the Town Council can attend.

Should you have any questions, please do let me know.

Dear Sirs

Street Naming and Numbering: Growth Triangle Development Link Road

Thank you for your name suggestions for the Growth Triangle Development link road. All of the options have now been considered.

As the Authority responsible for naming and numbering streets, I can confirm that the new road has been named **'Phoenix Avenue'**.

Phoenix Avenue meets the Council's requirements for Street Names and follows with the use of 'Avenue' along the east-west link road - as this has been used for Atlantic Avenue.

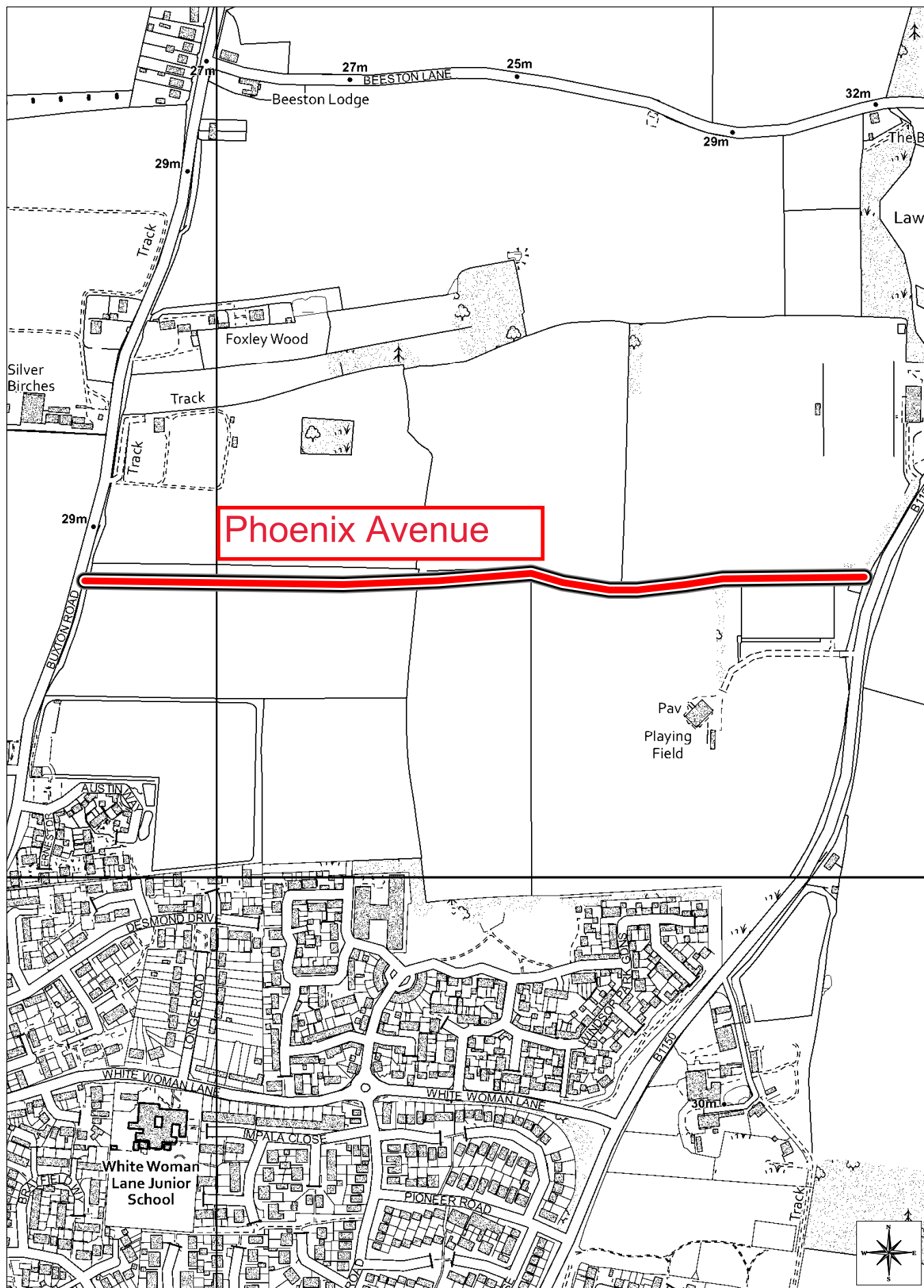
I will now number the properties on the proposed development and will contact you again once the postal addresses have been confirmed by Royal Mail.

If you have any queries then please do not hesitate to contact Dawn Brown/Rebecca Byland.

Yours faithfully

Street Naming & Numbering Team

Broadland District Council,
Thorpe Lodge, 1 Yarmouth Road, Norwich, NR7 0DU



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Drawn By

DB

Date

24 March 2021

Scale

1:2500

Reference

Street Naming and Numbering

Location

Growth Triangle Development Link Road

Name: Phoenix Avenue



broadland.gov.uk

Sprowston Youth Engagement Project (SYEP)

Proposal for Additional Community Outreach Hours

Work so far

Since April SYEP have been delivering community outreach on a Wednesday, Friday, and Saturday evening. We have worked closely with Alan the park keeper to identify where and when our support is needed most. This has meant that most of our time on a Wednesday and Friday has been spent at Sprowston Recreation ground and Saturdays on the Barkers Lane playing field. Over this period, we have engaged with over 100 different young people. We have done a lot of groundwork and work around having a presence. With the support of Alan, we have been able to identify 3 to 4 groups of young people who are seen as causing issues. Two of the groups we engaged quickly due to already having links with them through other projects. Meaning we were able to challenge them around their use of language, litter and an older group around driving dangerously in the Edwards Road car park. Alan has reported this has now stopped.

There is a younger group who have been causing issues in the bike track after school and an older group who have been causing issues around their use of language and suspected cannabis use. Although initially met with abuse and a non-willingness to engage, over the weeks we have persevered and not only are we at a point where we can challenge them, we have also been able to have meaningful conversations with them around aspirations, school, making positive choices and the impact of cannabis use. They now play football with us and one of the younger group came and shared some of the positive decisions they had made around school. We also had help from some of the younger group to help clean up litter left by some of the families who were there that day.

Over on Barkers Lane on a number of occasions we have been able to identify what we perceive as County Lines drug dealing and have been able to feed this back to the police.

Proposal

We feel that we have started to make a noticeable difference on the days we are out. We are in constant contact with Alan and Guy and are regularly attending Priority setting meetings, so we are aware that there are ongoing problems around ASB. We feel there is additional need and if we had more of a presence we could try and assist further with these issues. We would like to extend our outreach to 6 nights a week for the next 4 months and during the day during the school summer holidays and October half term.

Evening outreach will be delivered in the same format, but the daytime sessions will be delivered by our sports coach Louis Bobbin and an additional worker. They will deliver 3 hours of mixed sports activities a day which will include football, volleyball, fitness sessions and sports games. Throughout the summer Norfolk County Council are delivering their Big Summer Program aimed at pupil premium students and have asked to use the recreation ground on the 2nd, 3rd, 4th, 5th, 11th, 18th and the 25th of

August from 10:00 – 14:00. On these dates we would like to focus on some of the other parks which will include Sparhawk, Wilks Farm Drive and/or Windsor Park gardens to ensure we are addressing the need in all Sprowston's parks.

SYEP have a pool of sessional workers they trust who can support sessions and Ascend Adventure also have several Kick Starters ([Kickstart Scheme - GOV.UK \(www.gov.uk\)](https://www.gov.uk/kickstart-scheme)) who have already been positively supporting our work and would be willing to support additional sessions with Paul's support.

Cost

Delivery of the following extra outreach on the recreation ground:

- Increase to 6 evenings per week for 4 months (up from 3 evenings as is now)
- During 6 week summer holidays plus 1 week October half term; new outreach 3 hours per daytime Mon–Sat
- = £6,480.00

Extra evenings Mon, Tue Thu.

1 x worker to lead £12.50ph

1x youth worker to support £10ph

= £22.50 per hour

9 hours per week @ £22.50 = £202.50

4 months (approx. 16.9 weeks) @ £202.50 = **£3422.25**

Summer & October half term daytimes.

1 x worker to lead £12.50ph

1x youth worker to support £10ph

= £22.50 per hour

18 hours per week @ £22.50 = £405.00

7 weeks @ £405.00 = **£2835.00**

Admin.

2 hours per week @ £16ph = £32

7 weeks @ £32.00 = **£224.00**

Total Additional Funding Requested = £6,481.25

Clare Lincoln

SYEP

July 2021

Sprowston Town Council

14th July 2021

Small Steps

Due to the Climate Crisis, public opinion now needs and wants to see more natural areas within our towns.

Sprowston has literally hundreds of small green patches that would be perfect for small rewilding and no mow areas.

Residents have already started to rewild such areas (see pics 3 & 4) maintaining and caring for little patches.

The benefits are obviously to the biodiversity of our planet but also to the wellbeing and feel of our town.

The tall pointy plants (echium) (see pic 4) have been there for two years and are on a major school route. Youths have stopped admired and pointed at the bees feeding in them and never vandalised or damaged the plants. The householder ended up having to label them as the questions and interest was huge.

Sprowston traditionally had avenues of trees along many roads. What a legacy for this town council if we could readopt this green approach going forward to counteract the urbanisation of our green belt.

Proposal:

- ***To develop a plan for verges and green spaces that encourages and promotes rewilding (where appropriate) in preference to mowing.***

Cllr Dawn Coleman

Pic 1. Cozens-Hardy Road – Example of verge grass (on outside of footway) destroyed by parking.

This example is typical of many verges in Sprowston.



Pic 2. Cozens-Hardy Road – Example of bare verge (on inside of footway) that could be rewilded



Pic 3. Cozens-Hardy Road – Example of rewilded verge (inside of footway)



Pic 4. Cozens-Hardy Road – Example of rewilded verge (inside of footway)



Pics 5 & 6. Junction of Linacre Avenue and Kestrel Road – Town Council pilot wildflower area on small grass area/verge, now in its 2nd year

Sprowston has many small areas of 'verge' similar to this example which could be converted to include managed wildflower areas.



Pics 7 & 8. Corner of Windsor Park Gardens Public Open Space – Town Council pilot wildflower area, now in its 2nd year



Community message

Chief Constable Paul Sanford

001 | Summer 2021



I am really proud to be serving as Norfolk's Chief Constable until the Norfolk Police and Crime Commissioner recruits a permanent replacement.

Until that time, I will be focussed on providing an exceptional service to all of our communities and protecting residents from harm, particularly those who are vulnerable.

I have served in Norfolk throughout my policing career and have helped deliver the strong foundations on which Norfolk Constabulary currently stands. I want to continue providing strong leadership which will enable officers and staff to provide that exceptional service and a standard of policing everyone can have confidence in.

In order to do that it is vital we are visible and accessible to all. We want to engage and connect with all our local communities to understand their concerns and, where issues are identified, work with those communities to provide solutions and prevent crime from happening in the first place.

Over the coming months, officers will be encouraged to Park, Walk, Talk – parking up in our towns and villages, spending some time walking around the local community and talking to local residents.

I want people to be able to approach our officers within their community and tell us what is happening in your local area. Our officers will then feedback any issues or concerns to the local Beat Managers.

If you miss our officers on patrol and you do have any concerns, then I would encourage you to contact your local Beat Manager directly so we can respond to community issues effectively. You can find out who the local Beat Manager is for your area by visiting the Norfolk Police website.

We will also continue with our robust response in tackling criminals and proactively target those who cause the most harm to our communities, such as County Lines drug dealing. Only last week I was proud to honour officers and staff who have been central to closing down these drug lines at source.

However, our work will not stop there and we will continue to work with the Metropolitan Police to identify and prosecute criminals – and with partner agencies under Project Adder, focussing on drug users to combat the demand for drugs.

Looking ahead, I know the past 18 months have been challenging for everyone and as the country starts to open up again, we can expect a busy summer – especially for our coastal and tourist spots as more people are expected to take a UK holiday. However, we cannot be too complacent, we have seen infections slowly rising and whilst we want people to enjoy the summer, please do so responsibly.

We will be there for our communities throughout the summer. Our role is to serve the communities we protect and make people feel safe – and we are committed to working with you to achieve that.



Contact us through our social media channels



Call us on 101 or 999 in an emergency



talk to your local beat Manager

Guy Ranaweera

From: Bailey, Victoria <Victoria.Bailey@norfolk.police.uk>
Sent: 25 June 2021 10:08
Subject: Norfolk County Community Safety Partnership

Good Moring everyone,

The Norfolk County Community Safety Partnership (NCCSP) has launched an eight-week consultation to understand what residents believe will make Norfolk a safer place to live, work and visit.

The NCCSP develops a Community Safety Plan which sets out the priorities which partners will focus on. Having carried out an assessment of crime and community safety issues, the NCCSP has drafted a new three-year plan which proposes seven priorities.

The partnership now wants to hear from Norfolk residents whether they feel the priorities correctly reflect the issues which matter most to them.

The proposed priorities are:

- Serious violence
- Domestic and sexual abuse
- Preventing terrorism
- Criminal exploitation, including modern slavery and county lines drug dealing
- Neighbourhood crimes like robbery, burglary, anti-social behaviour, vehicle crime and other theft offences
- Hate crime and community tensions
- Fraud

The NCCSP brings together organisations from across Norfolk to tackle crime and disorder, and ensure the county remains a safe place for all.

The partnership is currently supported by the Office of the Police and Crime Commissioner for Norfolk (OPCCN) and is chaired by the OPCCN Chief Executive Mark Stokes.

The consultation will run for eight weeks from 24 May 2021, closing on 16 July 2021.

For more information on the priorities and proposed outcomes and to take part in the survey visit <https://www.norfolk-pcc.gov.uk/police-and-crime-plan/working-in-partnership/community-safety/nccsp-strategic-plan-consultation/>

Regards

Vicky

Please note that I am currently working from home and preferred method of contact is via email

Vicky BAILEY
Police Constable 1425
Broadland Engagement Officer
Norfolk Constabulary
Aylsham Police Station
Richard Oakes Road
Aylsham

Guy Ranaweera

From: Norwich Western Link <Norwichwesternlink@norfolk.gov.uk>
Sent: 25 June 2021 15:25
To: JHunt
Subject: Norwich Western Link project update

Dear Mr Guy Ranaweera

I'm really pleased to tell you that we have today awarded the contract to design and build the Norwich Western Link to Ferrovial Construction.

Ferrovial Construction are a leading construction and engineering company who have a great deal of experience in delivering highways projects in the UK and around the world. We have appointed them following a competitive procurement process which began in summer 2020, in which they emerged as the highest scoring bidder, and a unanimous decision by the county council's cabinet earlier this month to award the contract..

Their team will start work immediately alongside our existing project team to further develop the design of the Norwich Western Link and we're really looking forward to working with them to deliver such an important project for Norfolk. If you want to find out more about our newly appointed contractor, you can visit their website at www.ferrovial.com.

In other good news, we have also submitted the outline business case for the Norwich Western Link to the Department for Transport today. You will hopefully remember from my recent updates that we have a really strong case - we can demonstrate that the project would provide high value for money, significantly reduce many journey times to the west of Norwich, improve road safety and reduce carbon emissions from vehicles. If the outline business case is approved, this would provide a funding commitment from government which is expected to cover 85% of the £198 million total project costs.

These are two significant milestones on this project that bring us closer to making the Norwich Western Link a reality. I'm aware that some of you may have had journeys delayed by roadworks in and around Norwich recently - I hope you understand that roadworks are a necessity but I also know how frustrating they can be, I've been caught up in them myself so I can sympathise. But it also made me think that with the Norwich Western Link in place, traffic on the A47 southern bypass and ring roads would have an alternative route to take.

We need this kind of resilience in our transport networks, not only for when there are issues like roadworks or traffic collisions but also to cope with anticipated population and job growth. It's important that we invest in measures to support all kinds of journeys, whether they are on foot, by bike, by public transport or by another vehicle, such as cars, lorries or ambulances. The Norwich Western Link is a vital part of this that will help give Norfolk the transport infrastructure it needs.

We're turning our attention now to preparations for the pre-planning application public consultation which is due to take place in the autumn. We'll update you about this prior to the launch.

In the meantime, you can find out more about the Norwich Western Link on our website at www.norfolk.gov.uk/nwl.

Best wishes,

Martin

Cllr Martin Wilby

Cabinet Member for Highways and Infrastructure

Norfolk County Council

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To see our email disclaimer click here <http://www.norfolk.gov.uk/emaildisclaimer>

From: Simon Marjoram <SMarjoram@S-NORFOLK.GOV.UK> on behalf of Local Plan <LP@S-NORFOLK.GOV.UK>
Sent: 07 June 2021 09:12
To: Local Plan
Subject: South Norfolk Village Clusters Housing Allocations Plan - Regulation 18 Consultation

Dear Consultee

A draft version of the South Norfolk Village Clusters Housing Allocations Plan (VCHAP) has been published for **8 weeks consultation, between Monday 7 June and 5pm on Monday 2 August 2021.**

The VCHAP is seeking to allocate sites for at least 1,200 new dwellings (over and above those that already have permission), distributed across 48 Village Clusters centred around the Primary Schools in South Norfolk. The preferred allocation sites are between 12 and 50 dwellings, reflecting the scale of the settlements which they will form a part of. As well as allocation sites, the draft VCHAP proposes some smaller amendments to Development Boundaries, to accommodate windfall developments of up to 11 dwellings, which are in addition to the 1,200 dwelling requirement. We are now seeking your views on the choice of sites, including what specific criteria might need to be applied to the larger allocation sites.

The VCHAP sets out some suggestions for overarching policies which would apply to all housing proposals, whether they be on the allocations or the windfall sites. These are concerned with design quality, housing mix and common criteria, such as maximising the improving for walking/cycling, and your comments are also sought on these.

There may still be suitable sites in the Village Clusters which have not yet been promoted to us, so there is an opportunity to submit those additional sites as part of the consultation. For those considering submitting sites, it will be useful to consider the Council's Assessment Criteria when completing a site submission form.

The VCHAP sits alongside the Greater Norwich Local Plan, which you may already have commented on, and which will continue to set the strategic planning policies for South Norfolk and make both the housing allocations in larger settlements and also any non-housing allocations.

The consultation can be viewed at www.south-norfolk.gov.uk/vchap. Here you will find not only a link to the consultation document itself, plus a range of supporting documents that have been used to prepare the draft VCHAP, but also a virtual exhibition which may help answer some of your questions. As well as commenting on the main document, you may also wish to comment on the Interim Sustainability Appraisal and Habitats Regulation Assessment documents.

If you would like to contact the Place Shaping Team about the consultation (including letting us know if you wish to be removed from our consultation contacts) please call on 01508 533805, email LP@s-norfolk.gov.uk, or contact us via a webchat between 10am and 2pm on a Tuesday, or 2pm and 6pm on a Thursday, throughout the consultation (see VCHAP webpage for details).

Please remember to **submit any comments by 5pm on Monday 2 August 2021.**

Yours faithfully

Paul Harris
Place Shaping Manager
t 01508 533805 e LP@s-norfolk.gov.uk



THORPE ST ANDREW TOWN COUNCIL

25th June 2021

Thorpe St Andrew Neighbourhood Plan Regulation 14 Consultation

Dear Consultee,

I write to inform you that we are consulting on the pre-submission draft of the Thorpe St Andrew Neighbourhood Plan.

We are hereby seeking your views on the draft Plan. A copy of the draft Plan can be found on our website at <https://www.thorpestandrew-tc.gov.uk/neighbourhood-plan-consultation/>. Otherwise, copies of the draft Plan can be viewed at one of our information sessions which will be held at the Town Hall between 10am - 11am on:

- Tuesday 29th June
- Tuesday 6th July
- Tuesday 13th July
- Tuesday 20th July
- Tuesday 27th July
- Tuesday 3rd August
- Tuesday 10th August

These will be outdoor covid-secure events.

The pre-submission consultation period runs for six weeks. Your comments and representations should be returned to us by 10th August 2021 at 5pm. Representations should be submitted on the response form <https://www.surveymonkey.com/r/tsaneighbourhoodplan>.

If you have any difficulties accessing the Neighbourhood Plan, consultation survey online or one of these events, please call us on 01603 701048 or email us at neighbourhoodplan@thorpestandrew-tc.gov.uk

Yours sincerely,

CLlr John Fisher
Chairman of the Neighbourhood Plan Steering Group

Town Clerk – Dr Thomas Foreman

Thorpe St Andrew Town Council, Town Hall, Pound Lane, Thorpe St Andrew, NR7 0UL

Tel: 01603 701048 Email: thomas.foreman@thorpestandrew-tc.gov.uk

Website: www.thorpestandrew-tc.gov.uk

VAT No. 107 2921 90