

Guy Ranaweera

From: Kirsty Burns <Kirsty.Burns@broadland.gov.uk>
Sent: 05 July 2021 15:10
To: Kirsty Burns
Cc: 'Cross, Emma'
Subject: tiny forests - tree planting funding opportunity

Good Afternoon,

I'm Kirsty Burns— the Environmental Coordinator for Broadland, I work on a variety of environmental projects for Broadland. Tree planting is one of my priorities. This email is about a tiny forest project, but please also get in touch if you would like to discuss other environmental projects in your area.

I am writing to you about an exciting opportunity with regards to being part of a funded project to plant a tiny forest in your parish.

Broadland District Council are working with Norfolk County Council on a Defra funded project "Trees Outside Woodlands". One part of the project is looking into the benefits of the tiny forest planting technique. I've included more information about tiny forests below.

At the moment we are asking for an initial expression of interest, so if your parish may be interested and have land that may be suitable please let me know.

We will then be in contact to provide more information and can discuss it in depth.

If you have any questions please feel free to contact me on the details below.

If you are interested at all please contact me by 25th July 2021.

(This is just to let me know that you would like to be considered for the project, after this date we can still be providing more information and having discussions etc.)

What are tiny forests?

The "tiny forest" concept is a relatively new approach to establishing trees in the UK. Developed by the Japanese botanist Dr Akira Miyawaki, they have proven to be a popular approach to increasing urban trees and restoring degraded land in South and East Asia for a number of years. The tiny forest (a.k.a. Miyawaki method) has also been shown to have positive impacts on wildlife biodiversity and carbon sequestration where they have been established. Using an approach that focuses on soil rehabilitation, avoidance of herbicides and relying on native vegetation, the tiny forests create a wooded environment with a much higher density of planting than conventional tree establishment methods.

How much land is needed?

Trial sites can be between 200m² (a rectangular area approximately 15m x 18m) – 600m² (a rectangular area approximately 25m x 28m). Half of this will be planted with the tiny forest (Miyawaki Method) and the other half will be planted conventionally with trees to allow for a comparison. The gap between them can be a path so the community can enjoy the emerging forest.

How does it benefit the community?

The community can be involved in some of the tree planting, and interpretation boards can be provided as part of the project. There are lots of benefits to planting a tiny forest; absorbing carbon, attracting species of plants and animals, absorbing rainfall, reducing air pollution and connecting people with nature to improve wellbeing.

What will the forest look like?

There are no set designs, different options can be discussed with individual communities, but the diagrams below give an idea of how they could be designed, the rectangular or circular style are common.

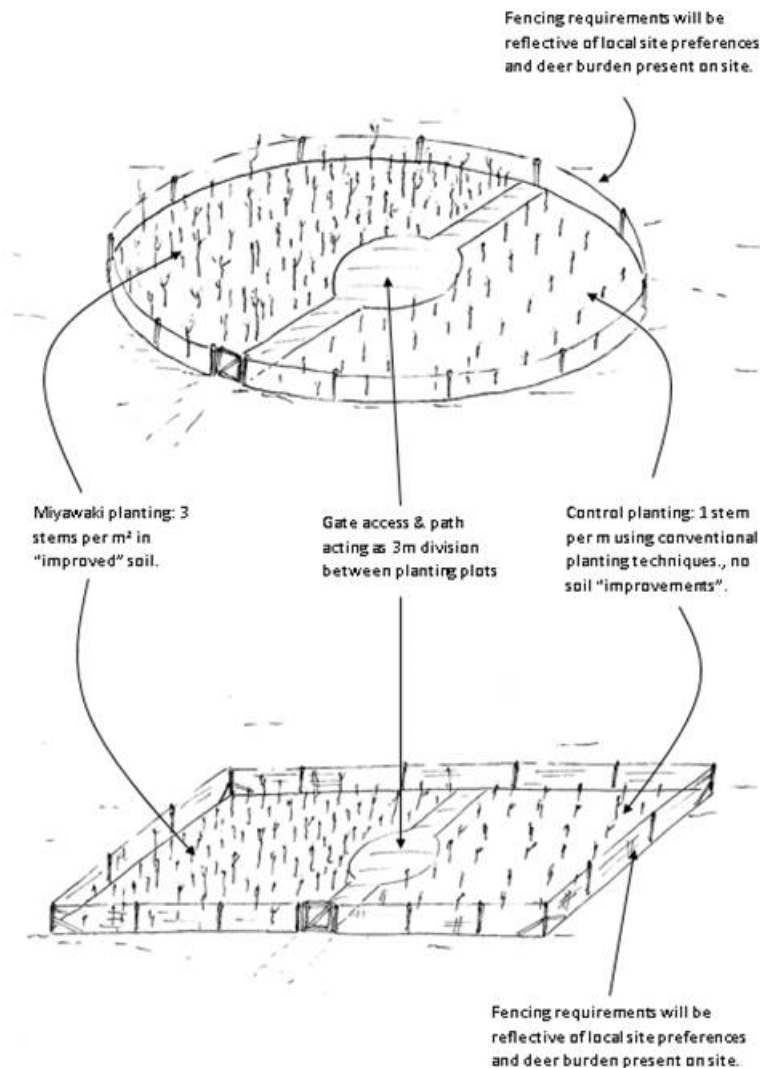


Fig. 1: Outline sketches of circular or rectangular plot designs for "Tiny Forest" trials (DEFRA S0F).

What's funded?

Through the Defra Trees Outside Woodlands project all the works needed to plant the trees is funded. This includes the ground preparation, the trees and the planting. If the community are keen to plant some of the trees then we can consider a planting day. The project funds will also cover fencing and interpretation boards. Aftercare until the project ends in 2023 is also included.

To gain funding the area planted must be categorised as urban or sub-urban on the local plan. I have checked the 'Joint Core Strategy for Broadland, Norwich and South Norfolk' and your parish is listed as urban as part of the Norwich urban area.

More information

Tiny Forests are quite new to the UK here is a news article about the [first one here](#)

It is much more established in the Netherlands, [this website](#) has some interesting information about the successful forests there.

I hope to hear from you,

Many Thanks,

4th July 2021

Report from Councillor John Ward

CORONAVIRUS TRUSTED SOURCES FOR INFORMATION

www.nhs.uk/coronavirus

www.gov.uk/coronavirus

Broadland District Council

The Boundary Commission for England has published its initial proposals. The overall number of constituencies across the U.K. remains at 650 but within that England increases from 533 to 543. Every constituency has been examined to ensure that it has a minimum 69724 and a maximum 77062 residents. There will still be 9 constituencies in Norfolk. There is a consultation on the proposals open until 2.8.21. Details at www.bcereviews.org.uk

Tots2Teens summer activity booking information is now available at www.southnorfolkandbroadland.uk/t2t or by calling 01603 430525.

The new Acting Chief Constable, Paul Sanford visited Sprowston on his first day in the role (as a young PC, he was based at Sprowston). His stated priority is preventing public disorder and making the police more visible on the streets and public places.

Norfolk County Council

NCC will need to find £39m of savings next year, and this assumes a 2% tax rise. Details of where the savings are to be, will be made public shortly.

Dr Louise Smith, Norfolk's Director for Public Health, is asking residents to have two Covid tests a week in order that the spread of the virus can be monitored in Norfolk. Free Lateral Flow tests are available from major pharmacies and public libraries.

NCC has awarded the contract for the Norwich Western Link to Ferrovia, a leading construction and engineering company. They are starting work immediately on the 3.8 mile dual carriageway.

Norwich Airport Industrial Estate, jointly owned by Norfolk County Council and Norwich City Council is to be sold. It currently produces an income of £800k pa and the sale will produce a significant cash boost to both Councils.

COUNCIL MEETING – 14 July 2021

Report of the Town Clerk

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 COVID Restrictions – Venue for Council Meetings

At time of writing it is anticipated most social distancing measures will be lifted on July 19th. However, Government advice beyond that date is to remain vigilant against the continued spread of COVID-19 and to exercise such measures as may be appropriate in each circumstance.

The lifting of COVID restrictions offers opportunity (if properly managed, and subject to continued monitoring of infection rates) for Council meetings to return to the Council Chamber at the Recreation Ground. Such a move would release the School Room for hire.

I therefore propose the following venues (dates unaffected) for the remaining Council meetings in 2021-22:

- August 4th: School Room, Sprowston Diamond Centre
- August 25th: School Room, Sprowston Diamond Centre
- September 15th: School Room, Sprowston Diamond Centre
- October 6th and onwards: Council Chamber, Rec Ground

1.2 COVID Restrictions – Council Facilities

From July 19th (subject to future guidance) the following changes to COVID-19 infection prevention measures currently in place across Council facilities will be implemented:

- **Sprowston Diamond Centre**
 - Room capacities will return to pre-pandemic levels
 - Face masks will not be required inside buildings
 - Hirers will continue to be required to ventilate their room
 - Kitchens will reopen, albeit with additional cleaning materials provided for hirers' use
 - Some building zoning will remain until at least October
 - Social distancing signage will be removed. General COVID awareness and hand-washing messaging will remain.
- **Public Toilets**
 - Social distancing signage will be removed. General COVID awareness and hand-washing messaging will remain
 - Increased cleaning will continue
- **Play Areas**
 - Social distancing signage will be removed. General COVID awareness and hand-washing messaging will remain.
- **Cemetery Visitor Centre**
 - Re-open (currently closed)
 - Installation of general COVID awareness and hand-washing messaging

1.3 Vandalism

The recreation ground ladies' toilet has recently been subjected to several incidences of vandalism. Vandalism tends to increase over the summer months as the parks close later. Incidents usually occur in evening (8.00pm or later), presumably when fewer people are on the Recreation Ground. Caretaking staff challenge anti-social behaviour but cannot be present at all times. Reports suggest that the main cause of vandalism are usually groups of young people loitering in and around the toilets. So far, we have been able to quickly repair any damage and keep the toilets in service, however there is a risk that this may not always be the case.

CEMETERY

2.1 No matters to report

STREET LIGHTING

3.1 No matters to report

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Administration and Compliance Officer

This new post is currently being advertised. Closing date for applications is Friday 23rd July. Interviews will take place 3rd August.

PLANNING AND TRANSPORTATION

5.1 Road Safety Around Sprowston Schools

On Wednesday June 30 an 11-year-old girl was taken to hospital after being involved in a collision with a truck near Sprowston Community Academy. Reports suggest that thankfully her injuries were not life-threatening.

Concern regarding road safety around Sprowston schools has always been high and Council has consistently highlighted this to the relevant authorities. However, the number of residents contacting the office to ask for further action to be taken has recently increased. Several residents have mentioned the future expansion of Sprowston Community Academy (rather than building a new high school elsewhere in Sprowston) as a factor that will further increase traffic pressure in the area and thus worsen road safety for school children and residents.

As Town Council has no power to enforce road safety or traffic regulations, our only option to effect positive change has been to work with stakeholders such as Norfolk County Council Highways, Norfolk County Road Safety Team, the police, civil parking enforcement and schools. Following the recent incident, I have again been in contact

with these organisations to ascertain what more can be done to improve the situation. Please see attachments 6.1, 6.2 and 6.3 for their responses.

Decision requested (Option):

- ***To agree a response to road safety issues around Sprowston schools***

ATTACHMENTS

- 6.1 ATTACHMENT - Road Safety - Suggestions from local police**
- 6.2 ATTACHMENT - Road Safety - Parking Operations email**
- 6.3 ATTACHMENT - Road Safety - NCC Road Safety Team email**

A handwritten signature in black ink, appearing to read 'Guy Ranaweera', with a long, sweeping horizontal stroke extending to the right.

**Guy Ranaweera
Town Clerk**

Observations and suggestions by Sprowston beat manager PC Graham Gill

(Edited by G.Ranaweera)

Please note that comments are PC Gill's and not necessarily those of Norfolk constabulary

An option worth exploring is to improve road safety via the schools, in relation to educating pupils to take responsibility for themselves. When pupils leave off there can be a lot of cyclists weaving all across the road, pupils are walking around looking down at their phones etc. This is something that I may be able to help with in the new term in September. However, when I approached Sprowston High School, a couple of months ago, they were not accepting any guests due to covid. Hopefully this will soon change and we can start with some kind of education.

I also think that future planning permissions for new schools should include off road drop off points, this will not help our situation locally but if any new schools are developed then I believe that drop off points should be considered.

We will obviously attend to the schools as and when we can and enforce what we can.

I will be contacting Ben Rayner to see if there is anything that we can do in relation to the parking on the bend of Falcon Road East, next to the factory grounds. This is an area where cars are allowed to park but it causes a lot of congestion and encourage vehicles to drive on the path. Any support by the council in relation to this would be appreciated.

For Sparhawk Avenue and Merlin Avenue junction, posts like the ones we have on Falcon Road, West may help with some of the parking issues on the bend. Double yellow lines to be placed at the junction would be appropriate but not very easy to get approved.

Other options:

As the police cannot take any enforcement over yellow line offences and parking on the paths unless they are causing an obstruction or parked in a dangerous place, it may be useful to have a local by-law where the police can issue tickets in certain circumstances. For example, say 200 meters from school entrances, 30 minutes either side of school start and finish times, for anybody who stops on yellow lines. However, people will behave when they see a police officer.

Any measures put in place will to some extent move the problem to another area and potentially cause more issues.

Guy Ranaweera

From: Parking Operations <parking.operations@west-norfolk.gov.uk>
Sent: 05 July 2021 13:21
To: Guy Ranaweera
Subject: RE: Parking enforcement in Sprowston *OFFICIAL - *

This document and any attachments carry a security classification of: OFFICIAL -

Dear Guy

Thank you for your e-mail.

Regrettably, the parking situation you describe is a daily occurrence outside schools. COVID-19 has exacerbated these matters as more children are travelling individually, as opposed to shared rides. With a little over two weeks until the end of term we are ever hopeful that things will be a little easier when schools return in September.

We already task regular visits to this area, as you can imagine we have several hundred schools with similar issues all of which arrive and leave at roughly the same time so our officers cannot be everywhere. As the parents need to drop-off or collect their children at school is unlikely to change, our presence merely causes parents to keep their vehicles moving on the days we attend, which in reality causes as many issues as the grid-lock parked vehicle do, where generally passing traffic is then reduced to a crawl.

Just for information, apart from very limited lengths of junction protection, there are no formal restrictions Leveson Road and no restrictions at all on Linton Crescent and Sparhawk Avenue. This would render us powerless to intervene on these roads; any matters aside of those on yellow lines would need to be dealt with by the police.

I am sorry, especially given the recent circumstances, that I do not paint a very hopeful picture, however, as said we will continue to task occasional visits.

Kind regards

Martin.

Martin Chisholm
Assistant Director – Operations & Commercial

Borough Council of King's Lynn & West Norfolk
King's Court
Chapel Street
King's Lynn
Norfolk
PE30 1EX
UNITED KINGDOM

Tel: +44 (0)1553 616650

From: Guy Ranaweera <GuyRanaweera@sprowston-tc.gov.uk>
Sent: 01 July 2021 17:06
To: Parking Operations <parking.operations@west-norfolk.gov.uk>
Subject: Parking enforcement in Sprowston

Dear Parking Operations

I am writing on behalf of Sprowston Town Council to request your assistance.

I don't know if you are aware that yesterday a school child was hit by a vehicle on Cannerby Lane, in the vicinity of Sprowston Community Academy? Naturally the poor child's tragedy has brought road safety in the area into sharp focus. Public perception is that the roads around Sprowston Schools (particularly Sprowston Community Academy, Falcon Junior School, Cecil Gown Infant School and Sparhawk Infant school, which are all located very near to one another) are dangerous and difficult to navigate due to parents parking across dropped kerbs and driveways, on corners, on junctions and on footways.

Our local Police Beat Manager has been able to arrange foot patrols of the affected areas. These have had an impact whilst uniformed officers are in the vicinity, but of course they cannot be present at all times. The schools have also attempted to engage parents and educate them about safer parking, though naturally this can only ever reach parents who are willing to be educated. Therefore this Council is working with as many stakeholders as possible to explore what more can be done to increase road safety during school-runs. I appreciate that civil enforcement officers have huge demands on their limited time and availability, and of course I understand that they alone cannot solve this problem. Nonetheless I believe civil parking enforcement plays a key part in addressing road safety issues around Sprowston's schools. Therefore, may I formally request that civil enforcement officers schedule some visits to the areas around the aforementioned Sprowston schools to coincide with school drop-off and pick up times. Roads where dangerous and/or illegal parking is particular evident around Sprowston's schools are Cannerby Lane, Falcon Road West, Sparhawk Avenue, Leveson Road and Linton Crescent.

I hope you are able to accommodate this request and I look forward to your response.

Kind regards

Guy Ranaweera
Town Clerk

Sprowston Town Council
Council Office
Recreation Ground Road
Sprowston
NR7 8EW

T: 01603 408063

E. GuyRanaweera@sprowston-tc.gov.uk

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Guy Ranaweera

From: Dixie, Bernice <bernice.dixie@norfolk.gov.uk>
Sent: 08 July 2021 09:51
To: Guy Ranaweera
Subject: RE: Road Safety - Sprowston Schools

Good Morning Guy,

We have worked with Sprowston in the past, they had the TIE Road Safety Performance at their school in March 2020.

We have been piloting new ways of working with secondary schools. We have worked with another secondary school to develop pedestrian training which is relevant to the school location this could be something we can explore with the school.

In September, we are planning to pilot some new interventions. If you have a contact within the school, we can have a conversation with the school about what we can offer.

Kind regards,
Bernice

Bernice Dixie, Road Safety Team Manager

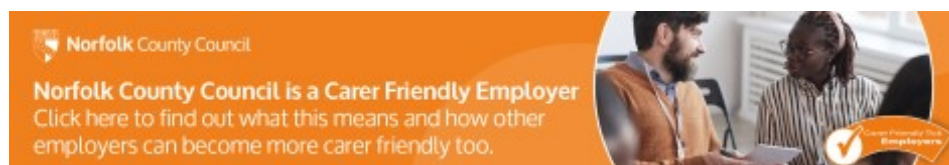
Public Health – CES

Tel: 01603 224005 | Dept: 0344 800 8020

Third Floor, County Hall, Martineau Lane, Norwich NR1 2DH



Norfolk County Council



Broadland DC App. No	Location	Description	Type
20211007	30 Alford Grove, Sprowston, NR7 8XB	Single storey rear extension with pitched roof	Householder
20211013	17 Blackwell Avenue, Sprowston, NR7 8XL	Single storey new orangery to rear	Householder
20211057	40 Colindeep Lane, Sprowston, NR7 8EQ	Single storey extension to the front of the Garage	Householder
20211138	Woodview, Salhouse, Road, Sprowston, NR13 6NR	Demolition of the existing dwelling and redevelopment of the site to provide three, two-storey four bed houses.	Permission in Principle
20211157	Verge at North Walsham Road, Sprowston, NR6 7QW	Installation of 1 no. 20m telecommunications streetworks pole, 1 no. equipment cabinet, 1 no. meter cabinet and associated ancillary development.	Prior Notification - Telecommunications
20211203	8 Cozens Hardy Road, Sprowston, Norwich, Norfolk, NR7 8QE	Single storey front extension.	Householder

Parish	Sprowston
Application Number	20150135
Development Address	Land at Blue Boar Lane, Sprowston
Development Description	Details Reserved by Conditions attached to Planning Permissions 20080367 & 20140652
Decision	Approve
Decision Date	10/06/2021
Application Number	20201062
Development Address	Land South of Salhouse Road, Sprowston
Development Description	Details reserved by condition 23 (foul water strategy) following grant of planning permission 20170104
Decision	Approve
Decision Date	07/06/2021
Application Number	20202257
Development Address	26 Rosemary Road, Sprowston, NR7 8ER
Development Description	Variation of conditions 2 and 4 of 20200133 - to add Velux windows to attic storage area, add windows to replace workshop doors Rm12, lower the roof, insert gable window, alter the dormer windows and ground floor doors and add additional pedestrian door
Decision	Full Approval
Decision Date	11/06/2021
Application Number	20210535
Development Address	Land East of Buxton Road, Spixworth
Development Description	Details for conditions 10 (phasing for footway surfacing), 11 (on site parking for construction workers) of 20141725
Decision	Approve
Decision Date	10/06/2021
Application Number	20210859
Development Address	The Royal Oak Public House, 122 North Walsham Road, Sprowston, NR6 7QQ
Development Description	Details of condition 3 of 20201650 - (3) landscape
Decision	Approve
Decision Date	11/06/2021

Parish	Sprowston
Application Number	20201184
Development Address	Land South of Salhouse Road,Sprowston
Development Description	Details for conditions 18 (landscape & ecological management plan) & 26 (arboricultural impact statement) of 20160498
Decision	Approve
Decision Date	15/06/2021
Application Number	20210709
Development Address	10 Blithewood Gardens,Sprowston,NR7 8PN
Development Description	Proposed single storey side extension with flat to pitched roof and garage conversion.
Decision	Full Approval
Decision Date	14/06/2021
Application Number	20210718
Development Address	86 Cozens Hardy Road,Sprowston,NR7 8QG
Development Description	Erection of single storey gym/studio in rear garden
Decision	Full Approval
Decision Date	14/06/2021
Application Number	20210742
Development Address	156 North Walsham Road,Sprowston,NR6 7QJ
Development Description	Proposed two storey rear extension (revised proposal)
Decision	Full Approval
Decision Date	17/06/2021

Parish	Sprowston
Application Number	20210408
Development Address	155 Wilks Farm Drive, Sprowston, NR7 8RQ
Development Description	Moving garden fence closer to highway
Decision	Full Approval
Decision Date	23/06/2021
Application Number	20210764
Development Address	183 Wroxham Road, Sprowston, NR7 8AG
Development Description	Erection of a two storey side extension and a single storey rear extension.
Decision	Full Approval
Decision Date	24/06/2021
Application Number	20210800
Development Address	33 Foxburrow Road, Sprowston, NR7 8QU
Development Description	Single storey timber structure for ancillary accommodation and recreation space for the main dwelling
Decision	Full Approval
Decision Date	24/06/2021
Application Number	20211033
Development Address	117A Wroxham Road, Sprowston, NR7 8AD
Development Description	Removal of existing flat roof rear extension and conservatory and erection of new flat roof rear extension.
Decision	Not Required
Decision Date	24/06/2021

Parish **Sprowston**

Application Number	20201880
Development Address	Land South of Salhouse Road, Sprowston
Development Description	Variation of condition 1 of 20190485 pursuant to condition 2 of outline permission 20170104
Decision	Full Approval
Decision Date	28/06/2021

Application Number	20210640
Development Address	Land South of Salhouse Road, Sprowston
Development Description	Reserved matters for access (only) following Outline permission 20170104 for the erection of up to 380 residential dwellings
Decision	Reserved Matters Approval
Decision Date	29/06/2021

Application Number	20210823
Development Address	4 Allens Avenue, Sprowston, NR7 8EP
Development Description	Garage conversion
Decision	Full Approval
Decision Date	29/06/2021

Application Number	20210853
Development Address	111 Proctor Road, Sprowston, NR6 7PQ
Development Description	Erection of front porch, bay window and single storey rear extension.
Decision	Full Approval
Decision Date	02/07/2021

Application Number	20210995
Development Address	24 Cere Road, Sprowston, Norwich, NR7 8JU
Development Description	Non material amendment following grant of planning permission 20210369 - Changes to rear dormers.
Decision	Agrees
Decision Date	01/07/2021

Application Number	20211037
Development Address	44 Blackwell Avenue, Sprowston, NR7 8XN
Development Description	Single storey flat roof extension.
Decision	Not Required
Decision Date	30/06/2021

Notes from the Police Priority meeting held 25th June by Teams

Present Sgt. Matthew Wakefield, PC Gill.

Bill Couzens, Barbara Lashley, Natasha Harpley, Karen Vincent, Sarah Vincent, Judy Leggett, Clare Lincoln (SYEP), one resident

Sgt Wakefield gave an overview of the police statistics for the area .

The high level of violence without injury was queried and Bill Couzens was promised a breakdown of age of perpetrators and the number of DV cases included.

The poll conducted for priorities on NextDoor received 1000 replies. **Top three- Speeding, School Parking, Drug and ASB**

PC Gill reported on the current priorities.

Speeding

Speeding on Atlantic Avenue - vehicles have been stopped and words of advice given tickets cannot be issued as the road has not yet been adopted.

PC Gill had also done speed checks on Salhouse Road. 7 vehicles had been stopped and words of advice given.

Drugs/ASB

3 drug warrants issued, 2 in Sprowston. Arrest and cash and cannabis seized
ASB high visibility patrols Church Lane, Barkers Lane and Catton Park - Walking and talking to residents - PC Gill plus colleagues.

There is no reason for residents to be alarmed about police activity on Wilks Farm Drive.

Mountbatten Drives residents had reported, on social media, that people been knocking on doors. Residents are asked to report by 101 or report online.

Questions/topics discussed

If at any time Police advice is needed (non urgent) in PC Gill's absence please email SNTProwston@norfolk.police.uk

Scooters causing alarm Police have dealt with some riders who were breaking the law. Also have placed guidance on social media.

Are there any problem areas in Sprowston where better streetlighting is needed. Police were not aware of any such areas.

The police were requested to visit the area around Tesco Express on Wroxham Road around 3.00 -3.30 pm on weekdays due to issues in the area.

Priorities for next 3 months

Speeding, Drug and ASB, Parking outside schools (term time only)

The police plan more visits to the Recreation Ground.

Next Meeting

21st September 7.00pm

Name that Tractor!

Suggestions from Facebook



A Blue One
Blue Baden (after Baden Powell)
Blue Bottle
Blue Mown
Bob
Ipswich Boy
Jaws
Little Blue
Lexi
Milly (windmill connection)
Mowgli
Mowlenium Falcon
Sprows
Sprowston Speedster
The X Tractor
Tiddly (as in small)
Tiny Tim
Trevor the Tractor
Turfer Miles

Sprowston Town Council year ending 31st March 2022**Summary Income & Expenditure by Budget Heading year to date to****30th June 2021**

	<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
<u>Administration</u>						
Expenditure	64,167	211,049	146,882	0	138,995	30.4%
Income/Precept	283,210	211,049	-72,161			
<u>Allotments</u>						
Expenditure	1,328	6,284	4,956	0	4,728	21.1%
Income/Precept	963	6,284	5,322			
<u>Cemetery</u>						
Expenditure	20,274	107,613	87,339	0	83,217	18.8%
Income/Precept	42,893	107,613	64,721			
<u>Grants</u>						
Expenditure	8,500	16,500	8,000	0	8,000	51.5%
Income/Precept	8,280	16,500	8,220			
<u>Diamond Centre</u>						
Expenditure	85,657	243,165	157,508	0	155,117	35.2%
Income/Precept	112,258	243,165	130,907			
<u>Parks</u>						
Expenditure	34,879	214,951	180,072	0	175,263	16.2%
Income/Precept	102,277	194,951	92,674			
<u>Street Scene</u>						
Expenditure	12,588	86,840	74,252	0	72,652	14.5%
Precept	43,420	86,840	43,420			
<u>Viking Community Hub</u>						
Expenditure	395,262	0	-395,262			
Precept	0					
<u>Held Funds</u>						
Expenditure	0					
Income	0					
<u>Totals</u>						
Expenditure	622,654	886,402	263,748	0	637,972	70.2%
Income	239,029	157,858	-81,171			
Precept	354,272	708,544	354,272			
Transfers from reserves		20,000				
<u>Surplus / (Shortfall)</u>	<u>(29,354)</u>	<u>0</u>				

Sprowston Town Council year ending 31st March 2022

Detailed Income & Expenditure by Cost Centre year to date to

30th June 2021

Administration

		<u>Actual</u>	<u>Annual</u>	<u>Variance to</u>	<u>Committed</u>	<u>Funds</u>	<u>% Budget</u>
		<u>Year to Date</u>	<u>Budget</u>	<u>Annual Total</u>	<u>Expenditure</u>	<u>Available</u>	<u>Spent</u>
	<u>Expenditure</u>						
6001	Wages/Salaries	30,778	124,098	93,320		93,320	24.8%
6002	Employers Ni	3,128	11,015	7,887			28.4%
6003	Employers Superannuation	7,233	28,576	21,343		21,343	25.3%
7005	Administration - Building Repairs	97	800	703		703	0.0%
7008	Administration - Insurance	6,820	7,850	1,030		1,030	86.9%
7009	Administration - Legal Fees	150	3,100	2,950		2,950	4.8%
7010	Administration - Bank Charges & Interest Charges	154	1,000	846		846	15.4%
7012	Administration - Audit Fees	401	3,700	3,300		3,300	10.8%
7013	Administration - Town News Letter	850	4,500	3,650		3,650	18.9%
7014	Administration - Election Expenses	0	0	0		0	0.0%
7015	Administration - Travelling	63	950	887		887	6.7%
7016	Administration - Phone/Communications	0	600	600		600	0.0%
7017	Administration - IT	6,772	8,100	1,328		1,328	83.6%
7018	Administration - Website	0	1,500	1,500		1,500	0.0%
7020	Administration - Postage	16	100	84		84	16.3%
7021	Administration - Stationery	101	900	799		799	11.2%
7022	Administration - Printing & Photocopying	122	600	478		478	20.4%
7023	Administration - Recreation Ground Council Office	0	0	0		0	0.0%
7024	Administration - Advertising	0	100	100		100	0.0%
7025	Administration - Subscriptions	1,695	2,500	805		805	67.8%
7026	Administration - Publications	0	60	60		60	0.0%
7027	Administration - Training	0	1,500	1,500		1,500	0.0%
7028	Administration - Health & Safety	0	200	200		200	0.0%
7029	Administration - Equipment Lease	315	1,500	1,185		1,185	21.0%
7030	Administration - Chairman's Allowance	0	200	200		200	0.0%
7040	Administration - Covid 19 Expenses	145	0	-145		-145	0.0%
7041	Administration - Recruitment Costs	5,328	7,500	2,172		2,172	71.0%
5002	Administration - Sundries & Contingencies	0	100	100		100	0.0%
	<u>Total Expenditure</u>	64,167	211,049	146,882	0	138,995	30.4%
	<u>Income</u>						
4006	Administration - Bank & Investment Income	0	1,500	1,500			
4021	Administration - CIL	178,435	0	-178,435			
4090	Administration - Precept	104,775	209,549	104,775			
	<u>Total Income</u>	283,210	211,049	-72,161			
	<u>Total Income Less CIL</u>	104,775		106,275			
	<u>Transfer from reserves</u>	0	0				
	<u>Surplus / (Shortfall)</u>	219,043	0				

Sprowston Town Council year ending 31st March 2022**Detailed Income & Expenditure by Cost Centre year to date to****30th June 2021****Allotments**

		<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
	<u>Expenditure</u>						
6101	Allotments - Gross Pay	636	3,224	2,588		2,588	19.7%
6102	Allotments - Ers Ni	53	282	229			18.9%
6103	Allotments - Superannuation	143	758	615		615	18.8%
5101	Allotments - Vermin Control	480	620	140		140	77.4%
7104	Allotments - Water	11	800	789		789	1.4%
7106	Allotments - General Repairs	0	500	500		500	0.0%
5102	Allotments - Sundries & Contingencies	5	100	95		95	4.8%
	<u>Total Expenditure</u>	1,328	6,284	4,956	0	4,728	21.1%
	<u>Income</u>						
4101	Allotments - Allotment Rental	23	3,605	3,582			
4102	Allotments - Water Charges Received	0	800	800			
4091	Allotments - Precept	940	1,879	940			
	<u>Total Income</u>	963	6,284	5,322			
	<u>Surplus / (Shortfall)</u>	<u>(365)</u>	<u>0</u>				

Sprowston Town Council year ending 31st March 2022**Detailed Income & Expenditure by Cost Centre year to date to****30th June 2021****Cemetery**

		<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
	<u>Expenditure</u>						
6201	Cemetery - Gross Pay	11,450	58,032	46,582		46,582	19.7%
6202	Cemetery - Ers Ni	958	5,080	4,122			18.8%
6203	Cemetery - Superannuation	2,566	13,638	11,072		11,072	18.8%
5201	Cemetery - Vermin Control	0	0	0		0	0.0%
5211	Cemetery - Trees, Shrubs & Plants	0	500	500		500	0.0%
5215	Cemetery - Waste Disposal & Skip Hire	438	2,000	1,562		1,562	21.9%
5220	Cemetery - Maintenance & Equipment	337	500	163		163	67.4%
5221	Cemetery - Memorial Wall Expenses	248	200	-48		-48	124.2%
5223	Cemetery - Memorial Safety Repairs	0	160	160		160	0.0%
7202	Cemetery - Rates	1,210	2,575	1,365		1,365	47.0%
7203	Cemetery - Heat & Light	36	618	582		582	5.8%
7204	Cemetery - Water	28	165	137		137	16.7%
7205	Cemetery - Opening/Closing Gates	0	1,545	1,545		1,545	0.0%
7207	Cemetery - Cleaning	0	500	500		500	0.0%
7208	Cemetery - Vehicle & Storage Shed	0	0	0		0	0.0%
7211	Cemetery - Loan Charges	3,003	22,000	18,997		18,997	13.7%
5202	Cemetery - Sundries & Contingencies	0	100	100		100	0.0%
	<u>Total Expenditure</u>	20,274	107,613	87,339	0	83,217	18.8%
	<u>Income</u>						
4203	Cemetery - Graves	24,978	48,410	23,432			
4204	Cemetery - Interment	5,095	30,900	25,805			
4205	Cemetery - Memorials & Inscriptions	3,818	10,300	6,482			
4092	Cemetery - Precept	9,002	18,003	9,002			
	<u>Total Income</u>	42,893	107,613	64,721			
	<u>Transfer from reserves</u>	0	0				
	<u>Surplus / (Shortfall)</u>	22,619	0				

Sprowston Town Council year ending 31st March 2022**Detailed Income & Expenditure by Cost Centre year to date to****30th June 2021****Grants**

		<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
	<u>Expenditure</u>						
5307	Grants - Donations	3,500	6,500	3,000		3,000	53.8%
5308	Grants - Sprowston Coronavirus Help Group Exp.	0	0	0			0.0%
5311	SYEP-Outreach Worker	5,000	10,000	5,000		5,000	50.0%
	<u>Total Expenditure</u>	8,500	16,500	8,000	0	8,000	51.5%
	<u>Income</u>						
4305	Grants- Corona Virus	0	0				
4307	Grants Textile Recycling Credits 2019/20	30	0	-30			
4321	Grants						
4093	Precept - Grant Element	8,250	16,500	8,250			
	<u>Total Income</u>	8,280	16,500	8,220			
	<u>Surplus / (Shortfall)</u>	<u>(220)</u>	<u>0</u>				

Sprowston Town Council year ending 31st March 2022**Detailed Income & Expenditure by Cost Centre year to date to****30th June 2021****Diamond Centre**

		<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
	<u>Expenditure</u>						
5415	Diamond Centre - Waste Disposal & Skip Hire	94	650	556		556	14.5%
5421	Diamond Centre - Room Hire Expenses	209	3,600	3,391			5.8%
5422	Diamond Centre - Equipment/Purchases	0	1,000	1,000		2,000	0.0%
5424	Diamond Centre - Nursery Costs	0	500	500		500	0.0%
5425	Diamond Centre - Phase 4 Retention	0	0	0		0	0.0%
7402	Diamond Centre - Rates	7,734	18,540	10,806		10,806	41.7%
7403	Diamond Centre - Heat & Light	2,496	16,480	13,984		13,984	15.1%
7404	Diamond Centre - Water	127	1,545	1,418		1,418	8.2%
7405	Diamond Centre - Building Repairs	0	2,000	2,000		2,000	0.0%
7406	Diamond Centre - General Repairs	0	0	0		0	0.0%
7407	Diamond Centre - Cleaning & Supplies	17,469	77,250	59,781		59,781	22.6%
7408	Diamond Centre - Maintenance	0	6,000	6,000		6,000	0.0%
7411	Diamond Centre - Loan Charges	57,527	115,500	57,973		57,973	49.8%
7416	Diamond Centre - Phone/Communications	0	0	0		0	0.0%
5402	Diamond Centre - Sundries & Contingencies	0	100	100		100	0.0%
	<u>Total Expenditure</u>	85,657	243,165	157,508	0	155,117	35.2%
	<u>Income</u>						
4415	Diamond Centre - Hire of	11,043	40,000	28,957			
4416	Diamond Centre - Field Hire	33	0	-33			
4417	Diamond Centre - Cinema Receipts	0	800	800			
4418	Diamond Centre - Grants Received	0	0	0			
4094	Diamond Centre - Precept	101,183	202,365	101,183			
	<u>Total Income</u>	112,258	243,165	130,907			
	Transfer from reserves	0	0				
	<u>Surplus / (Shortfall)</u>	26,602	0				

Sprowston Town Council year ending 31st March 2022

Detailed Income & Expenditure by Cost Centre year to date to

30th June 2021

Parks

	<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
<u>Expenditure</u>						
6501 Parks - Gross Pay	13,358	67,703	54,345		54,345	19.7%
6502 Parks - Ers Ni	1,117	5,926	4,809			18.9%
6503 Parks - Superannuation	2,994	15,912	12,918		12,918	18.8%
5508 Parks - Machinery Tool Repair/Replace	373	25,000	24,627		24,627	1.5%
5509 Parks - Playground Equipment Repairs	912	26,000	25,088		25,088	3.5%
5510 Parks - Horticultural Consumables	0	2,060	2,060		2,060	0.0%
5511 Parks - Trees, Shrubs & Plants	90	9,000	8,910		8,910	1.0%
5512 Parks - Sports Pitches Consumables	849	1,030	182		182	82.4%
5513 Parks - Paths, Seats & Signs, Shelter	327	4,000	3,673		3,673	8.2%
5514 Parks - Fencing, Gates & Walls	40	3,000	2,960		2,960	1.3%
5515 Parks - Waste Disposal & Skip Hire	227	2,500	2,273		2,273	9.1%
5516 Parks - Fuel for Machinery	1,206	3,500	2,294		2,294	34.5%
5517 Parks - Health & Safety inc Protective Clothing	1,605	5,000	3,395		3,395	32.1%
5518 Parks - Pavilion	0	0	0		0	0.0%
5520 Parks- Dogs & Litter Bins	0	6,695	6,695		6,695	0.0%
7502 Parks - Rates	7,236	15,450	8,214		8,214	46.8%
7503 Parks - Heat & Light	1,641	7,210	5,569		5,569	22.8%
7504 Parks - Water	959	6,180	5,221		5,221	15.5%
7505 Parks - Building Repairs	1,755	4,000	2,245		2,245	43.9%
7507 Parks - Cleaning & Supplies	124	2,575	2,451		2,451	4.8%
7511 Parks - Loan Charges	0	0	0		0	0.0%
7516 Parks - Phone/Communications	11	110	99		99	10.2%
7519 Parks - Training	0	2,000	2,000		2,000	0.0%
5502 Parks - Sundries & Contingencies	55	100	45		45	55.0%
<u>Total Expenditure</u>	34,879	214,951	180,072	0	175,263	16.2%
<u>Income</u>						
4508 Parks - Bowling Green Fees	3,315	3,811	496			
4509 Parks - Cricket Square Fees	75	90	15			
4510 Parks - Football Pitch Fees	100	4,635	4,535			
4511 Parks - Tennis Court Fees	0	0	0			
4512 Parks - Pavilion Hire Fees	0	500	500			
4513 Parks - Delegated Verge Cutting	0	11,433	11,433			
4514 Parks - Grants Received	0	0	0			
4519 Parks - Recreation Ground Hire	12,083	824	-11,259			
4520 Parks - Hire of Recreation Ground Office	0	250	250			
4095 Parks - Precept	86,704	173,408	86,704			
<u>Total Income</u>	102,277	194,951	92,674			
<u>Transfer from reserves</u>	0	20,000				
<u>Surplus / (Shortfall)</u>	67,398	0				

Sprowston Town Council year ending 31st March 2022**Detailed Income & Expenditure by Cost Centre year to date to****30th June 2021****Street Scene**

		<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
	<u>Expenditure</u>						
5603	Street Scene - Light Maintenance	3,790	12,000	8,210		8,210	31.6%
5604	Street Scene - Notice Board & Signs	0	1,600	1,600			0.0%
5605	Street Scene - Grass Verges	0	1,000	1,000		1,000	0.0%
5606	Street Scene -Shelters	0	3,000	3,000		3,000	0.0%
7603	Street Scene - Heat & Light	8,798	39,140	30,342		30,342	22.5%
7611	Street Scene - Loan Charges	0	30,000	30,000		30,000	0.0%
5602	Street Scene - Sundries & Contingencies	0	100	100		100	0.0%
	<u>Total Expenditure</u>	12,588	86,840	74,252	0	72,652	14.5%
	<u>Income</u>						
4096	Street Scene - Precept	43,420	86,840	43,420			
	<u>Total Income</u>	43,420	86,840	43,420			
	<u>Surplus / (Shortfall)</u>	<u>30,832</u>		<u>0</u>			

Sprowston Town Council year ending 31st March 2022

Detailed Income & Expenditure by Cost Centre year to date to

30th June 2021

Viking Community Hub Development

Phase 5

	<u>Actual</u>	<u>Annual</u>	<u>Variance to</u>	<u>Committed</u>	<u>Funds</u>	<u>% Budget</u>
	<u>Year to Date</u>	<u>Budget</u>	<u>Annual Total</u>	<u>Expenditure</u>	<u>Available</u>	<u>Spent</u>
<u>Expenditure</u>						
5701 Viking Hub - Purchase Costs	382,396	0	-382,396		-382,396	0.0%
5702 Viking Hub - Professional Fees	3,438	0	-3,438			0.0%
5703 Viking Hub - Surveys, etc	6,938	0	-6,938		-6,938	0.0%
5704 Viking Hub - Water	0	0	0		0	0.0%
5705 Viking Hub - Caretaking/Cleaning	0	0	0		0	0.0%
5706 Viking Hub - Heat & Light	0	0	0		0	0.0%
5707 Viking Hub - Loan Charges	0	0	0		0	0.0%
5708 Viking Hub - Insurance	1,115	0	-1,115		-1,115	0.0%
5,709 Viking Hub Rates	1,375	0	-1,375		-1,375	0.0%

<u>Total Expenditure</u>	395,262	0	-395,262	0	-391,824	0.0%
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Income

Viking Hub - Rental income	0	0	0
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<u>Total Income</u>	0	0	0
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<u>Surplus / (Shortfall)</u>	<u>(395,262)</u>	<u>0</u>
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Sprowston Town Council year ending 31st March 2020

Detailed Income & Expenditure by Cost Centre year to date to

30th June 2021

Dementia Café/Heritage

		<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
	<u>Expenditure</u>						
5309	Dementia Café						
5309	Heritage Society	0					

<u>Total Expenditure</u>	0	0	0	0
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	<u>Income</u>	
4321	Dementia Café	0
4321	Heritage Society	0

<u>Total Income</u>	0	0
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<u>Surplus / (Shortfall)</u>	0
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Held funds @ 30/06/2021

Dementia Café Fund	2848.11
Heritage Fund	3054.74

Sprowston Town Council year ending 31st March 2022

Bank Accounts & Cash

30th June 2021

1200	STC - General Account	55,320
1201	STC - Business Premium Account	0
1202	STC - Drawings Account	4,040
1203	STC - Salaries Account	10,876
1204	STC - Petty Cash Imprest Account	0
1205	STC - Treasury Deposits	0
1206	STC - Business Saver Account	0
1207	STC - Active Saver Account	645,699
1209	STC - Barclaycard Account	-820
1210	STC - Petty Cash Account	69

Total Bank & Cash Balances **715,183**

Cash Book

Opening Balance 01/04/2021	745,871
Add: Total Cash Receipts in year	564,079
Deduct: Total Cash Payments in year	(594,767)
Round Up	0
	<u>715,183</u>

Sprowston Town Council year ending 31st March 2022

Balance Sheet as at 30th June 2021

Current Assets

Sales Ledger	21,464
Other Debtors	0
Prepayments	
Vat Refund	7,757
Cash at Bank & in Hand	715,183
	<u>744,405</u>

Current Liabilities

Purchase Ledger	18,368
Receipts in Advance	0
Sundry Creditors	0
Salaries	
Paye & Ni	4,538
Pensions	4,982
	<u>27,887</u>
	<u>716,517</u>

Reserves

Play Equipment Renewals Fund	30,000
Machinery Renewals Fund	20,000
Maintenance	25,000
Town Council Election Fund	6,000
Street Lighting Renewals Fund	45,000
CIL Reserve Fund	6,739
Contingency Reserve Fund	200,000
Capital Fund	0
Diamond Centre Phase 4 Fund	35,000
Viking Public House Development	191,565
Heritage Fund	3,055
Dementia Café Fund	2,848
General Fund	180,664
General Fund (P&L Acc) - current year	-29,354
Round up	-1
	<u>716,517</u>

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Sprowston Town Council

Payments

Meeting

Date: 14th July 2021

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
29/06/2021	INV-0106	Adam Brock Plumbing & Heating Unblock toilet at Rec and repairs to cistern	150.00	30.00	180.00	64
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
21/06/2021	INV-5941	Cozens Replacement of street light - School Lane	1,595.00	319.00	1914.00	65
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
24/06/2021	681371	CPS Fuels 1000L Red Diesel	579.80	28.99	608.79	66
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
24/06/2021	J25368	Ernest Doe Blade Rider for Husqvarna	115.98	23.20	139.18	67
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
11/06/2021	6072898	ESPO Tippex	9.50	1.90	11.40	68
11/06/2021	6072897	Wipes and A4 Paper	29.25	5.85	35.10	
			38.75	7.75	46.50	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
21/06/2021	610894	FlameSkill Fire alarm & emergency lighting Bowl Pav	46.00	9.20	55.20	69
21/06/2021	610895	Fire alarm & emergency lighting Pav Changing Room:	120.00	24.00	144.00	
21/06/2021	610896	Fire alarm & emergency lighting GM Store	105.00	21.00	126.00	
21/06/2021	610897	Fire alarm & emergency lighting Office	120.00	24.00	144.00	
			391.00	78.20	469.20	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
17/05/2021	13684	Forethought Marketing Leaflet delivery	293.55	58.71	352.26	70
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
01/07/2021	1011447093	Hays Recruiting Hire of Temp Groundsman	334.80	66.96	401.76	71

<u>Invoice Date</u>	<u>Invoice No.</u>	Heritage <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
01/07/2021	927466	Opening gates and litter picking	122.25	24.45	146.70	72
01/07/2021	927465	Caretaker and cleaning services	5,929.85	1,185.97	7,115.82	
			6,052.10	1,210.42	7262.52	
<u>Invoice Date</u>	<u>Invoice No.</u>	HH Tankering Services Ltd <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
28/06/2021	INV-5510	Tankering of sewage Sprowston Cemetery	107.00	21.40	128.40	73
<u>Invoice Date</u>	<u>Invoice No.</u>	HVW Ltd <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
26/05/2021	142412	Work clothing for groundsmen	147.40	29.48	176.88	74
<u>Invoice Date</u>	<u>Invoice No.</u>	Intouch <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
22/06/2021	713762	Anti-virus Software - 2 years	295.00	59.00	354.00	75
01/07/2021	713846	Anti-Ransomware software - 2 years	661.00	132.20	793.20	
01/07/2021	713864	Office internet	50.00	10.00	60.00	
01/07/2021	713865	Diamond Centre internet	150.00	30.00	180.00	
02/07/2021	715258	7 x hosted exchange	55.00	11.00	66.00	
			1,211.00	242.20	1453.20	
<u>Invoice Date</u>	<u>Invoice No.</u>	Online Playgrounds <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
28/06/2021	1000012397	Zip Wire Replacement Parts	38.33	7.67	46.00	76
28/06/2021	1000012388	Zip Wire Replacement Parts	28.33	5.67	34.00	
			66.66	13.34	80.00	
<u>Invoice Date</u>	<u>Invoice No.</u>	PJ Plumbing Heating & Maintenance Ltd <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
23/06/2021	PJI/19859	Temperature issue in sports hall - Labour & Parts	687.50	137.50	825.00	77
<u>Invoice Date</u>	<u>Invoice No.</u>	Sutcliffe Play Ltd <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
22/06/2021	117692	Replace worn hand/foot hold plastic covers on play ur	135.05	27.01	162.06	78

	TOTAL OF INVOICES	<u>11,905.59</u>	<u>2,294.16</u>	<u>14,199.75</u>	Trf 6	-
Transfer:	STC Drawings a/c to Petty Cash	-	-	-	Trf 7	
		<u>11,905.59</u>	<u>2,294.16</u>	<u>14,199.75</u>		
Transfer:	STC a/c to STC Drawings a/c			<u>14,199.75</u>	Trf 8	
Transfer:	STC Drawings a/c to Salaries a/c	26,000.00		26,000.00	Trf 9	
..... Councillor	 Councillor				 Town Clerk	

Sprowston Town Council

Direct Debit Payments

Meeting

Date: 14th July 2021

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Norse Waste Solutions Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
30/06/2021	195147	Bin Rental	15.00	3.00	18.00	
Total Direct Debits			15.00	3.00	18.00	

Sprowston Town Council**Barclaycard Payments****Meeting****Date: 14th July 2021**

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
30/06/2021	294065646	Amazon DuoLine - Trimmer Line for cutting grass	25.22	5.04	30.26
			25.22	5.04	30.26
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
01/07/2021	54	Norfolk Drain Services Ltd Blocked toilet in gents Sparhawk	120.00	24.00	144.00
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
06/07/2021	1	Progress Fuels Fuel	99.17	19.83	119
		Total of Payments Due by Direct Debit	244.39	48.87	293.26