

MEETING OF SPROWSTON TOWN COUNCILLORS – 12 JANUARY 2022

At the meeting of the Sprowston Town Council held at the School Room, Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 12 January 2022, the following Councillors were present: -

Mr J M Ward – Town Mayor

Mr A J Barton	-	Mrs B J Lashley
Mr M G Callam	-	Mrs J Leggett
Ms D Coleman	-	Ms C T Rumsby
Mr W F Couzens	-	Mr N Shaw
Mr J F Fisher	-	Mrs K Vincent

In attendance

Mr G Ranaweera	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

1 member of the public was present

22/001. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

22/002. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mrs B Cook and Mr R J Knowles.

22/003. RESIDENTS QUESTIONS

On the motion of Mr J M Ward seconded by Mr J F Fisher it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

As there were no residents' questions the Town Mayor reconvened the meeting.

22/004. MINUTES

The Minutes of the Council's meeting held on 15 December 2021, having previously been circulated to all Councillors were subject to the following

Minute 21/321, after "meeting" **delete** "would be held in person" and **insert** "will be held via TEAMS"

Minute 21/321, after "restrictions." **insert** "The following meeting will be held in person."

confirmed and signed by the Chairman / Town Mayor of the Council.

22/005. ACTION FROM MINUTES

No actions were raised.

22/006. TO RECEIVE THE POLICE LIAISON OFFICERS REPORT

(1) Old Catton & Sprowston West Ward (Sprowston SNT) December

(2) Sprowston Central & East Ward (Sprowston SNT) December

Mr W F Couzens asked where the incidences of Anti-social behaviour had occurred.

As no details were available Mrs J Leggett suggested looking at the crime map on Norfolk Constabulary's website.

22/007. TO RECEIVE CORRESPONDENCE

(1) Greater Norwich Local Plan Examination Hearings

RESOLVED that Councillors respond on an individual basis to the Greater Norwich Local Plan Examination Hearings.

(2) Police Budget Consultation

RESOLVED that Councillors respond on an individual basis to the Norfolk Police Budget Consultation.

22/008. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr J M Ward also verbally reported:

(a) the Castle Quarter Vaccination Centre closed on Sunday 9 January 2022, reopening the next day at City Hall.

The old Food Court at Castle Quarter will be transformed into a street food and entertainment centre.

(b) there is currently a public consultation on the proposal for a bus/cycle lane on Ketts Hill. Details at www.norfolk.gov.uk/kettshill

Mrs J Leggett verbally reported on Broadland District Council's cabinet meeting as follows:

(a) introduction of a district-wide food waste collection service commencing October 2022.

(b) changes to the District Council's Housing Policy.

(c) use of 100% Hydrogenated Vegetable Oil in the delivery of the Strategic Environmental Services Contract from April 2022 reducing carbon by 90%.

22/008. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

(d) introduction of Fixed Penalty Notice charge levels for specified environmental and anti-social behaviour offences.

Mr N Shaw verbally reported on his attendance at the Norwich Airport Consultative Meeting advising that 19 routes were due to open in Spring 2022 and an engine testing screen had broken which may result in increased noise from engine tests.

Mrs K Vincent verbally reported on the proposed road closure at the junction of School Lane and B1150 North Walsham Road advising that full closure had been reduced to 3 days, 19, 20 and 28 February 2022. The potential use of a shuttle bus was being considered.

In response to a question from Mr M G Callam she agreed to seek information on closures planned for Constitution Hill nearer to Norwich City.

In response to Councillors questions regarding First Homes pilot project at the Woodland Heath development Mr J M Ward advised:

- the 30% discount on market value for 11 private dwellings was in addition to the allocation of affordable housing;
- he was unaware of the process to be applied to ensure the 30% discount was guaranteed to future buyers;
- the subsidy would be paid by the tax payer.

22/009. SUMMER FETE

Following discussion on the Summer Fete to be held 23 July 2022 Council agreed the following:

1. Fete to run 1.00pm to 5.00pm;
2. No entry fee for visitors;
3. Pitch fee or percentage of profit to be applied to Commercial stallholders;
4. If necessary, early closure of Sprowston Recreation Ground on Friday 22 July 2022 for preparations to be completed;
5. Amplified Music and PA system;
6. Food Vendors to be invited to attend; for example, "Local Flavours" and/or an assortment of other vendors
7. Alcohol Vendors be invited to attend. Blue Boar PH to be approached and if not available the Brickmakers, Fat Cat or another provider.
8. Inflatables and bouncy castles to be permitted subject to adequate insurance and satisfactory risk assessment;
9. Funfair-type rides to be permitted subject to adequate insurance and satisfactory risk assessment;
10. Council to provide and pay for some activities; for example, an arena display
11. Master of Ceremonies to be appointed;
12. Sprowston Youth Engagement Project be permitted to use the Edwards Rd end car park for activities and a mobile skatepark.

22/010. APPOINTMENT OF NEW ARMED FORCES CHAMPION

Mr J M Ward proposed, seconded by Mr N Shaw to appoint Mr G S Tingle as the Council's Armed Forces Champion. On being put to the vote the motion was CARRIED.

22/011. BROADLAND COMMUNITY TREE PLANTING SCHEME APPLICATION

Council considered a proposal from Councillor D Coleman to apply for a Hornbeam, Field Maple and Beech and mix of hedging to be planted inside the fence at the Diamond Field, School Lane and Neville Road.

Mrs B J Lashley expressed concern commenting School Lane and Neville Road was a blind junction and hedging would detract from the visibility of road users. It would reduce the size of open space available for hire and hinder maintenance of the chain link fence. The Town Council would also be liable for any injuries incurred.

Mrs B J Lashley said she would prefer the planting of an Avenue of trees in commemoration of WWII as previously discussed by Council.

Mr W F Couzens noted the Diamond Field fence was set in from School Lane and a pavement ran parallel to it. In view of this he did not feel a hedge would cause any reduction in visibility.

Ms D Coleman proposed, seconded by Mr M G Callam to apply to the Broadland Community Tree Planting Grant scheme to finance hedge planting at the Diamond Field School Lane and Neville Road, Sprowston. On being put to the vote the motion was CARRIED.

22/012. MEETING ADJOURNMENT

On the motion of Mr J M Ward, seconded by Mrs J Leggett it was **RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

22/013. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2012206 - single storey rear and side extension at 40, Wroxham Road, Sprowston.

20212255 - single storey side and rear extension at 9, Colindeep Lane, Sprowston.

22/014. PLANNING DECISIONS

Council noted planning decisions for week ending 19 November 2021 and 10 December 2021.

22/015. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

Mrs J Leggett referred to notes of the Recreational Facilities Working Group meeting held 17 December 2021 already circulated to Council and confirmed the dates of the Viking Centre public consultations as 18 and 19 January 2022.

Concerns were expressed regarding the working group investigating matters not discussed, proposed or agreed by Council, the appropriate use of the Town Clerk's time and circulation of meeting notes which it was felt should be circulated with the Council Agenda.

Mrs J Leggett advised items investigated by the working group were all based on responses to the Council's Recreational Facilities Survey to ascertain feasibility and cost before presenting to Council for decision.

22/016. REPORTS FROM COUNCILLORS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written or verbal reports were received.

22/017. PAYMENT OF ACCOUNTS 12 JANUARY 2022

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 12 January 2022 totalling £14,041.03.

In response to Councillors questions the Town Clerk explained:

Invoice No. 406250 - Ben Burgess; related to a vehicle part;

Invoice Nos. 689762 and 689761 - Broadland District Council: the amounts were different as the cost for the Town Council election held on 28 September 2021 were shared with a District Council election that took part on the same day.

On the motion of Mr J M Ward, seconded by Mrs J Leggett it was **RESOLVED** that payment of the accounts to 12 January 2022 totalling £14,041.03 be approved and the schedule authorising payment signed by Mr J M Ward and Mrs B J Lashley.

22/018. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments to 12 January 2022 totalling £5,921.25 was approved and noted.

22/019. SCHEDULE OF CREDIT CARD PAYMENTS & BARCLAY VISA DEBIT TO 12 JANUARY 2022

The schedule of credit card and Barclay Visa Debit payments to 12 January 2022 totalling £149.30 was approved and noted.

22/020. EXCLUSION OF PRESS AND PUBLIC

Mr J M Ward proposed, seconded by Mr M G Callam to exclude the Press and Public from the meeting for the remaining business because otherwise information prejudicial to the public interests which is exempt by virtue of the Public Bodies (Admission to meetings Act) 1960 Section 1 (2) would be disclosed to them.

22/021. PLANNING ENFORCEMENT

Council noted:

- (1) Planning Enforcement closed cases.
- (2) Planning enforcement outstanding cases.

There being no other necessary business the Chairman / Town Mayor of the Council thanked Councillors for their participation and declared the meeting closed at 8.37pm.

2 February 2022

Town Mayor