

NOTICE OF MEETING **AND SUMMONS TO ATTEND**

**The meeting of Sprowston Town Council
will be held in the School Room at Sprowston Diamond Centre, School Lane, Sprowston
NR7 8TR on Wednesday 27 October 2021 at 7.30pm**

AGENDA

Item No.

- | | |
|--|---------------|
| 1. To receive declarations of interest. | |
| 2. To receive apologies for absence. | |
| 3. To confirm the minutes of the Council meeting held 6 October 2021. | Pages 1 - 10 |
| 4. To agree action/response arising from the minutes. | |
| (1) Memorial Plaque Message from Lord Lieutenant. | Pages 11- 12 |
| (2) Deposit D21-51 Minute 21/256 (2). | Page 13 |
| (3) School Lane Planning Enforcement 2021ENF149 - Minute 21/433. | Page 14 |
| 5. To receive any Police Liaison Officer's report: | Pages 15 - 16 |
| 6. To receive correspondence: | |
| (1) To receive a request for, and make decision on, parking restrictions outside
185, Wroxham Road (Friends Dental Practice). | Pages 17 - 19 |
| 7. School Lane Speeding. | Pages 20 - 22 |
| 8. To make decision on Verge Rewilding and or Planting Scheme. | Pages 23 - 30 |
| 9. To consider Viking Centre Consultation in Sprowston Matters. | Pages 31 - 33 |
| 10. To receive any written/verbal reports from Sprowston County and
District Councillors. | Page 34 |
| 11. To adjourn the meeting to allow members of the public and Councillors
with prejudicial interests to speak. | |
| 12. To receive the report of the Town Clerk and make decisions on: | Pages 35 - 36 |
| 1.1 Proposed Christmas and New Year 2021-22 Opening Times | |
| 2.2 SYEP - Request to use Church Lane Car Park | |
| 13. Adjourn the meeting for a short break. | |
| 14. To consider planning applications to 6 October 2021. | Page 37 |
| 15. To receive planning decisions - Week Ending 8 October 2021. | Page 38 |
| 16. To receive any written/verbal reports from the Council's Committees and
Working Groups. | |
| 17. To receive any written and verbal reports from Councillors representing
the Council on or at outside organisations. | |
| 18. To receive the Bank Reconciliation - Six Months to 30 September 2021. | Pages 39 - 40 |
| 19. To receive Summary of Income and Expenditure and Balance Sheet to
30 September 2021. | Pages 41 - 53 |
| 20. To receive schedule of PWLB Loans as of 27 October 2021. | Pages 54 - 55 |
| 21. Make a decision on Investment Options 2021-10-19. | Page 56 |
| 22. To confirm the payment of accounts to 6 October 2021. | Page 57 - 58 |

23. To receive the schedule of direct debits. Page 59
24. The Town Mayor will move that the press and public be excluded from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.
25. Planning Enforcement. Pages 60 - 63



Guy Ranaweera
Town Clerk

21 October 2021

Council Office. Sprowston Recreation Ground . Recreation Ground Road Sprowston .
Norwich.NR7 8EW

Tel: 01603 408063 Email: townclerk@sprowston-tc.gov.uk

Footnote:

¹ Councillors have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

It should be noted that Councillors Mr J F Fisher and Mr J M Ward (Town Mayor) will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as both Councillors are on the Planning Committee of Broadland District Council, they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

MEETING OF SPROWSTON TOWN COUNCILLORS – 6 OCTOBER 2021

At the meeting of the Sprowston Town Council held at the School Room, Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 6 October 2021, the following Councillors were present: -

Mr J M Ward – Town Mayor

Mr A J Barton	-	Mr R J Knowles
Mr M G Callam	-	Mrs B J Lashley
Ms D Coleman	-	Mrs J Leggett
Mrs B Cook	-	Mr J H Mallen
Mr W F Couzens	-	Mrs K Vincent

In attendance

Mr G Ranaweera	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

3 members of the public were present

21/250. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Councillor	Minute No. and Heading	Nature of Interest
Mr M G Callam	21/256 (1) Sprowston Methodist Church	Managing Trustee

21/251. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr J F Fisher.

21/252. MINUTES

The Minutes of the Council's meeting held on 15 September 2021, having previously been circulated to all Councillors were subject to the following amendment

Minute 21/235 insert electric vehicles before charging points

confirmed and signed by the Chairman / Town Mayor of the Council.

21/253. ACTION FROM MINUTES

(1) Memorial Plaque Minute 21/216 (1)

Mr A J Barton welcomed the news release giving further details of the commissioning of a plaque for every parish in Norfolk to serve as permanent reminder of the tremendous community spirit shown in the Covid -19 pandemic.

21/253. ACTION FROM MINUTES (CONTINUED)

The Town Clerk reported that as the closing date for ordering a plaque had been imminent, he had requested one in the event Council resolved to apply for one.

(2) Police Crime Update 1 - 31 July 2021

The Town Clerk reported:

Old Catton and Sprowston West

Of the 10 incidences of public fear, alarm and distress 3 were linked to one dispute at Windsor Park Gardens and 7 the suspects were not known by the victim.

Sprowston Central and East

Of the 6 incidences of public fear, alarm and distress 2 were neighbour disputes, 2 occurred at Sprowston Manor and 2 were not linked.

21/254. TO RECEIVE THE POLICE LIAISON OFFICERS REPORT

PC Gill reported isolated incidences of anti-social behaviour across the parish which made it difficult to target particular areas. However, reports from the public and councillors was helping to direct patrols.

With regard to drugs stop searches had been carried out.

68 engagements, "park, walk and talk" had been recorded.

There had been few speed checks during the last three months. PC Gill was hopeful to progress with these in future.

PC Gill to send August crime statistics to the Town Clerk.

21/255. FORMER VIKING PUBLIC HOUSE

Jason Menezes of Bidwells LLP presented existing plans of the Viking Centre and proposed plans to convert the building into a community hub.

He felt the Café would draw people to the venue. Spaces were flexible with independent access, dedicated toilets and storage facilities.

Mrs B J Lashley noted there were individual entrances which would require 3 different disabled spaces.

In answer to Councillors questions Mr Menezes responded:

There were approximately 30 vehicular spaces in the car park.

The proposed hall was bigger than the School Room (122.88 sqm) at Sprowston Diamond Centre and squarer in shape.

21/255. FORMER VIKING PUBLIC HOUSE (CONTINUED)

There was no disabled access to the first floor as it was not viable to have a lift.

A single entrance to the first-floor offices was within fire safety regulations.

The nature of activity in the hall would dictate numbers of people attending and sports such as table tennis would not generate high footfall and cause on road parking.

The current estimated cost projection was circa £800,000 - £850,000 factoring in 10% contingency, with redevelopment taking place between October 2022 and mid to late 2023 following planning approval. Mr Menezes felt this date could slip as it was dependent on funding and no defined route had been agreed. Either Community Infrastructure Levy receipts (CIL) or Public Works Loan Board (PWLB).

Mr W F Couzens suggested the door onto the flat roof could be used as a fire door.

Mrs B J Lashley said she would prefer not to have a hall or alternatively a smaller one as it covered all available outside space which could be used as a play or garden area.

She asked if the build could be completed in two phases, and also expressed concern regarding hire to a commercial café given the associated risks.

Mr J H Mallen explained the working group envisaged a pop-up café who provided their own equipment.

Agreeing with Mr Menezes, Mr M G Callam felt the hall would primarily be hired by basic user groups such as the table tennis club and other small clubs which did not attract large numbers of people and would reduce the demand for parking.

Regarding phasing of the build the hall would generate most income and delaying it would impact on running costs.

Mr M G Callam proposed, seconded by Mrs J Leggett to proceed with the proposed plans presented and on being put to the vote the motion was CARRIED.

21/256. TO RECEIVE CORRESPONDENCE

- (1) Grant request Sprowston Methodist Church

RESOLVED that a donation of £200.00 be made to Sprowston Methodist Church to help fund a community garden in accordance with the Council's powers under Section 137 of the Local Government Act 1972, subject to this not prohibiting the Methodist Church from applying for a District Councillor Grant.

- (2) Register of Deposits and Declarations D21 51

Following concerns on the implications of a deposit entered into the Register of deposits and Declarations within Beeston St. Andrew on Beeston Park the Town Clerk was requested to establish if:

21/256. TO RECEIVE CORRESPONDENCE (CONTINUED)

1. the deposit in anyway restrict the provision of public open space or adoptable footways in any future largescale planning applications for housing estates within this area?
2. the deposit allowed the land owner to stop people using the informal footpaths currently in use within this area?
3. there is any procedure for objecting to the deposit, either in part or in whole and if so to object most strongly.

21/257. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr J M Ward also verbally reported:

On 27 September 2021 the County Council approved a £1m Road Safety Community Fund which aims to deliver 100 new safety schemes over the next 4 years. Members can apply for funding, up to £10k, for improvements such as speed limit changes, signing and lining, additions or alterations. Further details will follow.

In response to this Council's request for 20mph signs on School Lane we have been advised by the County Council that traffic sign regulations do not prescribe such signs within a 20mph zone. There are speed cushions on the road and 20mph signs on all entry points.

I would like to congratulate Karen Vincent on winning a seat on Sprowston Town Council and Richard Potter for winning a seat on Broadland District Council representing Sprowston West and Old Catton.

Broadland retains its spot as top Recycling district in Norfolk with a rate of 49%. (South Norfolk 41.8 %)

There are currently, to the Councils knowledge, no rough sleepers in Broadland but there are 35 families in temporary accommodation.

At full Broadland District Council on 30 September 2021, we had presentations on current policing issues from Chief Inspector Chris Harvey, who is shortly to retire. We were also introduced to Inspector Kerry Woodbine who covers Hellsdon to Aylsham and Inspector Andy Terry who covers Sprowston to Acle. Supporting these two Inspectors are 12 Sergeants and 60 Police Constables.

On 29 September I attended a public consultation in Thorpe St. Andrew on the Hill Group application for 300 homes (one third affordable), community woodland and public open space at Plumstead Road East.

Last Saturday as Town Mayor I attended Sprowston Library to award Certificates and Medals to the children that had completed the Summer Reading Challenge.

Salhouse Road will be closed from Blue Boar Lane to Mousehold Lane 25 - 30 October for replacement linings.

21/257. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

Mrs B J Lashley expressed concern that £300,000 was being spend on five pieces of Art and felt this money could be better spent.

Mr J M Ward responded it was being funded by the Arts Council.

Mrs J Leggett verbally reported:

In addition to Mr J M Ward's report Great Yarmouth had the lowest recycling rate at 22.2%.

A leaflet was being delivered to encourage people to use their food waste bin and for other people to sign up to the scheme.

Mrs B J Lashley commented there was a cost involved with Brown Bins as used in Great Yarmouth whereas South Norfolk composted their waste which could have an impact on recycling levels.

Mr W F Couzens noted there were 35 families in temporary accommodation and asked how long they had been in this situation and if the District Council had seen an increase.

Mr J M Ward replied numbers were slightly up.

Mrs J Leggett advised that Broadland District Council had adopted a "best in class housing offer". Key to the service was the proposed Allocations Scheme, which defined the procedures to be followed in allocating housing accommodation to ensure the Council provided the most effective housing service through an up-to-date and legally compliant scheme.

In response to a question from Ms D Coleman Mrs J Leggett advised she had seen no evidence of the Air B and B crises affecting families in temporary accommodation.

21/258. RESIDENTS QUESTIONS

On the motion of Mr J M Ward, seconded by Mrs J Leggett it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

As there were no residents' questions the meeting was reconvened.

21/259. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Vandalism at Wilks Farm Drive

Further to his written report the Town Clerk advised there had not been a reoccurrence of graffiti at Wilks Farm Drive although a bin at Sparhawk Park had been subject to graffiti.

1.2 Anti-Social Behaviour on Atlantic Way

21/259. REPORT OF THE TOWN CLERK (CONTINUED)

The Town Clerk reported he was not aware of any further reports of anti-social behaviour over the weekend at Atlantic Way. However, incidences of anti-social behaviour had occurred in Sparhawk Park just before locking of the gates.

He would continue to monitor the situation and liaise with Police accordingly.

1.3 Barkers Lane - Dogs off Leads

Having considered the report of the Town Clerk, Mr J H Mallen questioned how designating Barkers Lane Open Space as a 'dogs must be kept on leads' area was enforceable.

Ms D Coleman said this was the only informal open space in Sprowston. Continued development together with a rise in dog ownership during the pandemic had increased pressure on Barkers Lane and exacerbated the situation.

For some people walking a dog on Barkers Lane Open Space was their only form of social interaction.

RESOLVED to erect signage adjacent dog bins on Barker Lane Open Space with the following wording:

Sprowston Town Council welcomes responsible dog owners. Please keep your dog under control and clear up after it.

CEMETERY

2.1 St Mary and St Margaret's Church - Old Cemetery Wall

Mrs B J Lashley suggested contacting the Gurney Trust for a grant to offset the costs of repairing the cemetery wall at St. Mary and St. Margarets Churchyard and Mr J M Ward suggested the Showman's Guild.

STREET LIGHTING

3.1 No matters were reported

Referring to social media and press coverage on street lighting in Sprowston Mr W F Couzens asked if the Town Clerk had details on the extent of problems reported and volume per month.

The Town Clerk explained the repair process to a sodium lamp following report of a fault and issues that periodically occurred when a bulb was changed which sometimes triggered further faults after being tested as working.

He confirmed there had been 139 reports since 1 April 2021 and when the winter season was over, he would carry out an analysis with a view to upgrading persistent problem lights to LED. However, where lights could be repaired, it was usually more cost effective to continue repairing them than replace them with LED.

21/259. REPORT OF THE TOWN CLERK (CONTINUED)

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Sprowston Town Council (South East Ward) By-Election Thursday 21 October 2021 - Polling Card

Council noted that polling cards had been requested for the Sprowston Town Council (South East Ward) By-Election to be held Thursday 21 October 2021.

4.2 Remembrance Sunday, 14 November 2021

RESOLVED that a donation of £100.00 be made to the Royal British Legion for a poppy wreath, in accordance with the Council's powers under Section 137 of the Local Government Act 1972.

PLANNING AND TRANSPORTATION

5.1 No matters were reported

ATTACHMENTS

6.1 Dogs on Barkers Lane Open Space - Suggested text for signs

Mr R J Knowles left the meeting following this item.

21/260. MEETING ADJOURNMENT

On the motion of Mr J M Ward, seconded by Mrs B J Lashley it was **RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

21/261. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2021/1673 - detached cart lodge style garage at Hill Farm Lodge, Wroxham Road, Rackheath

2021/1693 - proposed two storey rear extension and changes to the external finishes of the existing dwelling at 50, Barkers Lane, Sprowston

(b) whilst Council was not opposed to the granting of planning application 2021/1644 - proposed single storey side extension and internal alterations at 101, Wroxham Road, Sprowston concern was expressed with regard to the car park access being

21/261. PLANNING (CONTINUED)

closer to the junction with the A1151 Wroxham Road and would request permission only be granted subject to Highway approval.

- (c) to strongly oppose the granting planning application FUL/2021/0037 - proposed single storey side extension to main library area, with new bin store and minor

internal alterations following the demolition of the existing side extension at Sprowston Library, Recreation Ground Road, Sprowston on the grounds of the loss of the courtyard garden. The sensory garden was created with a lot of help from volunteers and is an important community amenity for many local people. There was no objection to the small extension to incorporate an office, lobby, WC and bin store.

21/262. PLANNING DECISIONS - WEEK COMMENCING 6 SEPTEMBER 2021

Council noted Planning Decisions to 20 September 2021.

Town Clerk to clarify what the wording "required and granted" means.

21/263. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

- (a) Skate Park Initial Draft Specification

The Town Clerk presented designs of skate parks from Eaton, Loddon, Bury St. Edmunds and Oxhey (Watford). He explained the attraction of different types of equipment to various users.

Limitations on the range of users likely to benefit from provision of a bowl and cost of installation was discussed, including flood risk, given the location.

Council considered options available to progress with a scheme and it was agreed to approach the specialised skate park company who designed Loddon to prepare a plan for presentation to developers.

Council requested SYEP be contacted to ascertain if Loddon skate park design would meet their requirements and to explain the decision not to provide a bowl in the design for Sprowston.

With regard to overall cost the Town Clerk suggested £200,000 for a state-of-the-art skate park which could be funded from Section 106 (S106) and or Community Infrastructure Levy receipts.

The Town Clerk advised that whilst an element of S106 was for provision of equipment the commuted sum portion was for maintenance only. The agreement could be re-written to allow the full S106 contribution to be used for purchase of equipment however, Council would then have to fund maintenance via other means. Establishing a sinking fund was muted.

RESOLVED the Town Clerk to

21/263. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

- (1) approach the specialised skate park company who designed Loddon to prepare a plan for presentation to developers.
- (2) contact SYEP to ascertain if Loddon skate park design and equipment would meet their requirements and explain the decision not to provide a bowl in the scheme for Sprowston.
- (3) prepare a financial report and bring to a future meeting of the Council.

(b) Recreational Facilities Working Group - Work Programme Update

Council noted the Recreational Facilities Working Group - Work Programme Update however, concerns were expressed regarding the working group investigating matters which had not been discussed, proposed or agreed by Council.

Mrs J Leggett advised the working group's terms of reference had been discussed and agreed by Council. Ideas were being considered and costed to see if viable before presenting to Council for discussion and decision.

21/264. REPORTS FROM COUNCILLORS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written or verbal reports were received.

21/265. PAYMENT OF ACCOUNTS 6 OCTOBER 2021

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 6 October 2021 totalling £10,277.28.

In response to Councillors questions the Town Clerk responded:

Invoice 16230 Greenbarnes Ltd - New Sprowston Noticeboard for Recreation Ground Field was to replace the unreadable noticeboard adjacent the driveway at Sprowston Recreation Ground.

Invoice 202101 Switch on AV - Supply and replace faceplate and cabling for projector was in the Beryl Read Sports Hall.

Temporary Groundsmen were not required during Autumn and Winter months.

It is hoped to resume the cinema at Sprowston Diamond Centre in 2022.

On the motion of Mr J M Ward, seconded by Mr J H Mallen it was **RESOLVED** that payment of the accounts to 6 October 2021 totalling £10,277.28 be approved and the schedule authorising payment signed by the appropriate signatories at the first opportunity.

21/266. SCHEDULE OF DIRECT DEBIT PAYMENTS

In response to a question from Mr J H Mallen the Town Clerk advised the Planning Authority would not reclassify the Viking centre Flat until a planning application had been received. Council would continue to pay residential Council Tax until then.

The schedule of direct debit payments to 6 October 15 September 2021 totalling £5,846.36 was approved and noted.

There being no other necessary business the Chairman / Town Mayor of the Council thanked Councillors for their participation and declared the meeting closed at 9.50pm.

27 October 2021

Town Mayor

Telephone - Office: [REDACTED]
Email: [REDACTED]

12th October 2021

To Norfolk Parishes

I am absolutely delighted to learn from John Pennell, Director & Chair of the Well-Being Initiative, Norfolk Association of Local Councils, that so many Norfolk parishes have taken up the Lieutenancy offer of a specially commissioned memorial plaque to commemorate the resilience of your community during the time of the pandemic. I have heard of numerous inspirational stories of how communities have come together to support others and I very much wanted to mark this. Although the Parish Councils are the conduit, I should emphasise that the plaque is for your community as a whole.

You will have heard from John that the design incorporates the skills of a recent graduate from Norwich University of the Arts, Ruby Douglass, and the wording from a team at Norwich's National Centre for Writing. The cost of the project has been covered by generous sponsorship from Adnams, the Red Socks Charitable Trust, the Geoffrey Watling Charity, the Pennycress Trust, the Kip and Alison Bertram Trust and the Sybil Cholmondeley Trust.

The plaques, a photo of which is attached, are suitable for inside or outdoor use and it is entirely up to your community to decide where they might be placed.

I have asked the Deputy Lieutenants to present the plaques to each parish and they will be in touch with you within the next few weeks. This does not have to be a formal event, it might be a parish meeting, your Harvest Festival or another event where residents gather together. If you have a specific occasion which you would like a Deputy Lieutenant to attend, please contact the DL who is co-ordinating the distribution – Melinda Raker, [REDACTED]

If your parish has not yet signed up to receive a plaque, please let Melinda know. I would be thrilled if every parish in every area of Norfolk honoured their community in this way.

A handwritten signature in black ink, appearing to read 'Melinda Raker', with a horizontal line underneath.



The Office of the Lord-Lieutenant and Deputy Lieutenants of Norfolk

Her Majesty's Lord-Lieutenants are the representatives of the Crown for each county in the United Kingdom. Men or women of all backgrounds, they are appointed by The Queen on the advice of the Prime Minister. It is their foremost duty to uphold the dignity of the Crown, and in so doing they seek to promote a spirit of co-operation and good atmosphere by the time they give to voluntary and benevolent organisations and by the interest they take in the business and social life of their counties.

Lord-Lieutenants are required to appoint Deputy Lieutenants (DLs) at their discretion and Norfolk has 50 such DLs across the county. Their role is not specified in legislation, but their duties are what the Lord-Lieutenant determines. However, the legislation makes it clear that the primary criterion for appointment as a DL is that of 'appropriate service', including military service, together with residence in the county or area. DLs are widely representative of the County in many respects including location, gender, social range and service, particularly voluntary service within the community.

Matters Arising - minute reference 21/256 (2) Register of Deposits and Declarations

Deposit D21 51 (within Beeston St Andrew, Crostwick, Horsham St Faith and Newton St Faith, Old Catton, Rackheath, Spixworth & Sprowston)

- At Council's meeting of 6th October 2021, Council raised a number of queries regarding this deposit. These queries were put to Norfolk County Council as shown in **bold** text below.
- Responses from Ben Nuttall, Case Officer, Legal Orders & Registers, Norfolk County Council, are shown in *italic* below each query.

1. Will the deposit in anyway restrict the provision of public open space or adoptable footways in any future largescale planning applications for housing estates within this area?

The deposit will not remove highway rights over any existing public rights of way, nor cause them to be extinguished. Instead, the deposit (valid for 20 years) seeks to stop any further public rights of way from being established. Furthermore, the deposit does not stop town/village green applications from being submitted.

In regards to planning applications, that is dealt with at a district council level so I wouldn't be aware of the land owner's intentions going forward.

2. Does the deposit allow the land owner to stop people using the informal footpaths currently in use within this area?

Any unregistered routes/permissive paths can be closed at the land owner's discretion. The deposit has no bearing on this.

3. Is there any procedure for objecting to the deposit, either in part or in whole?

There is no mechanism by which you can object to the deposit, however if the applicant has provided incorrect details, it could cause part of the deposit to not come into effect. For example, if the land owner has included land that they don't own in their map, the deposit will not affect that land. If you wish to dispute any parts of the deposit, it would probably be best to contact the land owner directly.

Guy Ranaweera

From: Petra Maryon <petra.maryon@broadland.gov.uk>
Sent: 06 October 2021 16:50
To: Guy Ranaweera
Subject: RE: Burndens Civils - School Lane

Hi Guy

In regards to the Burdens site the site has been visited. In regards to the removal of the hedgerow on the site frontage as the site is not within a Conservation Area, and there is no requirement to retain the hedge therefore it can be removed without requirement to notify the local planning authority first. This would not fall within the description of development under s 55 of the Town and Country Planning Act 1990 and as such does not require planning permission.

In regards to the use of part of the old Peter Colby Commercials site by Burdens Civils. This falls within the lawful use of the site under Class B8 of the Use Classes Order, and no breach of Planning Control has occurred. The Lawful Development Certificate for this use was issued under application reference 20202259 Storage and distribution of goods is covered under use class B8, the outside storage also falls within this consent. Trade counter use generally falls within use class B8 but other criteria needs to be taken into account, particularly relating to the percentage of the total floor-space given over to retail sales. The area for retail trade counter use at this site does remain at an ancillary level and as such no breach of planning control has occurred.

In regards to the Lights issue, the lights themselves fall within the permitted development provisions, but the light pollution issue is being considered by Ali Pridmore who will answer on this point.

I have asked Steve Kenny to respond to you in relation to the Lushers site as he is the case officer dealing with this one.

Kind regards

Petra

Petra Maryon

Planning Compliance Manager

t 01603 430587 e petra.maryon@broadland.gov.uk

Two Councils
One Team



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Police Crime Statistics – August & September 2021

Old Catton and Sprowston West

01/08/2021 to 31/08/2021	01/09/2021 to 30/09/2021																										
<table> <tr> <th>Crime type</th><th>Total</th></tr> <tr> <td>Burglary - Residential</td><td>1</td></tr> <tr> <td>Criminal Damage</td><td>2</td></tr> <tr> <td>Domestic</td><td>2</td></tr> <tr> <td>Public Fear, Alarm or Distress</td><td>3</td></tr> <tr> <td>Total</td><td>8</td></tr> </table>	Crime type	Total	Burglary - Residential	1	Criminal Damage	2	Domestic	2	Public Fear, Alarm or Distress	3	Total	8	<table> <tr> <th>Crime type</th><th>Total</th></tr> <tr> <td>Arson</td><td>1</td></tr> <tr> <td>ASB</td><td>1</td></tr> <tr> <td>Criminal Damage</td><td>3</td></tr> <tr> <td>Domestic</td><td>5</td></tr> <tr> <td>Public Fear, Alarm or Distress</td><td>4</td></tr> <tr> <td>Total</td><td>14</td></tr> </table>	Crime type	Total	Arson	1	ASB	1	Criminal Damage	3	Domestic	5	Public Fear, Alarm or Distress	4	Total	14
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Criminal Damage	2																										
Domestic	2																										
Public Fear, Alarm or Distress	3																										
Total	8																										
Crime type	Total																										
Arson	1																										
ASB	1																										
Criminal Damage	3																										
Domestic	5																										
Public Fear, Alarm or Distress	4																										
Total	14																										

Sprowston Central and East

01/08/2021 to 31/08/2021		01/09/2021 to 30/09/2021	
Crime type	Total	Crime type	Total
Arson	2	Arson	1
ASB	3	ASB	3
Burglary - Business and Community	1	Criminal Damage	4
Burglary - Residential	1	Domestic	4
Criminal Damage	3	Possession of weapons	1
Domestic	12	Public Fear, Alarm or Distress	14
Possession of drugs	3	Theft from a Vehicle	1
Public Fear, Alarm or Distress	7	Total	28
Theft from a Vehicle	1		
Theft or Unauthorised Taking of a Motor Vehicle	2		
Total	35		

Guy Ranaweera

From: [REDACTED]
Sent: 11 October 2021 15:21
To: JHunt
Subject: "DANGEROUS OBSTRUCTION "PARKING PROBLEMS AT [REDACTED] WROXHAM ROAD, NORWICH, [REDACTED]

Good afternoon,

I was advised by Broadland DC to contact yourselves at Sprowston Parish Council with reference to the dangerous and inconsiderate parking on the carriageway and pavement outside Friends Dental Surgery at 185 Wroxham Road , Norwich, NR7 8AG.

I have in the past few years contacted BCC about this dangerous parking situation and you can probably get reference to it via the planning office when applications for an extension to the dentist property were made, which was refused due to this very parking problem.

You will be able to see from some of the photos below that the problem is ongoing and is escalating with pedestrians, disable buggies, wheelchairs and parents with prams etc. having to go into the road to get past the vehicles. It is also dangerous for the local residents when they exit and enter their driveways in their cars. When will someone get killed, do we have to wait for that to happen before something is done to curb the problem.

I am well aware that the dentist has a business to run but something must be done before there is a fatality.

The sample of photos only show a few cars, but the parking can extend from the front of 189, back as far as 169, also across the road on the opposite carriageway.

Could some restriction notices on posts be displayed to stop vehicles parking on the pavements or double yellow lines with curb side flashes be installed in an attempt to overcome the dangers especially as it is right next to a pedestrian crossing.

We also have a 'nuisance problem' in as far as our front drive is now getting used more and more as a turning circle and drop-off point by patients, we have reported it to the dentist who have had a notice in their surgery for some time to try to stop their patients doing so, but they said there is nothing they can do to stop it. Does this become a police issue?

Would you kindly please look at this problem and give it some urgent consideration.

I look forward to your reply.

Kind regards,

[REDACTED]



