

Sprowston Town Council

Payments

Meeting

Date: 17th November 2021

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
22/10/2021	6141	Cozens	35.00	7.00	42.00	135
08/11/2021	6182	Front and rear deflector outside 15 Chopynqs dole close	600.00	120.00	720.00	
		Monthly maintenance fee				
			635.00	127.00	762.00	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
28/10/2021	140274	E-Fire	301.81	60.36	362.17	136
		Intruder alarm/Emergency lights/fire alarm & system servi				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
01/11/2021	926860	Heritage	122.25	24.45	146.70	137
01/11/2021	926859	Gates and litter picking	5,929.85	1,185.97	7115.82	
		Caretaker and cleaning services				
			6,052.10	1,210.42	7262.52	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
22/10/2021	721474	Intouch	145.00	29.00	174.00	138
01/11/2021	721621	WordPress & domain annual fee	150.00	30.00	180.00	
01/11/2021	721577	WIFI November Diamond Centre	55.00	11.00	66.00	
01/11/2021	721620	7 x hosted exchange 01/12/21- 01/01/22	50.00	10.00	60.00	
08/11/2021	723075	WIFI November Office	49.00	9.80	58.80	
		Server Backup 18/11 - 18/12				
			449.00	89.80	538.80	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
28/10/2021	5288	Norfolk Association of Local Councils	250.00	50.00	300.00	139
		CiLCA training course - Guy Ranaweera				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
22/10/2021	43679	Online Playgrounds	89.50	17.90	107.40	140
		Wet pour repair kit, resin, playground surfacing				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
13/08/2021	1779114	PPL PRS	704.29	140.86	845.15	141
		PPL PRS Music License				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
08/11/2021	8071391791	Sharp - copy It	81.27	16.25	97.52	142
		Printer copies B/W and colour				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
26/10/2021	118529	Sutcliffe Play	110.99	22.19	133.18	143
08/11/2021	118626	Disc bearing, cover plate, screws, glue, edging	130.76	26.14	156.90	
		Shackle, washer, nut covers, mould cap, fixing tool				
			241.75	48.33	290.08	
TOTAL OF INVOICES			8,804.72	1,760.92	10,565.64	Trf 26

Transfer:

STC Drawings a/c to Petty Cash

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		<u>8,804.72</u>	<u>1,760.92</u>	<u>10,565.64</u>	
Transfer:	STC Active to STC Drawings a/c	8,804.72	1,760.92	10,565.64	Trf 27
Transfer:	STC Active a/c to Salaries a/c	24,000.00	-	24000.00	Trf 28

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Councillor Councillor

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Town Clerk

Sprowston Town Council

Direct Debit Payments

Meeting

Date: 17th November 2021

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
31/10/2021	14844361021	Barclaycard PDQ PDQ Machine charges	49.80	5.96	55.76	
27/10/2021	982547485	British Gas Diamond Centre Gas	218.71	43.74	262.45	
31/10/2021	200588	Norse Bin Rental	15.00	3.00	18.00	
27/10/2021	68639066	PHS Sanitary disposal	56.03	11.21	67.24	
27/10/2021	68639067	Sanitary disposal	51.48	10.30	61.78	
27/10/2021	68639068	Sanitary disposal, Hand dryer, Soap dispenser & Freshen	339.79	67.96	407.75	
			447.30	89.47	536.77	
31/10/2021	1221744	Veolia Bin rental and collection for October	235.60	47.12	282.72	
09/11/2021	9700774	Wave Recreation ground water 09/08/21 - 08/11/2021	99.03	-	99.03	
09/11/2021	9699899	Diamond Centre water 09/08/21 - 08/11/2021	300.29	-	300.29	
03/11/2021	9676695	Sparhawk water 03/08/2021 - 02/11/2021	130.47	-	130.47	
			529.79	-	529.79	
Total Direct Debits			1,496.20	189.29	1,685.49	

Sprowston Town Council

Barclaycard Payments

Meeting

Date: 17th November 2021

<u>Invoice Date</u> 01/10/2021	<u>Invoice No.</u> 597	Timpson <u>Invoice Detail</u> Keys for office key safe	<u>Net</u> 18.75	<u>VAT</u> 3.75	<u>Amount</u> 22.50
<u>Invoice Date</u> 01/10/2021	<u>Invoice No.</u> 1	Tesco <u>Invoice Detail</u> Tesco £10 credit and 99p SIM	<u>Net</u> 10.99	<u>VAT</u> 0.00	<u>Amount</u> 10.99
<u>Invoice Date</u> 06/10/2021	<u>Invoice No.</u> 597	Timpson <u>Invoice Detail</u> Keys for Changing rooms	<u>Net</u> 40.00	<u>VAT</u> 8.00	<u>Amount</u> 48.00
<u>Invoice Date</u> 07/10/2021	<u>Invoice No.</u> 202	Catton Print <u>Invoice Detail</u> A4 paper	<u>Net</u> 3.62	<u>VAT</u> 0.73	<u>Amount</u> 4.35
<u>Invoice Date</u> 07/10/2021	<u>Invoice No.</u> 1147	Amazon <u>Invoice Detail</u> Cork Board	<u>Net</u> 24.16	<u>VAT</u> 4.83	<u>Amount</u> 28.99
<u>Invoice Date</u> 08/10/2021	<u>Invoice No.</u> 1	The Poppy Shop <u>Invoice Detail</u> Poppy wreath and donations	<u>Net</u> 97.00	<u>VAT</u> 3.00	<u>Amount</u> 100.00
<u>Invoice Date</u> 08/10/2021	<u>Invoice No.</u> 1337494	Actavo <u>Invoice Detail</u> Fence Coupler x 30	<u>Net</u> 41.69	<u>VAT</u> 5.70	<u>Amount</u> 47.39
<u>Invoice Date</u> 12/10/2021	<u>Invoice No.</u> 53430	Travis Perkins <u>Invoice Detail</u> Drainage seal cover	<u>Net</u> 38.19	<u>VAT</u> 7.64	<u>Amount</u> 45.83
<u>Invoice Date</u> 14/10/2021	<u>Invoice No.</u> 769779	Amazon <u>Invoice Detail</u> Rubber belt x 4	<u>Net</u> 58.84	<u>VAT</u> 11.76	<u>Amount</u> 70.60
<u>Invoice Date</u> 14/10/2021	<u>Invoice No.</u> 32261	Kedel <u>Invoice Detail</u> Plastic square post	<u>Net</u> 23.39	<u>VAT</u> 4.68	<u>Amount</u> 28.07
<u>Invoice Date</u> 19/10/2021	<u>Invoice No.</u> 6278	Post office <u>Invoice Detail</u> 2nd Class stamps	<u>Net</u> 66.00	<u>VAT</u> 0.00	<u>Amount</u> 66.00
<u>Invoice Date</u> 21/10/2021	<u>Invoice No.</u> 24500	Adobe <u>Invoice Detail</u> PDF Converter	<u>Net</u> 12.64	<u>VAT</u> 0.00	<u>Amount</u> 12.64
<u>Invoice Date</u> 26/10/2021	<u>Invoice No.</u> 1328	Tesco <u>Invoice Detail</u> Headphones for transcribing minutes	<u>Net</u> 15.00	<u>VAT</u> 3.00	<u>Amount</u> 18.00

**Total of Payments
Due by Direct Debit**

450.27	53.09	503.36
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