

MEETING OF SPROWSTON TOWN COUNCILLORS – 16 MARCH 2022

At the meeting of the Sprowston Town Council held at the School Room, Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 16 March 2022, the following Councillors were present: -

Mr J M Ward – Town Mayor

Mr A J Barton - Mrs B J Lashley
Ms D Coleman - Mrs J Leggett
Mr W F Couzens - Mr G Tingle
Mrs K Vincent

In attendance

Mr G Ranaweera - Town Clerk and Responsible
Financial Officer
Mrs E Elliot - Committee Officer

1 member of the public was present

22/070. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Councillor	Minute No. and Heading	Nature of Interest
Mrs J Leggett	Minute 22/88 (a) - Planning Application 20212284	Trustee of Sprowston Youth Engagement Project

22/071. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr M G Callam, Mrs B Cook, Mr J F Fisher, Mr R J Knowles, Ms C T Rumsby and Mr N Shaw.

22/072. RESIDENTS' QUESTIONS

On the motion of Mr J M Ward seconded by Mr A J Barton it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr A Mulhall expressed concern with regard to Planning Application 20220266 20m monopole mast at land at Lushers Loke

He felt the monopole was extremely tall by any standard and considerably higher than the existing pole situated close by. It would be unsightly and overlook front and back gardens of all properties in the surrounding residential roads. Potential health hazards due to 5G signals were still unknown. Insufficient work had gone into identifying alternative locations and he suggested the application be rejected as inappropriate and not thought through.

The meeting was reconvened.

22/073. MINUTES

The Minutes of the Council's meeting held on 23 February 2022, having previously been circulated to all Councillors were subject to the following amendments

22/053 delete "inked" and insert "linked"

22/054 (2) delete "Boras" and insert "Boreas"

22/054 (3) after set delete "a" and insert "at"

22/055 delete "BLUR" and insert "BLUE"

confirmed and signed by the Chairman / Town Mayor of the Council.

22/074 ACTION FROM MINUTES

- (1) Appeal Sprowston Sports and Social Club (SSSC) Listing as Asset of Community Value

Further to Minute 22/051, Council noted that land owners of SSSC had made a request to Broadland District Council for an oral hearing from their representative.

22/075. TO RECEIVE THE POLICE LIAISON OFFICERS REPORT

- (1) Old Catton & Sprowston West Ward (Sprowston SNT) February

Council noted Old Catton and Sprowston West Ward crime updates 1 January 2022 - 31 January 2022.

- (2) Sprowston Central & East Ward (Sprowston SNT) February

Council noted Sprowston Central & East Ward crime updates 1 January 2022 - 31 January 2022.

Mrs J Leggett drew Council's attention to the Priority Setting Meeting to be held Wednesday 30 March 2022 at 6.00pm.

22/076. TO RECEIVE CORRESPONDENCE

- (1) Norwich Western Link Update

Council noted the Norwich Western Link Project update from Norfolk County Council.

- (2) Offshore Transmission Update - February 2022

Council noted the Offshore Transmission Update - February 2022 from The Norfolk Parish Movement for an OTN.

22/077. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr J M Ward also verbally reported:

Norfolk County Council

- (1) An additional £700k per annum is being invested in the fostering service to pay higher fees to those who look after children with the greatest needs. The current system has been in place for 30 years. Norfolk currently has 368 approved fostering households. Some carers could see their allowance reduced and the Council will work with these carers to ensure they are not disadvantaged.
- (2) The Crucial Crew Safety Education for year 6 children will commence this month and run in all districts until November. The Fire and Rescue Service, RNLI, Norfolk Constabulary and HM Coastguard all contribute to these sessions.
- (3) There will be a temporary closure of Blenheim Road at its junction with Wroxham Road 30 March 2022 to 1 April 2022 for under pressure washout installation works.
- (4) 19 - 27 March 2022 is National Lottery Open Week when if you show a current lottery ticket or scratch card, you can get into any of Norfolk County Council's 10 museums free of charge.
- (5) The Town Clerk and I have met with our new Highways Engineer, Richard Pearson, to discuss issues on our town.
- (6) Anglian Water will be laying 4km of new water pipes to serve 3000 new homes being built between the airport and Wroxham Road. Salhouse Road will need to be closed for 2 weeks at some point between June and December.

This afternoon I spent a short time with our beat officer PC Graham Gill at Tesco's. He was accompanied by two other officers and they were getting a good reception from the public, especially the children.

Mrs J Leggett verbally reported:

- (1) The new waste contract awarded by Broadland District Council to Veolia will commence 4 April 2022. Leaflets will be placed in residents' bins next week advising of the additional items that can be collected which includes electronic equipment and textiles.
- (2) Broadland District Council's Street cleaning system had changed from an 18-week cycle to contractors implementing their own procedure to keep the streets they are responsible for clean.

Referring to Mrs Leggett's verbal report on street cleaning Mrs B J Lashley said some gutters in Sprowston were full of weeds reducing drainage on the roadways and questioned why they were not being cleared.

22/077. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

Mrs J Leggett agreed to make enquiries and report back to the next meeting of the Council.

Ms D Coleman commented that vehicles parked on the roadside prevented access for cleaning purposes.

Mrs K Vincent verbally reported that residents in Council Tax bands A to D would receive a one-off rebate of £150.00 from the District Council, a government initiative.

22/078. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Council Chamber - Temporary Storage

Ms D Coleman reported that the first shipment of donations organised by the Sprowston Community Group on behalf of Support Ukraine UK had reached Ukraine and was currently being distributed. She thanked the Town Clerk and staff for their support.

1.2 Community Planting Event - Sprowston Diamond Field (Corner of School Lane and Neville Road), Saturday 19 March 2022

Further to his written report the Town Clerk advised 19 families had registered for the Community Planting Event. He asked if any additional Councillors were available to help on that Saturday morning. Mr A J Barton and Mr W F Couzens volunteered.

Mrs B J Lashley questioned how the chain link fence could be maintained with a hedge planted so close and commented that crab apples made a mess.

The Town Clerk responded that he had consulted with the Head Groundsman who recommended no gap between the hedge and fence. This also minimised the reduction of available open space for sporting activities. He had also assured him there would not be an issue with maintaining a hedge next to a chain link fence. As to crab apples, only a minimal number of them will be planted, they were not on the public side of the fence and would feed birds and insects.

1.3 Verge Rewilding ("No Mow") Trial Scheme - Cozens Hardy Road and Colindeep Lane.

Council noted that eight applications to rewild the verges in Cozens Hardy Road and Colindeep Lane had been received, with another two-pending approval.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

22/078. REPORT OF THE TOWN CLERK (CONTINUED)

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 South Norfolk and Broadland District Council's - Town and Parish Council Forum

Council noted the Town Clerk's attendance at the remote meeting of the South Norfolk and Broadland District Council Town and Parish Council Forum and Town and Parish Forum presentation on the government's "Levelling up" agenda.

4.2 Armed Forces Employer Recognition Scheme Bronze and Recruitment of a New Member of Ground Staff on a Fixed Term Contract

Mr J M Ward thanked Councillor Tingle for submitting a successful application to the Armed Forces Recognition Scheme for a Bronze Award.

Mr G S Tingle replied he would now endeavour to attain a silver award on behalf of the Council.

4.3 The Queen's Platinum Jubilee Beacon Lighting - Thursday 2 June 2022

Having considered the report of the Town Clerk, Mr A J Barton, Mr W F Couzens, Mrs B J Lashley and Mrs J Leggett volunteered to assist with stewarding, litter picking and refreshments at the Queen's Platinum Jubilee Beacon Lighting event to be held 2 June 2022.

PLANNING AND TRANSPORTATION

5.1 Sprowston Youth Engagement (SYEP) - Urban Garden Planning Application

Council noted SYEP's planning application had been progressed to planning consultation stage.

ATTACHMENTS

6.1 Poster for Community Planting Event 19/03/2022

6.2 SNBDC Town and Parish Forum Presentation 07/03/2022

22/079. WHITE HOUSE FARM - OPEN SPACES, SKATE PARK, PLAY AREAS PLANS

Council considered the White House Farm - open spaces, skate park, play area plans and it was **RESOLVED**

to authorise the Town Clerk to liaise with Broadland District Council and developers to progress the scheme for this area.

22/080. MEETING ADJOURNMENT

On the motion of Mr J M Ward, seconded by Mr A J Barton it was **RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

22/081. SPROWSTON NEIGHBOURHOOD PLAN

RESOLVED to agree the draft updates to the Sprowston Neighbourhood Plan subject to the following amendments:

Policy 5, 2. after could delete “accommodate” and insert “offer accommodation”

Policy 7, 1. delete “delivered” and insert “supported”

Policy 8, insert “F. Mini-forest” and “G. Platinum Jubilee Celebrations”

Policy 9, A. delete “expansion of health facilities” and insert delivery of increased health care services”

Policy 10, B. after adopt insert “and appropriate additional planting to restore habitat and amenity.”

Policy 14, Reword to “Continue promotion of a commercial centre on Wroxham Road.”

Policy 20, insert “D. Monitor speeding on Atlantic Avenue.”

Policy 21, 3. Delete “SYEP conducting” and insert “Council financially supports SYEP to conduct”

22/082. SCHEDULE OF MEETING DATES MUNICIPAL YEAR 2022 - 2023

RESOLVED to agree the schedule of meeting dates for the Municipal year 2022/23.

22/083. REPORTS FROM COUNCIL’S COMMITTEES AND WORKING GROUPS

Minutes of the Recreational Facilities Working Group (RFGW) meeting held 1 March 2022 were previously circulated.

22/084. REPORTS FROM COUNCILLORS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Mrs B J Lashley hoped Councillors had seen the invitation from Norfolk Association of Local Councils and encouraged them to attend the Meeting to be held on 22 March 2022 and monthly online Councillor meetings.

22/85. PLANNING

The Town Clerk reported that observations had been requested by the District Council’s Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

22/85. PLANNING (CONTINUED)

RESOLVED

(a) to raise no objection to the following applications:

20212011 - proposed rear extension and attic conversion (Amended plans have been submitted in respect of this application) at 25, Mousehold Lane, Sprowston.

20212284 - the conversion of an existing agricultural site into a private non-residential (D1) venture. The venue will add youth and community capital to the town with an emphasis on environmentally sustainable management practices. To include a covered area with hard standing base, access driveway, parking (2 cars), exhibition caravan, compost toilet, security container, growing area (poly tunnel), natural pond, solar panel system, security fencing with native species border and 4 metre amen gate and stand pipe from existing water supply at Land east of Church Lane, Sprowston.

20220307 - proposed two storey side extension and internal alterations at 94, Cromwell Road, Sprowston.

20220383 - single storey extension / alterations at 31, Wilks Farm Drive, Sprowston.

(b) to strongly oppose the granting of planning application 20220266 - 20m monopole mast with headframe accommodating 6No. antennas, 2No. dish (1No. 300mm; 1No. 600mm), 4No. cabinets and all ancillary development at Land at WS Lusher and Son Ltd, Lushers Loke, Sprowston on the grounds:

(1) The proposed monopole mast with headframe and associated antennas and dishes would be an unneighbourly form of development. At 20m in height it would be an unsightly blot on the landscape affecting the visual amenities of properties in both the immediate vicinity and wider area. Noise from the 4 cabinets could also cause disturbance to neighbouring residents.

(2) The application is in contradiction with the Sprowston Neighbourhood Plan and installation of a mast of this size would blight the site and may preclude it from future residential use.

22/086. PLANNING DECISIONS

Council noted planning decisions for week ending 18 February 2022 and 25 February 2022.

22/087. PAYMENT OF ACCOUNTS 16 MARCH 2022

The Town Clerk and Responsible Financial Officer presented the schedule and supplementary schedule of accounts to 16 March 2022 totalling £40,058.22 and £7,188.00 respectively.

Mrs B J Lashley suggested reinstating contributions to Creative Arts East and commence the monthly cinema.

22/087. PAYMENT OF ACCOUNTS 16 MARCH 2022 (CONTINUED)

On the motion of Mr J M Ward, seconded by Mrs J Leggett it was **RESOLVED** that payment of the accounts and supplementary account to 16 March 2022 totalling £40,058.22 and £7,188.00 be approved and the schedule authorising payment signed by Mr J M Ward and Mrs J Leggett.

22/088. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments to 16 March 2022 totalling £10,325.44 was approved and noted.

22/089. SCHEDULE OF CREDIT CARD PAYMENTS & BARCLAY VISA DEBIT TO 16 MARCH 2022

The schedule of credit card and Barclay Visa Debit payments to 16 March 2022 totalling £1,126.56 was approved and noted.

In response to a question from Mrs B J Lashley regarding "Magic Ice", the Town Clerk explained:

Invoice No. 25345657115 Protec Direct was the purchase of de-icer Crystal's for use on wet pour surfacing in the Council's play areas.

22/090. EXCLUSION OF PRESS AND PUBLIC

Mr J M Ward proposed, seconded by Mr G S Tingle to exclude the Press and Public from the meeting for the remaining business because otherwise information prejudicial to the public interests which is exempt by virtue of the Public Bodies (Admission to meetings Act) 1960 Section 1 (2) would be disclosed to them.

22/091. PLANNING ENFORCEMENT

Council noted:

(1) Planning enforcement outstanding cases.

There being no other necessary business the Chairman / Town Mayor of the Council thanked Councillors for their participation and declared the meeting closed at 9.10pm.

6 April 2022

Town Mayor