Sprowston Town Council **Barclaycard Payments** **Meeting Date: 28th May 2025**

April 2025 Statement - March Expenses

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
03.03.25	Progress Fuels Ltd	Fuel for Parks Machinery	101.68	20.33	122.01

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
04.03.25	Adobe	Service Term 04.03.25-03.04.25	17.37	0.00	17.37

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
07.03.25	Pirtek	Deposit re call out to repair leaking coupling on tractor	125.00	25.00	150.00

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
09.03.25	Amazon	Bungee hooks with cords and tarp clips	12.06	2.41	14.47

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	
12.03.25	Pirtex	Deposit refund re call out to repair leaking coupling on tractor	-42.02	-8.40	-50.42

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
17.03.25	Amazon	10pk fire safety signs for the Viking Centre	9.56	1.91	11.47

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
19.03.25	Amazon	Plant Room keep locked signs for the Viking Centre	20.50	4.09	24.59

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
19.03.25	Amazon	Paper coffee cups for water coolers for the Diamond Centre	5.82	1.16	6.98

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
20.03.25	Amazon	Fire assembly point sign for the Viking Centre	14.99	3.00	17.99

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
21.03.25	Amazon	No smoking signs for the Viking Centre	10.56	2.11	12.67

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
21.03.25	DVLA	12 months Road Tax for Kawasaki Mule for Groundsmen's use	212.50	0.00	212.50

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
23.03.25	Amazon	No smoking signs for the Viking Centre	4.57	0.92	5.49

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
23.03.25	Amazon	Chainsaw gloves for groundsmen's use	33.32	6.66	39.98

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
25.03.25	Office Furniture	Return of chairs damaged for groundsmen rest room	-602.02	-120.20	-722.22

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
25.03.25	Amazon	No smoking signs for the Viking Centre	4.57	0.92	5.49

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
01.04.25	Screwfix	no invoice/receipt	34.99	0.00	34.99

Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
02.04.25	Card Fee		32.00	0.00	32.00

		Total of Payments	**(4.55)**	**(60.09)**	**(64.64)**

Sprowston Town Council | **Direct Debit Payments made in April 2025** | **Meeting Date: 28th May 2025**

FileStream

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
13.04.25	INV-7793	Rented software for document scanning and archiving	129.65	25.93	155.58	
			129.65	**25.93**	**155.58**	

Norse

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
30.04.25	NWS100260287	Emptying of recycling waste weekly for period 28.03.25-18.04.25	32.00	6.40	38.40	
			32.00	**6.40**	**38.40**	

Peninsula

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
24.04.25	U004910225	Provision of Health and Safety Online Management Services	20.25	4.05	24.30	
20.04.25	U004906722	Provision of services - Employment, Business safe, EAP and Online Services online Services	222.28	41.98	264.26	
			242.53	**46.03**	**288.56**	

SAGE

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
01.04.25	GB-00359977	Accounts and payroll software	45.00	9.00	54.00	
			45.00	**9.00**	**54.00**	

Sharp

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
07.04.25	8073245463	Photocopier rental	43.40	8.68	52.08	
			43.40	**8.68**	**52.08**	

Total Energies

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
08.04.25	373498780/25	Electricity supply to the Diamond Centre, period 01.03.25-31.03.25	630.00	126.00	756.00	
08.04.25	373499351/25	Electricity supply to the Diamond Centre Sportfield flood lights, period 01.03.25-31.03	31.15	1.56	32.71	
			661.15	**127.56**	**788.71**	

Utilita

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
07.04.25	2025-03/1	Electricity Supply to the Viking Centre, period 01.03.25-31.03.25	223.36	11.17	234.53	
			223.36	**11.17**	**234.53**	

Veolia

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
30.04.25	1000147478	Waste bin collections from Diamond Centre, Sparhawk, Council Car Park and Rec	318.06	63.61	381.67	
			318.06	**63.61**	**381.67**	

Wave - Anglian Water

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
29.04.25	15004077	Water Charges for The Pavilion (including Rec) for period 29.03.25-28.04.25	3,377.58	0.00	3,377.58	
03.04.25	14902534	Water Charges for Sparhawk Park Wc Block for period 03.03.25-02.04.25	47.44	0.00	47.44	
09.04.25	14925634	Water Charges for Diamond Centre Wc Block for period 09.03.25-08.04.25	182.78	0.00	182.78	
09.04.25	14925466	Water Charges for Council Office at The Rec for period 09.03.25-08.04.25	70.30	0.00	70.30	
			3,678.10	**-**	**3,678.10**	

	Net	VAT	Amount
Total Direct Debits	**5,373.25**	**298.38**	**5,671.63**

Sprowston Town Council **Invoice Payments Made in April 2025** **Meeting Date: 28th May 2025**

Bidwells

Invoice Date	Invoice No.	Details	Net	VAT	Amount
31.03.25	SI-86516	Service items - Project management of Viking Centre refurbishment	3,000.00	600.00	3,600.00

Brundall Men's Shed

Invoice Date	Invoice No.	Details	Net	VAT	Amount
15.04.25	150425	Provision of materials for Viking sign display case	90.00	0.00	90.00

Draper & Nichols Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount
17.02.25	CIN1376	Viking Centre - refurb & Extension - Builders invoice Cert 11 issued 17.02.25	83,922.98	16,784.59	100,707.57
26.03.25	CIN1396	Viking Centre - refurb & Extension - Builders invoice Cert 12 issued 25.03.25	110,898.52	22,179.70	133,078.22
23.04.25	CIN1412	Viking Centre - refurb & Extension - Builders invoice Cert 13 issued 22.04.25	101,939.16	20,387.83	122,326.99
			296,760.66	**59,352.12**	**356,112.78**

Ordgar

Invoice Date	Invoice No.	Details	Net	VAT	Amount
14.04.25	140425	Viking Re-enactment for The Viking Centre opening	100.00	0.00	100.00

Safety Signs4Less

Invoice Date	Invoice No.	Details	Net	VAT	Amount
25.03.25	4383719	10 x 200x300mm stickers for the bins on the rec	81.40	16.28	97.68

Total Energies

Invoice Date	Invoice No.	Details	Net	VAT	Amount
09.11.24	358825648/24	Electricity bill for Street Lighting for period 01.09.24-30.09.24	7,217.58	1,443.52	8,661.10
10.11.24	359080111/24	Electricity bill for Street Lighting for period 01.10.24-31.10.24	5,571.02	1,114.21	6,685.23
10.12.24	362269132/24	Electricity bill for Street Lighting for period 01.11.24-30.11.24	6,119.69	1,223.94	7,343.63
12.01.25	365553732/25	Electricity bill for Street Lighting for period 01.12.24-31.12.24	6,723.02	1,344.60	8,067.62
			25,631.31	**5,126.27**	**30,757.58**

VTS

Invoice Date	Invoice No.	Details	Net	VAT	Amount
04.04.25	INV-0216	Medical Response cover for The Viking centre opening	126.00	0.00	126.00

WHCLS

Invoice Date	Invoice No.	Details	Net	VAT	Amount
07.03.25	1459	Website hosting Sprowston heritage 07.03.25 - 07.03.26	90.00	0.00	90.00

Zurich Insurance

Invoice Date	Invoice No.	Details	Net	VAT	Amount
24.03.25	542911112	Council insurance 2025-2026	12,637.65	333.82	12,971.47

	Net	VAT	Amount
Total Invoices paid	**338,517.02**	**65,428.49**	**403,945.51**

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Councillor

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Councillor

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Town Clerk