**Sprowston Town Council** **Direct Debit Payments** **Meeting Date: 8th July 2026**

Barclay Card

| Invoice Date | Invoice No. | Details | Net | VAT | Amount | BACS |
|---|---|---|---|---|---|---|
| 31.05.26 | 14844360526 | Barclays PDQ (card) Machine charges | 83.99 | 4.94 | 88.93 | |

British Gas

| Invoice Date | Invoice No. | Details | Net | VAT | Amount | BACS |
|---|---|---|---|---|---|---|
| 20.05.26 | 14928744 | Gas lite Bill for Diamond Centre - Bill Period 21.04.26-20.05.26 | 714.99 | 143.00 | 857.99 | |
| 20.06.26 | 15269116 | Gas lite Bill for Diamond Centre - Bill Period 20.05.26-20.06.26 | 505.60 | 101.12 | 606.72 | |
| | | | **1220.59** | **244.12** | **1464.71** | |

Filestream

| Invoice Date | Invoice No. | Details | Net | VAT | Amount | BACS |
|---|---|---|---|---|---|---|
| 13.06.26 | INV8615 | Filestream Rented Software, Sire Multi Tenant Server - 50GB Rental Period - 20.06.26 to 19.07.2026 | 137.54 | 27.51 | 165.05 | |

Norse

| Invoice Date | Invoice No. | Details | Net | VAT | Amount | BACS |
|---|---|---|---|---|---|---|
| 31.05.26 | NWS100276956 | Parks Waste Disposal at the Recreation ground - Empty Recycle 1100L from 01.05.26 26.05.26 | 34.00 | 6.80 | 40.80 | |

Novuna

| Invoice Date | Invoice No. | Details | Net | VAT | Amount | BACS |
|---|---|---|---|---|---|---|
| 03.06.26 | 100/26/000048/June26 | Repayment for agreement A000383677 Kawasaki Pro DX UTV June 2026 | 195.00 | 39.00 | 234.00 | |

Peninsula

| Invoice Date | Invoice No. | Details | Net | VAT | Amount | BACS |
|---|---|---|---|---|---|---|
| 24.05.26 | U005675348 | Provision of Services in accordance with agreement 674681 - Online Services - Insurance | 20.25 | 4.05 | 24.30 | |
| 20.05.26 | U005655295 | Provision of Services in accordance with agreement 653508 - Employment Services, EAP Insurance, Business Safe, online services and EAP, Insurance Premium tax and IPT Value | 222.28 | 41.98 | 264.26 | |
| 20.06.26 | U005727700 | Provision of Services in accordance with agreement 653508 - Employment Services, EAP Insurance, Business Safe, online services and EAP | 222.28 | 41.98 | 264.26 | |
| 24.06.26 | U005725173 | Siemens Lease Rental Sharpe MX2 - Period 24.07.26-23.10.26 - Photocopier | 20.25 | 4.05 | 24.30 | |
| | | | **485.06** | **92.06** | **577.12** | |

PHS Group

| Invoice Date | Invoice No. | Details | Net | VAT | Amount | BACS |
|---|---|---|---|---|---|---|
| 27.04.26 | 72126894 | PHS - The Diamond Centre 4 x Sanitary Disposal, for the period of 01.06.26-31.08.26. Plus 6 x Air Fresheners, 7 x Hand Drier and 5 x Soap Dispensers | 448.16 | 89.63 | 537.79 | |

Siemens

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 24.06.26 | 001/26/8836676 | Siemens Lease Rental Sharpe MX2 - Period 24.07.26-23.10.26 - Photocopier | 185.00 | 37.00 | 222.00 |

Total Energies

| Invoice Date | Invoice No. | Details | Net | VAT | Amount | BACS |
|---|---|---|---|---|---|---|
| 10.06.26 | 416157197/26 | Electricity supply to Diamond Centre Sports Field Flood Lights for period from 01.05.26-31.05.26 | 33.45 | 1.67 | 35.12 | |
| 10.06.26 | 416157384/26 | Electricity supply to Diamond Centre building for period from 01.05.26-31.05.26 | 618.06 | 123.61 | 741.67 | |
| 10.06.26 | 416173807/26 | Electricity Bill for 01.05.26-31.05.26 for street lighting | 703.93 | 140.78 | 844.71 | |
| 12.05.26 | 413584506/26 | Electricity supply to Diamond Centre Sports Field Flood Lights for period from 01.04.26-30.04.26 | 32.37 | 1.72 | 34.09 | |
| 12.05.26 | 413583989/26 | Electricity supply to Diamond Centre building for period from 01.04.26-30.04.26 | 600.06 | 120.01 | 720.07 | |
| | | | **1,987.87** | **387.79** | **2,375.66** | |

Utilita

| **Invoice Date** | **Invoice No.** | **Details** | **Net** | **VAT** | **Amount** | **BACS** |
|---|---|---|---|---|---|---|
| 22.05.26 | 01/04/2026 | Electricity Charges for Viking Centre for period 01.04.26-30.04.26 | 414.15 | 82.83 | 496.98 | |
| 02.06.26 | 2025-11-3CN | Electricity Charges for Viking Centre for cancelation of invoice 2025-11-3 for period 01.11.25-30.11.25 | -401.07 | -80.21 | -481.28 | |
| 02.06.26 | 2025-12-3CN | Electricity Charges Credit Note for Viking Centre for cancelation of invoice 205-12-3 Period 01.12.25-31.12.25 | -415.24 | -83.05 | -498.29 | |
| 02.06.26 | 2026-01-2CN | Electricity Charges Credit Note for Viking Centre for cancelation of invoice 2026-01-2 Period 01.01.26-31.01.2 | -684.42 | -136.89 | -821.31 | |
| 02.06.26 | 2026-2-1CN | Electricity Charges Credit Note for Viking Centre for cancelation of invoice 2026-02-1 Period 01.02.26-28.02.2 | -733.80 | -146.76 | -880.56 | |
| 02.06.26 | 2026-4-1CN | Electricity Charges Credit Note for Viking Centre for cancelation of invoice 2026-04-1 Period 01.04.26-30.04.2 | -414.15 | -82.83 | -496.98 | |
| 02.06.26 | 2026-03-1CN | Electricity Charges Credit Note for Viking Centre for cancelation of invoice 2026-03-1 Period 01.03.26-31.03.2 | -648.18 | -129.63 | -777.81 | |
| 03.06.26 | 2025-11/4 | Electricity Charges for Viking Centre for Period 01.11.25-30.11.25 | 450.20 | 90.04 | 540.24 | |
| 03.06.26 | 2025-12/4 | Electricity Charges for Viking Centre for Period 01.12.25-31.12.25 | 465.29 | 93.06 | 558.35 | |
| 03.06.26 | 2026-01/3 | Electricity Charges for Viking Centre for Period 01.01.26-31.01.26 | 771.60 | 154.32 | 925.92 | |
| 03.06.26 | 2026-02/2 | Electricity Charges for Viking Centre for Period 01.02.26-28.02.26 | 803.37 | 160.67 | 964.04 | |
| 03.06.26 | 2026-03/2 | Electricity Charges for Viking Centre for Period 01.03.26-31.03.26 | 708.24 | 141.65 | 849.89 | |
| 03.06.26 | 2026-04/2 | Electricity Charges for Viking Centre for Period 01.04.26-30.04.26 | 419.27 | 83.86 | 503.13 | |
| 03.06.26 | 2026-05/1 | Electricity Charges for Viking Centre for Period 01.05.26-31.05.26 | 324.86 | 64.97 | 389.83 | |
| | | | **1,060.12** | **212.03** | **1,272.15** | |

Veolia

| **Invoice Date** | **Invoice No.** | **Details** | **Net** | **VAT** | **Amount** | **BACS** |
|---|---|---|---|---|---|---|
| 31.05.26 | 1000299930 | Non Hazard Commercial waste disposal for all sites for 01.05.26-31.05.26 | 415.04 | 83.08 | 498.12 | |
| 30.04.26 | 1000273764 | Non Hazard Commercial waste disposal for all sites for 01.04.26-30.04.26 | 786.27 | 157.25 | 943.52 | |
| | | | **1,201.31** | **240.33** | **1,441.64** | |

Wave - Anglian Water

| **Invoice Date** | **Invoice No.** | **Details** | **Net** | **VAT** | **Amount** | **BACS** |
|---|---|---|---|---|---|---|
| 03.06.26 | 16630946 | Sparhawk Park - Wc Block and Premises for period 03.05.26-02.06.26 | 87.31 | 0.00 | 87.31 | |
| 15.05.26 | 16565847 | Water charges to the Viking Centre for 15.04.26-14.05.26 | 55.80 | 0.00 | 55.80 | |
| 29.05.26 | 16616393 | Water charges to the Pavilion for 29.04.26-29.05.26 | 475.09 | 0.00 | 475.09 | |
| 09.06.26 | 16661230 | Water charges to the Council Office/Bowls Green for 09.05.25-08.06.26 | 762.05 | 0.00 | 762.05 | |
| 09.06.26 | 16661532 | Water charges to the Diamond Centre for 09.05.26-08.06.26 | 434.92 | 0.00 | 434.92 | |
| 15.06.26 | 16693105 | Water charges to the Allotment for 15.03.26-08.06.26 | 714.62 | 0.00 | 714.62 | |
| 15.06.26 | 16691106 | Viking water charges for period 15.05.26-14.06.26 | 77.32 | 0.00 | 77.32 | |
| | | | **2,607.11** | **-** | **2,607.11** | |
| | | | | | - | |

| | | | | |
|---|---|---|---|---|
| **Total Direct Debits** | **9,645.75** | **1,381.21** | **11,026.96** | |

## Sprowston Town Council Invoices To Pay Meeting Date: 8th July 2026

Binder Ltd

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 23.06.26 | SI26704434 | Sess pit/ Sewage Disposal at the cemetery - 1500 Gallons | 221.50 | 44.30 | 265.80 |

Collier Turf Care

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 03.06.26 | 243363 | Line Marker Paint for the rec | 110.00 | 22.00 | 132.00 |

Culligan UK Ltd

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 18.05.26 | CD-244465124 | Replenish water for the water cooler at the Diamond Centre18.9Ltr Water bottles x 5 Deposit 18.9ltr Bottles | 71.45 | 14.29 | 85.74 |
| 15.06.26 | CD-244508175 | Replenish water for the water cooler at the Diamond Centre18.9Ltr Water bottles x 10 Deposit 18.9ltr Bottles plus fuel charge | 131.80 | 26.36 | 158.16 |
| | | | **203.25** | **40.65** | **243.90** |

Crown Trees Services

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 24.06.26 | CROWN240626 | Call out to Sparhawk Park, Trim back overhanging tree branches into neighbours garden | 150.00 | 30.00 | 180.00 |

Electrical Testing Ltd

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 01.06.26 | 71089 | Contract for LED conversion, management and maintenance of STC Street Lights. Part 3 Annual Management and maintenance of the authority's street lights (annual charge of £7412.62 per year (to a maximum of 5 years) Period of Year Jun 2025 - May 2026 2/12th | 617.72 | 123.54 | 741.26 |
| 19.05.26 | 70866 | Repair/install new 6 metre lamp post outside of school on Recreation Ground Road, damaged by builders | 1,500.25 | 300.05 | 1,800.30 |
| | | | **2,117.97** | **423.59** | **2,541.56** |

Ernest Doe

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 19.05.26 | J47546 | EU69CHN Iseki Tractor Steering repair, link, joints and tracked. Replace antiscalp and deck wheel, labour and parts. | 807.48 | 161.50 | 968.98 |
| 19.05.26 | J47580 | EO24GKC Kawasaki Mule replace cracked drive belt, weld exhaust and refit, labour and parts | 846.48 | 169.30 | 1,015.78 |
| 20.05.26 | J47623 | Ransomes HR300 replace worn antiscalp wheel, spacers and bolts, replace HOC spacer, fix xl jockey wheel, parts and labour | 505.38 | 101.08 | 606.46 |
| 20.05.26 | J47581 | Control Lever Kit and cable | 67.49 | 13.49 | 80.98 |
| 20.05.26 | J47624 | John Deere 2302R, replace fan belt, parts and labour | 363.32 | 72.67 | 435.99 |
| 27.05.26 | J47850 | New mobile petrol Pressure Washer | 426.05 | 85.21 | 511.26 |
| 20.05.26 | J47625 | John Deer 4066R Tractor replace right hand mirror, left hand door hinge, replace cracked air con belt, remove cab roof repair radio antenna, refit roof, replace tie rod ends, track steering, replace worn 4WD shaft couplings and melted guard, replace tyre | 1,887.94 | 377.58 | 2,265.52 |
| | | | **4,904.14** | **980.83** | **5,884.97** |

ESPO

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 14.06.26 | 8051176 | 8 x Lever arch folders for office use | 32.25 | 6.45 | 38.70 |
| 05.06.26 | 8072421 | Nitrile Gloves x 2 boxes and batteries | 14.95 | 2.99 | 17.94 |
| 05.06.26 | 8072422 | Office Stationery (paper clips and Copier paper x 5 rms) | 26.85 | 5.37 | 32.22 |
| 12.06.26 | 8082521 | Centerfeed blue roll | 20.95 | 4.19 | 25.14 |
| 12.06.26 | 8082520 | A-Z folder dividers, high lighters, cable ties and fuel charge | 27.35 | 5.47 | 32.82 |
| 12.06.26 | 8082519 | Washing up Liquid and A4 copier paper 1 box, 5rms | 27.75 | 5.55 | 33.30 |
| | | | **150.10** | **30.02** | **180.12** |

Expenses

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 28.05.26 | DPTE280526 | Travel Expenses to Diamond Centre and back to office for Cinema . City to and back to office to take banking plus parking. | 5.60 | 0.00 | 5.60 |

Forethough Marketing

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 23.05.26 | 14779 | Delivery of 3000 Flyers for the Skate Park Consultation | 120.00 | 24.00 | 144.00 |

Heritage

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 01.06.26 | INV-931358 | Daily caretaking and cleaning services for 7 x days a week to the Diamond Centre and other STC sites | 8,503.04 | 1,700.61 | 10,203.65 |
| 01.06.26 | INV-931364 | Daily caretaking and cleaning services for 7 days at the Viking Centre @ £493.50 per week | 2,138.50 | 427.70 | 2,566.20 |
| 01.06.26 | INV-931366 | To Lock and unlock the STC Cemetery gates for June 2026 | 458.25 | 91.65 | 549.90 |
| | | | **11,099.79** | **2,219.96** | **13,319.75** |

Intouch

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 08.06.26 | 823765 | Server Back up 18.06.26-18.07.26 | 52.68 | 10.54 | 63.22 |
| 01.06.26 | 823082 | 26 x hosted exchange plus 6 x extra data 01/07/26-01/08/26 | 194.64 | 38.93 | 233.57 |
| 01.06.26 | 823137 | ITSWISP 10080 - Business superfast 12 for 01.06.2026-30.06.26 | 161.20 | 32.24 | 193.44 |
| 01.06.26 | 823138 | itswisp10483 - business advanced 12 01/06/26 - 30/06/25, | 53.70 | 10.74 | 64.44 |
| 19.05.26 | 822750 | May2026 sip trunk - 84431357, Apr 2026 call charges | 31.65 | 6.33 | 37.98 |
| 25.05.26 | 822933 | avg cloudcare renewal x 9 licenses 25.05.26-25.06.26 | 13.05 | 2.61 | 15.66 |
| 10.06.26 | 823806 | WISP 10.05.26-09.06.26 - wisp206202 - itsfibre ttb fttp 900/115 | 78.00 | 15.60 | 93.60 |
| 17.06.26 | 824274 | Jun 2026 sip trunk - 84431357, May 2026 call charges | 32.05 | 6.41 | 38.46 |
| 16.06.26 | 823962 | Onsite desktop support, power inspired ups 2kva | 277.00 | 55.40 | 332.40 |
| 25.06.26 | 824513 | avg cloudcare renewal x 9 licenses 25.06.26-25.07.26 | 13.05 | 2.61 | 15.66 |
| | | | **907.02** | **181.41** | **1,088.43** |

Maltaward (Barriers) Ltd

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 29.05.26 | 159894 | Hire costs for 4M Concrete barriers, padlock, key safe at the Recreation Ground Edwards Road vehicle ent | 586.78 | 117.36 | 704.14 |

Moviola

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 03.06.26 | 251780 | For supply of film 'H is for Hawk' June 2026 Cinema at the Diamond Centre | 78.18 | 13.87 | 92.05 |

Norfolk Electrical & Testing

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 28.05.26 | 101348 | Diamond Centre and Nursery Replace faulty emergency lights | 1,573.16 | 314.63 | 1,887.79 |

Origin

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 04.06.26 | OASI0197188 | Impact Pro 10L Drum Line marker Paint | 616.60 | 123.32 | 739.92 |

PJ Plumbing

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 28.05.26 | PJI/26621 | Diamond Centre Nursery replace water heater to sink in Nursery kitchen. | 215.64 | 43.13 | 258.77 |
| 04.06.26 | PJI/26652 | Repair boiler in the Pavilion at Sprowston Recreation Ground | 1,088.00 | 217.60 | 1,305.60 |
| 23.06.26 | PJI/26714 | Diamond Centre Issue with heating in the hall. panels not heating up, return with scaffold tower to access and repair to release stuck pins on high level heaters. | 690.80 | 138.16 | 828.96 |
| | | | **1,994.44** | **398.89** | **2,393.33** |

Seton Ltd

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 09.06.26 | 9303989903 | CCTV Signs for the Diamond Centre Field | 76.93 | 15.39 | 92.32 |

Rhino Security

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 29.05.26 | 38276 | Height restrictor Barriers x 2 at each entrances at Sprowston Recreation ground road and Edwards Road. | 5,400.00 | 1,080.00 | 6,480.00 |

Sharp

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 08.06.26 | 8073913500 | Printer/Photo copier 1300 colours copies and 2430 bland and white copies used from 30.04.26 - 29.05.26 | 75.23 | 15.05 | 90.28 |

SYEP

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 08.06.2026 | | Sprowston Youth Engagement Project - Outreach Worker, 2 of 4 payments due by July to the sum of | 6,768.75 | 0.00 | 6,768.75 |

VTS Medical Ltd

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 24.06.26 | INV-0349 | STC Summer Fete 2026 Saturday 11th July @ 12:10pm to 18:00 first aid medical cover 3x Event Medical Personnel, 1x First Aid/ Treatment unit / 3 x 3m Gazebo based) Event Medical Equipment (Inc AED /defib & wound care) | 750.00 | 0.00 | 750.00 |

| | | Net | VAT | Amount | |
|---|---|---|---|---|---|
| | **TOTAL OF INVOICES** | **37,909.44** | **6,075.27** | **43,984.71** | **Trf 70** |
| **Transfer:** | STC Active a/c to Salaries a/c | | | **38,000.00** | **Trf 70** |

………………………………………… …………………………………………… ……………………………………

Councillor Councillor Town Clerk

**Sprowston Town Council** | **Invoice Payments Made** | **Meeting Date: 8th July 2026**

Bills & Mills Inflatables (fete)

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 02.06.26 | 133 | Fete Package obstacle course, fun run & adult castle, toddler castle, super slide and 2 supervisors @ Delivery & set up for Summer fete 2026 | 880.00 | 0.00 | 880.00 |

BWL Consulting (EAST) Ltd

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 01.04.26 | 100505 | Skatepark Survey, Site visit and apply to UKPN for new electrical mains connection for street | 450.00 | 90.00 | 540.00 |

Compass Point

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 01.04.26 | 03/26/Sprowston | Professional assistance with Neighbourhood Plan Stage 3 Public Consultancy/Regulation 14 | 665.50 | 0.00 | 665.50 |

Just Regional (fete)

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 01.06.26 | 14247 | Just Sprowston 10.06.26 Full page advertising the Summer Fete | 210.00 | 42.00 | 252.00 |

Lunar Stretch Tents (fete)

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 11.06.26 | INV-021367 | 15mx10m Stretch Tent (White), Damage Waiver and Delivery for Summer Fete on Saturday 11th July 2026 | 884.06 | 176.81 | 1,060.87 |

Newmans Marquees (fete)

| Invoice Date | Invoice No. | Details | Net | VAT | Amount |
|---|---|---|---|---|---|
| 14.05.26 | 699 | 6 x 9m Clearspan Marquee with delivery and collection | 137.31 | 0.00 | 137.31 |

| | Net | VAT | Amount |
|---|---|---|---|
| **Total Invoices paid** | **3,226.87** | **308.81** | **3,535.68** |

…………………………………………..
Councillor

…………………………………………..
Councillor

……………………………….
Town Clerk

**Sprowston Town Council** **Barclaycard Payments** **Meeting Date:** **8th July 2026**

June 2026 Statement for May 2026 Purchases

| | Invoice Date | Invoice No./Order no. | Detail | Net | VAT | Amount |
|---|---|---|---|---|---|---|
| 1 | 04.05.26 | IEE2026008313633 | Adobe | 17.37 | 0.00 | 17.37 |
| 2 | 05.05.26 | WEB13172575 | Coopers of Stortford | 23.99 | 0.00 | 23.99 |
| 3 | 08.05.26 | A519 | Sprowston Social Club (Room hire for Skatepark consultation) | 120.00 | 0.00 | 120.00 |
| 4 | 22.05.26 | 1-1-3758-38435 | Progress Fuels | 123.92 | 24.78 | 148.70 |
| 5 | 26.05.26 | 569243 | AV Parts Master | 54.78 | 10.96 | 65.74 |
| | | | | **340.06** | **35.74** | **375.80** |