Sprowston Town Council **Direct Debit Payments** **Meeting Date: 29th July 2026**

Barclay Card

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
30.06.26	14844360626	Barclays PDQ terminal charges	57.45	4.96	62.41	

Barclays Bank charges

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
19.05.26		Cash and cheques paid in at counter and account Fee	15.22	0.00	15.22	
18.06.26		Account Fee	8.50	0.00	8.50	
16.07.26		Cash and cheques paid in at counter and account Fee	10.48	0.00	10.48	
16.07.26		Account Fee	8.50	0.00	8.50	
18.06.26		Cash and cheques paid in at counter and account Fee	17.32	0.00	17.32	
			60.02	**0.00**	**60.02**	

Filestream

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
13.07.26	8675	Rented Software for period 20.07.26-19.08.26	137.54	27.51	165.05	

Norse

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
30.06.26	NWS100278258	Recycling Charge/waste collection 29.05.26-23.06.26	34.00	6.80	40.80	

Novuna

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
13.07.26	100/26/0002985/Jul26	Repayment for lease agreement A000429060 Kawasaki Mule Pro DX UTV July 2026	321.00	64.20	385.20	
03.07.26	100/26/000048/Jul26	Repayment for lease agreement A000383677 Kawasaki Pro DX UTV July 2026	195.00	39.00	234.00	
			516.00	**103.20**	**619.20**	

Peninsula

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
20.07.26	U005778867	Provision of Services in accordance with agreement 653508 - Employment Services, EAP Insurance, Business Safe, online services and EAP	222.28	41.98	264.26	

Sage

Invoice Date	Invoice No.	Details	Net	VAT	Amount
12.07.26	GB-02199241	Accounts and Payroll Package for period 01.07.26-31.07.26	63.00	12.60	75.60

Utilita

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
03.07.26	01/06/2026	Electricity Charges for Viking Centre for Period 01.06.25-30.06.25	326.46	65.29	391.75	

Veolia

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
30.06.26	1000387710	Skip containing Green Waste disposal at the rec for period 01.06.26-30.06.26	362.43	72.49	434.92	
30.06.26	1000355539	General waste disposal for all STC sites for period 01.06.26-30.06.26	672.13	134.43	806.56	
			1,034.56	**206.92**	**1,241.48**	

Wave - Anglian Water

Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS
03.07.26	16757755	Water bill for Sparhawk Park for period 03.06.26-02.07.26	65.80	0.00	65.80	
29.06.26	16739313	Water bill for Pavilion for period 29.05.26-28.06.25	78.25	0.00	78.25	
15.07.26	16812433	Water bill for Viking Centre for period 15.06.26-14.07.26	71.74	0.00	71.74	
09.07.06	16783823	Water bill for council office for period 09.06.26-08.07.26	698.05	0.00	698.05	
09.07.26	16785104	Water bill for Viking Centre for period 09.06.26-08.07.26	1.40	0.00	1.40	
			915.24	**-**	**915.24**	
					-	
		Total Direct Debits	**3,366.55**	**469.26**	**3,835.81**	

Sprowston Town Council Invoices To Pay

Meeting Date: 29th July 2026

Bidwells

Invoice Date	Invoice No.	Details	Net	VAT	Amount
30.06.26	SI108857	Viking Centre - Review and amend layout plans and making regular site visits plus expenses	14,095.04	2,819.01	16,914.05
30.06.26	SI108860	Skatepark - Project manager, updating tender info, responding to tender queries, attending site with tendering contractors and interviewing 3 contractors	1,000.00	200.00	1,200.00
			15,095.04	**3,019.01**	**18,114.05**

Cloudy

Invoice Date	Invoice No.	Details	Net	VAT	Amount
01.02.26	9734	GovApp Bundle Licence Allotment, Booking, Cemetery Package with set up and installation, Microsoft 365 tenant, data import, Staff onboarding & training apps, 5 hours of pre paid support for 4-7 user licences.	4,475.00	895.00	5,370.00

Culligan

Invoice Date	Invoice No.	Details	Net	VAT	Amount
15.07.26	CD-244552638	5 x 18ltr bottled water to replenish water at the Diamond centre. Rental of Freestanding water dispenser and maintenance & Services	145.38	29.10	174.48

ESPO

Invoice Date	Invoice No.	Details	Net	VAT	Amount
13.07.26	8123536	2 x Packs A1 flip charts	35.90	7.18	43.08

Electrical Testing Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount
03.07.26	INV-0021	Part 3 Annual Management and Maintenance of the Authoritys street light annual charge £7412.62. Period of year June 2026-May 2027 1-12th of annual fee June 2026	617.72	123.54	741.26

Expenses

Invoice Date	Invoice No.	Details	Net	VAT	Amount
06.07.26	DPEXP060726	DP - Travel Expenses to Diamond Centre and back to office for Cinema . City to and back to office to take banking plus parking.	8.15	0.00	8.15
16.07.26	ELECP1607202	EL - Cemetery Key cuts, Milage to and from Monarch signs and Intouch (For laptop)	30.34	0.00	30.34
			38.49	**0.00**	**38.49**

Flameskill

Invoice Date	Invoice No.	Details	Net	VAT	Amount
22.06.26	506101	Inspection & Test Fire Alarm & Emergency Lighting at The Bowls Pavillion	50.00	10.00	60.00
22.06.26	506102	Inspection and Test of Emergency Lighting at the Cemetery	105.00	21.00	126.00
22.06.26	506111	Inspection and Test of Fire alarm and Emergency Lighting at the Groundsmen Store	115.00	23.00	138.00
22.06.26	506112	Inspection and Test of Fire alarm and Emergency Lighting at the Pavillion & Changing Rooms	140.00	28.00	168.00
			410.00	**82.00**	**492.00**

Heritage

Invoice Date	Invoice No.	Details	Net	VAT	Amount
01.07.26	INV-931456	Caretaking and cleaning services 7 days per week at The Viking Centre for July 2026 @ £493.50 per Weel	2,138.50	427.70	2,566.20
01.07.26	INV-931366	To Lock and unlock the STC Cemetery gates for July 2026	458.25	91.65	549.90
01.07.26	INV-931451	Caretaking and cleaning services 7 days per week at All other sites except for Viking Centre for July 2026 @ £1962.24 per Week	8,503.04	1,700.61	10,203.65
30.06.26	INV-931476	Supplies for April Mini toilet rolls, green handtowels, laundry capsules, cotton tea towels, clear sacks, wheelie bin liners, washing up liquid, urinal deodoriser and hand soap	612.57	122.53	735.10
			11,712.36	**2,342.49**	**14,054.85**

Intouch

Invoice Date	Invoice No.	Details	Net	VAT	Amount
01.07.26	824678	itswisp10483 - business advanced 12 01/07/26 - 31/07/25,	53.70	10.74	64.44
01.07.26	824677	ITSWISP 10080 - Business superfast 12 for 01.07.2026-31.07.26	161.20	32.24	193.44
02.07.26	825190	28 x hosted exchange plus 6 x extra data 01/08/26-01/09/26	208.62	41.72	250.34
17.07.26	825754	July 2026 sip trunk - 84431357, June 2026 call charges	34.09	6.82	40.91
10.07.26	825337	WISP 10.07.26-09.08.26 - wisp206202 - itsfibre ttb fttp 900/115	78.00	15.60	93.60
08.07.26	825296	Server Back up 18.07.26-18.08.26	52.68	10.54	63.22
			588.29	**117.66**	**705.95**

JG Miller

Invoice Date	Invoice No.	Details	Net	VAT	Amount
30.06.26	SPRTC300626	Internal Audit Sprowston TC for year ending 2026	1,423.00	0.00	1,423.00
					0.00

Moviola

Invoice Date	Invoice No.	Details	Net	VAT	Amount
06.07.26	251911	July film at the Diamond Centre - Rental Family	95.80	17.40	113.20

Maltaward

Invoice Date	Invoice No.	Details	Net	VAT	Amount
30.06.26	160765	Hire costs for 4M Concrete barriers, padlock, key safe at the Recreation Ground Edwards Road vehicle ent	567.86	113.58	681.44

Monarch Signs

Invoice Date	Invoice No.	Details	Net	VAT	Amount
01.07.26	INV-18447	2 x A4 Deliveries Signs for vehicle access gates at the rec.	84.00	16.80	100.80

Norfolk Association of Local Councils - NALC

Invoice Date	Invoice No.	Details	Net	VAT	Amount
12.07.26	3322	Website Hosting, accessibility review March 2026	102.40	20.48	122.88

Norfolk Electrical Testing

Invoice Date	Invoice No.	Details	Net	VAT	Amount
13.07.26	1101381	Sparhawk Park Toilets - Faulty water heater (consultation/call out only)	65.00	13.00	78.00

Online Playgrounds

Invoice Date	Invoice No.	Details	Net	VAT	Amount
30.06.26	SI-00001957	Replace konpan spring rocker and repair wetpour around base of area at the Rec	725.20	145.04	870.24

			Net	VAT	Amount	
					0.00	
		Sharp				
Invoice Date	**Invoice No.**	**Details**	**Net**	**VAT**	**Amount**	
02.07.26	8073960223	Photocopier copy charges for 775 coloured and 1407 black & white copies.	44.63	8.93	53.56	
		Steve's PA Hire Ltd				
Invoice Date	**Invoice No.**	**Details**	**Net**	**VAT**	**Amount**	
21.07.26	4443	Audio PA System for music stage and 2 off sound engineers for summer fete26	835.00	167.00	1,002.00	
		TOTAL OF INVOICES	**37,061.07**	**7,118.21**	**44,179.28**	**Trf 71**
	Transfer:	STC Active a/c to Salaries a/c			**38,000.00**	**Trf 71**

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Councillor Councillor

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Town Clerk

Sprowston Town Council | **Invoice Payments Made** | **Meeting Date: 29th July 2026**

Cloudy IT

Invoice Date	Invoice No.	Details	Net	VAT	Amount
17.07.26	INV-D-12412	1 days labour for technical accounting support with AGAR	750.00	150.00	900.00

The Creation Station (fete)

Invoice Date	Invoice No.	Details	Net	VAT	Amount
15.07.26	26-Sep	Craft activities for approx 150 children at the Summer Fete	300.00	0.00	300.00

Dinosaurs & Dragons (fete)

Invoice Date	Invoice No.	Details	Net	VAT	Amount
13.07.26	274	Balance for Dragon Performance at the Summer Fete	500.00	0.00	500.00

The Foolhardy Folk (fete)

Invoice Date	Invoice No.	Details	Net	VAT	Amount
04.01.26	530	Balance for Circus tent, skills workshop, live show and performers for the Summer Fete	1,500.00	0.00	1,500.00

Gaming Events 2U Ltd (fete)

Invoice Date	Invoice No.	Details	Net	VAT	Amount
03.07.26	INV-0032	4 hour gaming van hire for summer fete 11th July 2026	330.00	0.00	330.00

Lee Vasey Band (fete)

Invoice Date	Invoice No.	Details	Net	VAT	Amount
13.07.26	LV130726	Singer/Band for Summer Fete	850.00	0.00	850.00

Newmans Marquees (fete)

Invoice Date	Invoice No.	Details	Net	VAT	Amount
06.07.26	704	1 x 6x3m and 1x 6x6m Marquee for summer fete with damage waiver and delivery	829.50	0.00	829.50

PPL PRS (fete)

Invoice Date	Invoice No.	Details	Net	VAT	Amount
29.06.26	SIN3389789	Music License for DC, VC and the Fete	1,419.22	283.84	1,703.06

	Net	VAT	Amount
Total Invoices paid	**6,478.72**	**433.84**	**6,912.56**

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Councillor

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Councillor

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Town Clerk

Sprowston Town Council **Barclaycard Payments** **Meeting Date:** **29th July 2026**

July 2026 Statement for June 2026 Purchases

	Invoice Date	Invoice No./Order no.	Detail	Net	VAT	Amount
1	04.06.26	Adobe	Adobe Service charge	17.37	0.00	17.37
2	09.06.26	1-1-3776-50460	Progress Fuels Ltd - Fuel for Parks Machinery	80.25	16.05	96.30
3	09.06.26	GB656L2OABEI	Amazon - Ant Bait Station for council office reception	19.07	3.81	22.88
4	14.06.26	GB668QOOFAEUD	Amazon - 1.5m x 3.5mm speaker cable wire for DC	4.63	0.92	5.55
5	14.06.26	GB65D8WBABEI	Amazon - Standard Easel A1 Flipchart paper pads for DC	23.81	4.76	28.57
6	17.06.26	GB65GLHWABEI	Amazon - Castaway artificial turf golfing mat for recreation ground cricket patch	61.21	12.24	73.45
7	18.06.26	GB600CHFADIQ7I	Amazon - Multipurpose grease cartridge	33.12	6.62	39.74
8	22.06.26	South Norwalk and Broadland District Council - Temporary Event Licence		21.00	0.00	21.00
9	23.06.26	A26581459505	Screwfix - WD40 and evo stik impact adhesive	18.07	3.62	21.69
10	23.06.26	M9984	Progress Fuels Ltd - Fuel for Parks Machinery	87.08	17.41	104.49
11	24.06.26	50501	Tough Leads - Electric3 way adaptor leads for fete generators	283.92	56.78	340.70
12	25.06.26	Tesco	Council office Mobile Phone replacement	57.50	11.50	69.00
13	30.06.26	2-565035	Post Office - Stamps for office use	337.00	0.00	337.00
14	01.07.26	GB672CQD7AEUD	Amazon - Scratch proof furniture protection tape	9.97	2.00	11.97
15	01.07.26	GB6009G8RJHAJI	Amazon - Street Solutions Orange traffic cones for fete	88.90	17.78	106.68
16	01.07.26	GB600TS8AJ145I	Amazon - Steel fencing pins to tie down marques for fete	68.45	13.69	82.14
17	01.07.26	GB65YHWWABEI	Amazon - Tarpaulin	36.40	7.28	43.68
				1247.75	**174.46**	**1422.21**