Sprowston Town Council **Direct Debit Payments** **Meeting Date: 30th September 2026**

Barclay Card

Invoice Date	Invoice No.	Details	Net	VAT	Amount
31.08.26	14844360826	Barclay Terminal Transaction Charges	40.00	4.00	44.00

British Gas

Invoice Date	Invoice No.	Details	Net	VAT	Amount
18.09.26	16288973	Gas lite Bill for Diamond Centre - Bill Period 17.08.26-18.08.26	386.91	19.35	406.26

Filestream

Invoice Date	Invoice No.	Details	Net	VAT	Amount
18.09.26	INV-8790	Filestream Rented Software, Multi Tenant Server - 50GB Rental Period - 20.09.26 to 19.10.2026	137.54	27.51	165.05

Norse

Invoice Date	Invoice No.	Details	Net	VAT	Amount
31.08.26	NWS100281578	Parks Waste Disposal at the Recreation ground - Empty Recycle 1100L from 31.07.26 18.08.26	34.00	6.80	40.80

Octopus EV Salary Sacrifice Scheme

Invoice Date	Invoice No.	Details	Net	VAT	Amount
01.09.26	INV-K00330449	GR Advance Finance rental contract, Insurance premium period and advance non finance rental period	474.20	81.20	555.40

Peninsula

Invoice Date	Invoice No.	Details	Net	VAT	Amount
20.08.26	U005842093	Provision of services in accordance with agreement 674681 - Online Services	220.95	43.31	264.26
24.08.26	U005848281	Provision of Services in accordance with agreement 674681 - Online Services - Insurance	20.25	4.05	24.30
20.09.26	U005902332	Provision of services in accordance with agreement 674681 - Online Services	220.95	43.31	264.26
			462.15	**90.67**	**552.82**

PHS Group

Invoice Date	Invoice No.	Details	Net	VAT	Amount
01.09.26	72341699	PHS - The Diamond Centre 4 x Sanitary Disposal, for the period of 01.09.26-30.11.26. Plus 6 x Air Fresheners, 7 x Hand Drier and 5 x Soap Dispensers plus temporary fuel charge	450.68	90.14	540.82
01.09.26	72341701	PHS - Viking Centre Sanitary Disposal, for the period of 01.09.26-30.11.26	27.48	5.50	32.98
01.09.26	72341698	PHS - The Sparhawk Park WC Sanitary Disposal, for the period of 01.09.26-30.11.26	65.27	13.05	78.32
06.09.26	72478403	PHS - The Diamond Centre WC Sanitary Disposal pluss fuel surcharge, admin charge for the period of 11.10.26-10.10.27	36.96	7.39	44.35
01.09.26	72341696	Public Toilets at the Rec Sanitary Disposal, water management system plus temporary fuel surcharge from 01.09.2026 - 30.11.2026	70.42	14.08	84.50
			650.81	**130.16**	**780.97**

Sage

Invoice Date	Invoice No.	Details	Net	VAT	Amount
01.09.26	GB-02448546	Accounting standard and payroll software package 01.09.2026 - 31.09.2026	63.00	12.60	75.60

Total Energies

Invoice Date	Invoice No.	Details	Net	VAT	Amount
09.07.26	418479572/26	Diamond Centre Sports field flood lights for period 01.06.26-30.06.26	32.37	1.62	33.99
09.07.26	418479924/26	Diamond Centre Building Electricity for period 01.06.26-30.06.26	609.24	121.85	731.09
09.09.26	418499053/26	Electricity supply to Street Lights for period from 01.06.26-30.06.26	609.71	121.94	731.65
06.08.26	420102138/26	Electricity supply to Diamond Centre building for period from 01.07.26-31.07.26	601.80	120.36	722.16
06.08.26	420101852/26	Electricity supply to Diamond Centre Sports Field Flood Lights for period from 01.07.26-31.07.26	33.45	1.67	35.12
06.08.26	420118352/26	Electricity supply to Street Lights for period from 01.07.26-31.07.26	663.72	132.74	796.46
			2,550.29	**500.18**	**3,050.47**

Utilita

Invoice Date	Invoice No.	Details	Net	VAT	Amount
04.09.26	01/08/2026	Electricity Charges for Viking Centre for Period 01.08.26-31.08.26	325.54	65.11	390.65

Veolia

Invoice Date	Invoice No.	Details	Net	VAT	Amount
31.08.26	1000477808	Commercial waste collections from DC,VC and parks for period 01.08.26-31.08.26	420.57	84.11	504.68

Wave - Anglian Water

Invoice Date	Invoice No.	Details	Net	VAT	Amount
09.09.26	17027994	Water charges to the Council Office/Bowls Green [The Rec.] for 09.08.26-08.09.26	1,707.77	0.00	1,707.77
15.09.26	16931706	Viking water charges for period 15.07.26-14.08.26	66.68	0.00	66.68
29.08.26	16985267	Water charges to the Pavilion for 29.07.26-28.08.26	78.25	0.00	78.25
03.09.26	16998662	Sparhawk Park - Wc Block and Premises for period 03.08.26-02.09.26	71.36	0.00	71.36
18.09.26	16877088	Sparhawk Park - Wc Block and Premises for period 03.07.26-02.08.26	60.73	0.00	60.73
			1,984.79	**-**	**1,984.79**

Total Direct Debits	**7,529.80**	**1,021.69**	**8,551.49**

Sprowston Town Council **Invoice Payments Made** **Meeting Date: 30th September 2026**

Anglia Elite Banqueting Hire (fete 2027)

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
21.08.26	24301	Samsonite Folding Chair x 350, 3ft round Banqueting Table x 25, 4ft round tables x 35 and 5 x 6ftx2ft trestle tables for summer fete 2027 - Deposit Paid	367.00	0.00	367.00	**BACS**

APM Blinds

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
05.08.26	50826	Replace roller blind in the school room window at the Diamond Centre	155.97	31.58	187.55	
11.06.26	110626	Supply and fit 4 x vertical binds in the council chamber at the offices	302.18	60.43	362.61	
11.06.26	1106262	Supply and fit 1 x roller bind and chain in the School Room fire exit at the Diamond Centre	221.00	44.20	265.20	
			679.15	**136.21**	**815.36**	**BACS**

Fenland t/a Online for Playgrounds

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
30.06.26	SI00001955	Wet pour repair at Windsor park gardens play area	725.20	145.04	870.24	**BACS**

Newmans Marquees (fete 2027)

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
16.09.26	719	6 x 9m marquee on grass, 6 x 3m Clearspan Marquee roof only on grass, 6x6m clear span, 9 x 15m roof only, Damage waiver @ 5%, delivery & collection deposit paid of total invoice	567.81	0.00	567.81	**BACS**

Novuna

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
03.09.26	100/26/000048/Sept26	Repayment for agreement A000383677 Kawasaki Pro DX UTV September 2026	195.00	39.00	234.00	
12.08.26	100/26/0002985/Aug26	Repayment for agreement A000429060 Kawasaki Mule Pro DX UTV August 2026	321.00	64.20	385.20	
			516.00	**103.20**	**619.20**	**BACS**

Tracy Peckham T/A Cherry Tree Farm (fete 2027)

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
18.09.26	229	Deposit for mobile petting zoo: Rabbits, Guinea pigs, Goats and a Pony for Summer fete 2027	100.00	0.00	100.00	**BACS**

Total Invoices paid	**2,955.16**	**384.45**	**3,339.61**

…….. Councillor

…….. Councillor

…….. Town Clerk

Sprowston Town Council **Invoices To Pay** **Meeting Date: 30th September 2026**

AC Leigh

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
07.08.26	I1559589	Servant and Master Dom RS Sigma cylinder key x 1 and Titan cylinder servant and master key for Viking Centre	25.45	5.09	30.54	**BACS**

Bidwells

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
31.08.26	SI-112846	Viking Centre Amendments - Planning services per fee proposal - Advising on BNG, reviewing drawings, collating and submitting planning application for land for additional car park (Grass Verge)	2,000.00	400.00	2,400.00	
31.08.26	SI112503	Skate Park - Land off Blue Boar Lane - Professional services and project management, arranging design meetings and reviewing technical matters for the Skatepark	1,000.00	200.00	1,200.00	
			3,000.00	**600.00**	**3,600.00**	**BACS**

Binder Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
10.09.26	SI26711789	Cess pit/ Sewage Disposal at the cemetery - 1000 Gallons	149.00	29.80	178.80	**BACS**

Chapel Doors

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
09.09.26	INV-1481	Car Park side entrance auto door annual service on 09.09.26 at the Diamond Centre	145.00	29.00	174.00	**BACS**

Collier Turf Care

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
16.09.26	248070	1 x Set (4) goal wheels and weighted side bars	1,187.39	237.48	1,424.87	
16.09.26	247970	Pair of goal nets	527.50	105.50	633.00	
			1,714.89	**342.98**	**2,057.87**	**BACS**

Compass Point

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
01.09.26	INV-0010	Submission of joint Neighbourhood Plan, Mileage 19.06, 13.07 and 24.07	1,623.50	0.00	1,623.50	**BACS**

Culligan UK Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
22.08.26	CD-244610165	Replenish water for the water cooler at the Diamond Centre 18.9Ltr Water bottles x 6 Deposit 18.9ltr Bottles	56.04	11.21	67.25	**BACS**

Electrical Testing Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
02.09.26	INV-1069	Part 3 Annual Management and Maintenance of the Authority's street light annual charge £7412.62. Period of year June 2026-May 2027 1-12th of annual fee June 2026	617.72	123.54	741.26	**BACS**

Ernest Doe & Sons Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
10.08.26	J50386	Collar x 4	62.69	12.54	75.23	
27.08.26	J51040	Belt	58.04	11.61	69.65	
27.08.26	J51039	John Deer 2032R Tractor, 7 pin trailer plug faulty, earth wire broken, solder and repair, parts and engine oil.	136.44	27.28	163.72	
03.09.26	J51238	ISEKI EU69CHN Oil Leak - Remove front wheels, drain oil, dismantle hub, replace spindle bearings, seal, rebuild hub, refit front wheels, refill front axle oil, parts, oil, labour and mileage	606.59	121.32	727.91	
21.08.26	J50821	Purchase additional electric strimmer and battery	653.00	130.60	783.60	
			1,516.76	**303.35**	**1,820.11**	**BACS**

Eastern Security System Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
10.09.26	14841	Intruder Alarm Maintenance Visit at The Viking Centre	50.00	10.00	60.00	
10.09.26	14840	Fire Maintenance Visit at The Viking Centre	100.00	20.00	120.00	
			150.00	**30.00**	**180.00**	**BACS**

Expenses

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
19.08.26	190826DP	DP - Travel Expenses Diamond Centre Cinema. City to take banking plus parking.	8.15	0.00	8.15	
28.08.26	280826EE	EE - Milk, sugar and biscuits for council meetings, Hand Soap and Refuse bags - office cleaning	72.15	5.40	77.55	**BACS**

Gale Building & Maintenance

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
20.07.26	2026/806	Clean out high and low level gutters at the Diamond Centre, man anchor and harness, labour, collecting and returning equipment.	455.00	91.00	546.00	
27.08.26	2026/828	Repairs to a number of windows and door lining at the Pavilion, labour and materials.	321.28	64.26	385.54	
27.08.26	2026/829	Carry our a number of Repairs the Diamond Centre	276.50	55.30	331.80	
17.09.26	2026/843	Viking Centre - Blocked drain in main run, second visit with Barnes Drains to locate blockage with camera, drain inaccessible due to being under decking!	351.90	70.38	422.28	
			1,404.68	**280.94**	**1,685.62**	**BACS**

Flameskill

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
22.06.26	506103	Inspection and Test of Fire alarm and Emergency Lighting at the Council offices	140.00	28.00	168.00	**BACS**

Heritage

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
31.08.26	INV-931687	Toilet rolls and hand soap for August	80.30	16.06	96.36	
01.09.26	INV-931625	Daily cleaning & caretaker duties for September 26 7x day per week to the Diamond centre, Council offices and p	8,503.04	1,700.61	10,203.65	
01.09.26	INV-931668	To Lock and unlock the STC Cemetery gates for September 2026	458.25	91.65	549.90	
01.09.26	INV-931666	Daily caretaking and cleaning services 7x days per week @ £493.50 to the Viking Centre for September 26	2,138.50	427.70	2,566.20	
			11,180.09	**2,236.02**	**13,416.11**	**BACS**

Intouch

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
10.09.26	82800	WISP 10.09.26-10.10.26 - wisp206202 - itsfibre ttb fttp 900/115	78.00	15.60	93.60	
08.09.26	827983	Server Back up 18.09.26-17.10.26	52.68	10.54	63.22	
01.09.26	827686	itswisp10483 - business advanced 12 01/09/26 - 01/10/25,	53.70	10.74	64.44	
01.09.26	827688	ITSWISP 10080 - Business superfast 12 for 01.09.2026-01.10.26	161.20	32.24	193.44	
01.09.26	827849	28 x hosted exchange plus 6 x extra data 01/10/26-30/10/26	208.62	41.72	250.34	
25.08.26	827564	avg cloudcare renewal x 9 licenses 25.08.26-24.09.26	13.05	2.61	15.66	
11.08.26	827176	Aug 2026 sip trunk - 84431357, Jul 2026 call charges	32.09	6.42	38.51	
18.09.26	828122	Sept 2026 sip trunk - 84431357, Aug 2026 call charges	31.85	6.37	38.22	
14.09.26	828138	Onsite desktop support and install 3 x Dell Pro computers	2,819.00	563.80	3,382.80	
			3,450.19	**690.04**	**4,140.23**	**BACS**

Locus Services Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
27.08.26	260118CS	Wilks Farm Drive - Faecal clean up and sanitisation from children's play areas after traveller encampment	595.00	119.00	714.00	**BACS**

Millennium Pest Control Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
27.08.26	94099	Treatment of a wasp nest at the cemetery	128.33	25.67	154.00	**BACS**

Moviola

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
07.09.26	260064	For supply of film 'Midwinter Break' September 2026 Cinema at the Diamond Centre	105.59	19.36	124.95	
13.08.26	260016	For supply of film 'Song Sung Blue' August 2026 Cinema at the Diamond Centre	117.76	21.79	139.55	
			223.35	**41.15**	**264.50**	**BACS**

NALC

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
14.08.26	INV-02005	Member Event Ticket	35.00	7.00	42.00	**BACS**

Norfolk County Council

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
10.08.26	10135399	NP Law Fee time Charges for July 2026	15.90	3.18	19.08	**BACS**

Norfolk Electrical And Testing

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
01.09.26	101400	Viking Centre - extend electric supply in bin store for defib, moving cable, install new defib box in metal brackets, test and issue certificate	528.53	105.71	634.24	**BACS**

PJ Plumbing Heating & Maintenance Ltd

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
14.08.26	PJI26999	Replacement of hot flow 10 water heater in groundsmen's workshops	557.29	111.46	668.75	
24.08.26	PJI/27073	Diamond Centre - Leak to gents toilets due to blockage, advised to contact drain unblocking specialist	57.75	11.55	69.30	
	PJI/27077	Diamond Centre - Nursery Leak in plant room, repair small leak on DHW secondary pump with temporary bit of pipe, to be monitored by us.	180.00	36.00	216.00	
			795.04	**159.01**	**954.05**	**BACS**

Rhino Security

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
25.08.26	39240	Telescopic bollard in moss green lift assist keyed alike - Installation of manual/static boards	15,927.50	3,185.50	19,113.00	**BACS**

Sharp

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
11.08.26	8074014471	Printing and photocopying - Black & White and Coloured copies	93.88	18.78	112.66	
04.09.26	8074041434	Printing and photocopying - Black & White and Coloured copies	44.85	8.97	53.82	
			138.73	**27.75**	**166.48**	**BACS**

SYEP

Invoice Date	Invoice No.	Details	Net	VAT	Amount	
01.09.26		SYEP - Outreach Worker Grant 3 of 4 payments	6,768.75	0.00	6,768.75	**BACS**

		TOTAL OF INVOICES	**50,409.75**	**8,389.34**	**58,799.09**	**Trf 73**
	Transfer:	STC Active a/c to Salaries a/c			**38,000.00**	**Trf 74**

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Councillor Councillor Town Clerk